

A G E N D A
August 21, 2025 – 12:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **Zoning Commission:**
 - a. ZC-03-25: 800 Shoup Mill Road – Rezoning (Resolution# 73-2025)
 - b. ZC-04-25: 5900 Markey Rd & 6000 Philadelphia Rd Rezoning (Resolution# 74-2025)
5. Hearing of the Public
6. **Approval of Minutes:**
 - a. August 4, 2025 – Workshop & General Session
7. **Fiscal Officer Recommendation:**
 - a. Financial Report – July 2025
 - b. Resolution# 75-2025: 2025 Total Estimated Resources
 - c. Resolution# 76-2025: 2025 Appropriation Amendments
8. **Items Presented for First Reading:**
 - a. None
9. **Approval of Expenditures:**
 - a. Approval of Special Purchase Orders
 - b. Voucher 30-2025 (Payroll)
 - c. Voucher 31-2025 (AP)
10. **Administrators Presentation:**
 1. Items for Motion:
 - a. None
11. **Items for Vote: Immediate Action:**
 - a. None
12. **Items presented for Second Reading:**
 1. Resolution# 68-2025: Assessment Removal (Weed, Trash and Nuisance)
 2. Resolution# 70-2025: Accepting the Prequalifications of Environmental Consultants
 3. Resolution# 71-2025: Authorizing Agreement Contract with Verdantas for Environmental Consulting Services & Brownfield Redevelopment Programming
13. Adjournment

NUISANCE HEARING FOLLOWING THIS MEETING

Hearing related to investigation of charges against a public employee @ 1:30PM

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

I. CASE: #ZC-03-25 DATE: August 21, 2025
Resolution# 73-2025

Request: Rezone the property from R-7 Multi-Family Residential to B-2 Business District

Order of Business:

1. Read case number and request
2. Abstention
3. Open public hearing
4. Staff report by Zoning Administrator
5. Proponents:
 - a. State name and address
 - b. Must stand at podium to speak
6. Opponents of case:
 - a. State name and address
 - b. Must stand at podium to speak
7. Period for rebuttal by applicant
8. Board to ask any questions of applicant, proponents, or opponents formally
9. Close public hearing
10. Decision by Board of Trustees
 - a. Discussion open and audible for the record
 - b. Staff may be consulted for specific details
 - c. Board makes motion to approve or deny case
 - d. Vote by Board of Trustee members
 - e. Decision announced by President
14. Decision on case: Approved Denied Date
15. Reasons for decision, additional comments, etc.

RESOLUTION NO. 73-2025

**RESOLUTION REZONING THE PROPERTY AT 800 SHOUP MILL ROAD,
FROM R-7 MULTI-FAMILY RESIDENTIAL TO B-2 BUSINESS DISTRICT**

WHEREAS, the applicant, Daivd Jones, initiated case ZC-03-25 on May 29, 2025 by requesting to rezone the property at 800 Shoup Mill Road from R-7 Multi-Family residential to B-2 Business District to allow for a daycare center, and

WHEREAS, on July 17, 2025 the Zoning Commission held a public hearing on Case No. ZC-03-25, at which time any and all persons desiring to speak were heard thereon, and

WHEREAS, the Zoning Commission recommends approval of the rezoning request to the Board of Trustees, and

WHEREAS, the Board of Trustees with all due diligence and having held a public hearing, has accepted the Zoning Commission's recommendations to approve Zoning Commission Case ZC-03-25.

NOW, THEREFORE, BE IT RESOLVED the Harrison Township Board of Trustees adopts the rezoning of the OSI-1 study areas.

MOVED TO APPROVE as presented:

SECOND:

DATE: August 21, 2025

VOTING FOR APPROVAL OF THE MOTION:

VOTING AGAINST THE APPROVAL OF THE MOTION:

ABSTAINED:

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

I hereby certify that **Resolution No. 73-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer



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REZONING STAFF REPORT

Docket No. / Project Title: 03-25 (Rezoning Request from R-7 to B-2)
Staff: Chad Adkins, AICP (Zoning Administrator)
Applicant: David Jones, Truefit Childcare
Property Address: 800 Shoup Mill Road
Property Size: 1.2 Acres (1 Parcel)
Current Zoning: R-7 (Multi-Family Residential District)
Proposed Zoning: B-2 (Business District)

Background Summary:

The applicant requests the rezoning to allow the use of the existing building and site for a Daycare Center for children. The new owner (David Jones) is under a land contract since early April 2025, while the property is owned by Airpower Investments, LLC, who have also signed off on the rezoning request.

