



Montgomery County ED/GE Program Application

Section 1: Project Information

Jurisdiction: _____ Jurisdictional Contact: _____

Company/Project Name: _____ NAICS: _____

Company/Project Address: _____ City: _____ Zip: _____

Parcel ID: _____ Map Attached? ☐ Yes ☐ No

Current on Taxes? ☐ Yes ☐ No

PLEASE NOTE: Company MUST BE current on taxes to be eligible for ED/GE Assistance

Joint Application: ☐ Yes ☐ No Co-Applicant: _____

Project Priority: _____ of _____ (e.g. 1 of 2 projects submitted)

Project Summary: Provide a summary of the proposed project. Be sure the address (1) physical description (i.e. the size and scope of physical improvements, infrastructure, infill, acreage, etc.), (2) how the jurisdiction will benefit, and (3) why ED/GE funds are necessary for the project's success.

Application Certification: The applicant certifies that, to the best of their knowledge, the data in this application true and accurate, and that they will comply with all applicable federal, state, and local regulations if awarded ED/GE funds. (Chief elected official or administrator should sign below)

Signature Title Date

Section 2: Project Budget and Implementation

Estimated Projects Cost: _____ ED/GE Request Amount: _____

ED/GE Percentage: _____

Type of Project: Indicate the type of project. Check all boxes that apply.

- | | |
|--|---|
| ☐ New Building Construction | ☐ Road Construction/Rehab/Upgrade |
| ☐ Building Expansion/Renovation | ☐ Water/Sewer Construction/Upgrade |
| Size (sq. ft.) _____ | ☐ Utility Service Installation/Upgrade |
| ☐ Building Demolition | ☐ Study/Research Project |
| ☐ Other: _____ | |

Project Budget: Outline all Major sources of revenue and uses of the funds for the proposed project. Use the check boxes to identify ED/GE uses of funds. **Include commitment letters for all leveraged funds.**

Sources:	Amount:	Letter?
_____	_____	☐
_____	Amount: _____	☐
_____	Amount: _____	☐
_____	Amount: _____	☐
	Total : _____	

Uses/Expenses: _____	Amount : _____
_____	Amount : _____
_____	Amount : _____
_____	Amount : _____
	Total : _____

Jurisdictional Leverage: Applicants are strongly encouraged to commit local resources to assist ED/GE projects. Identify the sources and total commitment to the project. This may include expenditures spent within two years prior to this application (e.g. road improvements, previous incentives, etc.)

Property Tax Abatement: ☐ Yes ☐ No

Terms: _____ Percent _____ Years

Project Implementation Timeline: Identify project tasks and projected beginning and completion dates. Projects should be under contract within six months of the award date and completed within 24 months.

Project Tasks: _____	Start Date: _____	End Date: _____
_____	Start Date: _____	End Date: _____
_____	Start Date: _____	End Date: _____
_____	Start Date: _____	End Date: _____
_____	Start Date: _____	End Date: _____

Section 3A: Economic Impact Job Creation

Job Creation: Indicate the number of new jobs created as a direct result of this project. Attach a letter from the end user(s) indicating the total number of new jobs, and anticipated timetable for job creation, the average salary, and benefit information.

Letter Attached? ☐ Yes ☐ No

Estimated Number of Jobs Created: _____ **Payroll:** _____ **Average Salary:** _____

Does this company provide healthcare? ☐ Yes ☐ No

Does this company provide a Retirement Plan? ☐ Yes ☐ No

Job Retention: Indicate the number of new jobs retained as a direct result of this project. Attach a letter from the end user(s) indicating the total number of retained jobs, and anticipated timetable for job creation, the average salary, and benefit information.

Letter Attached? ☐ Yes ☐ No

Estimated Number of Jobs Retained: _____ **Payroll:** _____ **Average Salary:** _____

Does this company provide healthcare? ☐ Yes ☐ No

Does this company provide a Retirement Plan? ☐ Yes ☐ No

Strategic Economic Investment Goals: Identify if the project meets any investment goals.

- ☐ A High number (300+) of jobs are created/retained
- ☐ A tax base is significantly enhanced or an existing tax base is preserved
- ☐ Project has a significant community impact
- ☐ Project supports a fast-growing company

High Growth Potential: Identify whether the project end users are involved in any “high growth” sectors.

Identify below if the end users are part of Aerospace, Biomedical and Human Services, Composites and Advanced Materials, IT/Data Management, Manufacturing, Research and Development, Logistics and Distribution, or Other (if other, please specify the sector).

Industry:

If other, please specify: _____

Section 3B: Economic Impact - Speculative Development

If this application does not have a committed end user, but provides basic infrastructure (roadway, water, sewer, utilities, rail, etc.) to make a property developable, describe the investment and anticipated results of development.

Section 4: Inter-jurisdictional Relocation (If Applicable)

If the proposed project results in interjurisdictional business relocation the applicant must identify the company's present location and a letter from the current jurisdiction.

Company's Present Location: _____ Jurisdiction Letter: ☐

Interjurisdictional business relocations are discouraged. If a business relocates from one county jurisdiction to another as a result of a project funded by ED/GE, the relocation must be done because of one of the following (Check all that apply), and a tax sharing agreement is encouraged.

- ☐ Inadequate expansion space for relocating business
- ☐ Inadequate infrastructure exists to support the needs of relocating business
- ☐ Existing location has become inappropriate for the relocating business

☐ The jurisdictions have entered into a tax-sharing agreement. (please make sure a copy of the tax-sharing agreement is included with the application)

Section 5: Map

Identify project location on the map.