Previously, 800 Shoup Mill Road was used as a Daycare Center for children; however, the previous ownership did not have the proper Zoning or Building Permits. The previous owner continued to operate until mid-2024 and in violation of Zoning, Building, and Fire Code requirements. Based on the previous operators/ownerships unwillingness to adhere to the permitting rules, this cannot be viewed as a legal continuation of use.

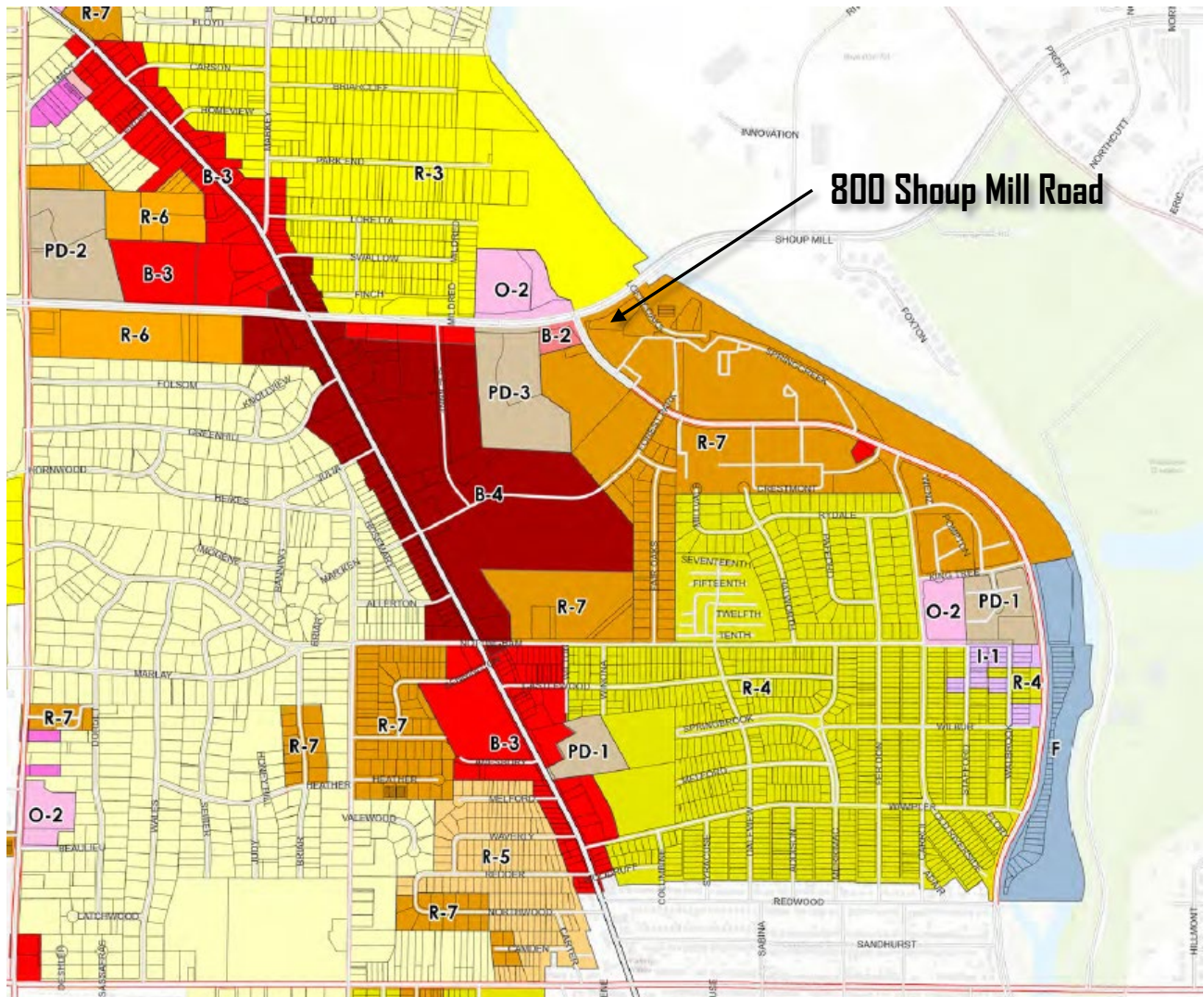
To use this property for a Daycare Center, all Zoning, Building, and Fire Code requirements must be compliant for new ownership to operate. This also requires a rezoning, as the R-7 Multi-Family Residential District does not permit a Daycare Center as a by-right or conditional use. Rezoning to the B-2 Business District is allowed as this property is adjacent to B-2 zoned property, which is shown in the maps on the following pages.

Current Property Information:	
Current Land Use:	Vacant (Former Daycare Center)
Site Features:	Developed site with parking lot, existing building (6,000 SF), and a fenced in play area. A non-compliant dumpster is also on the property.
Special Circumstances:	Commercial use despite R-7 Zoning; Commercial construction and not residential construction.
Vehicle Access:	Shoup Mill Road (Recently Improved Streetscape and Sidewalk)



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Surrounding Zoning and Land Use:		
	Zoning:	Land Use:
North:	R-3 (Single-Family Res. District) / O-2 (Office District)	Sinclair Park / Vacant / Single-Family Residential
South:	R-7 (Multi-Family Res. District)	Stream separates property from apartments
East:	R-7 (Multi-Family Res. District)	Lofty Oaks Lane and Stillwater River
West:	B-2 (Business District)	Undeveloped & Vacant Commercial Building

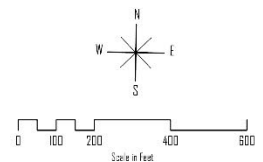




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ZC #03-25
 800 Shoup Mill Road
 Rezoning Request
 R-7 to B-2





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Key Issue Summary:

The applicant met with the Development Department and Fire Marshal to understand the status of the property and existing building. Despite this being previously used as a Daycare Center previously, there are unresolved issues that must be addressed. The first step towards compliance for 800 Shoup Mill Road is to assign appropriate zoning so that the property can be used by-right as a Daycare Center, which is defined as:

Daycare Center, Adult or Child. *A business operated by a person, society, agency, corporation, institution, or any other group for the purpose of providing care, protection, and guidance for adults or children during only part of a 24-hour day.*

This property has not been compliant previously and the new ownership wants to comply with Zoning, Building, and Fire Code requirements. Additional building and site improvements are planned to achieve compliance. Additionally, the new owner operates Truefit Childcare in Trotwood ([Quality Child Care Services | Truefit Childcare](#)) and would like to expand business with an additional facility at 800 Shoup Mill Road.

Zoning District Summary (Existing / Proposed):		
	Existing Zoning: R-7	Proposed Zoning: B-2
Zoning District Intent:	This district has been established to provide for multi-family dwelling units.	This district has been established to provide for business and service establishments serving the needs of consumers beyond the immediate neighborhood.

Permitted & Conditional Uses:	<u>Residential Uses</u>	<u>Residential Uses</u>
	• Adult Family Home • Dwelling, Multi-Family • Long-Term Care Facility • Residential Care Facility <u>Agriculture / Public & Semi-Public Uses</u> • Agriculture, Large Scale • Community Garden • Nature Preserve • Park / Playground <u>Commercial Uses</u> • None	• Bed & Breakfast • Dwelling, Multi-Family • Dwelling, Secondary (Upper Floor) • Dwelling, Two-Family • Long-Term Care Facility • Residential Care Facility <u>Agriculture / Public & Semi-Public Uses</u> • Agriculture, Large Scale • Clinic • Community Center • Community Garden • Event / Conference Center • Government Facility, Non-Office • Government Facility, Office • Library • Museum



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	<u>Conditional Uses</u> • Adult Group Home • Halfway House • Agriculture, Small Scale • Cemetery • Community Center • Government Facility, Non-Office • Government Facility, Office • Library • Museum • Place of Worship • School (Grades Pre-School through 12) • Convenience Store • Farmer's Market • Recreation, Outdoors	• Nature Preserve • Park / Playground • Place of Worship • School (Grades Pre-School through 12) • Theater • Trade or Business School • University / College <u>Commercial Uses</u> • Brewpub • Convenience Store • Daycare Center, Adult or Child • Dry Cleaning / Laundromats • Farmer's Market • Financial Institution • Fitness Center • Funeral Home • Grocery Store • Instructional Center • Massage Services, Therapeutic • Office • Personal Care Services • Recreation, Indoors • Restaurant • Retail, Small-Scale • Veterinarian Office <u>Conditional Uses</u> • Dwellings, Single-Family • Agriculture, Small Scale • Cemetery • Recreation, Outdoors • Builder's Supply Store • Research & Development
Lot Size Requirements	10,000 SF	10,000 SF
Setbacks Required:	Front Yard Setback: 30 Feet Side Yard Setback: 8 feet / 20 feet Rear Yard Depth: 40 Feet	Front Yard Setback: 25 Feet Side Yard Setback: 0-20 Feet Rear Yard Depth: 20-40 Feet



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Development & Land Use Plan Considerations:

The Harrison Township 2022 Future Land Use Plan identifies this property as a Protect and Enhance planning strategy area. The plan also indicates the future use as Regional Mixed-Use. The planning strategy and land uses are summarized below, please reference the complete Harrison Township 2022 Future Land Use Plan for additional details.

Protect and Enhance:

Protect and enhance strategy areas include stable neighborhoods and business districts, natural spaces, and unique local landmarks. These areas function well as designed and exhibit a high level of maintenance and private investment. Protection of these areas is accomplished through preservation and enhancement of existing significant landscapes, buildings, or natural features, **adjustments to zoning regulations to ensure existing character is maintained and that improvements can be made to properties in efficient and cost-effective ways.** Examples include protection of flood zones, special wildlife habitat, wetlands, river corridors, woodlands, agricultural landscapes, historic structures, landmarks, and the unique architectural character of the traditional neighborhood village, and suburban neighborhoods in the western and northern parts of the township.

Regional Mixed-Use:

Regional Mixed-Use Activity Centers are large to extra-large scale, mixed-use activity centers with region serving commercial uses and a medium to high intensity residential component, typically with a significant open space element. They provide a daily retail and service destination for a portion of the community typically up to a 20-mile radius or drive distance. These activity centers are found frequently near highway interchanges or intersections of major corridors and are subdivided from large undeveloped tracts or as redevelopment of larger commercial sites. They are typically found at major intersections of major corridors and may occupy all quadrants of the intersection.

Regional Mixed-Use Primary Uses:

Small to extra large business/ employment (incl. mid-rise), multi-family, & small to medium mixed-use.

Regional Mixed-Use Secondary Uses:

Small to mid-rise multi-family, civic/institutional, single-family attached, Cemeteries & Mausoleums.



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Planning Consideration(s):

Overall, the rezoning of the property to B-2 meets the intent of the 2022 Future Land Use Plan. The following general site considerations, planning concepts, and other factors should be considered in the review of this application:

1. Rezoning the property to B-2 will provide appropriate zoning for the intended use as a Daycare Center for children.
 - This meets the Future Land Use Plan for uses along this primary thoroughfare, which was recently improved.
2. The site cannot be easily redeveloped with new construction due to the property configuration and lot lines that are not deep enough to support new construction.
3. ODOT recently acquired additional Right-of-Way (ROW) along Shoup Mill Road. Through that lot line adjustment, the parking lot is allowed to remain until the time that additional ROW is required.
 - The recent streetscape improvements did not require changes to the existing parking lot.
 - See the attached Encroachment Letter, which allows use of the parking area in the newly established ROW.
 - The existing curb-cut will remain on Shoup Mill Road, no additional curb cuts access are requested for the proposed use.
4. Previous use was a Daycare Center and the building is configured for that use.
 - Additional code requirements will be identified and the building will be updated into compliance with all Building and Fire Codes.
5. The property will be improved to ensure adequate parking and site safety.
 - A dumpster enclosure will be provided, which does not currently exist.
 - Signage will be updated into compliance.

Staff Recommendation:

Staff recommends approval of the rezoning from R-7 to B-2. The intended use is for a Daycare Center, Child and this use is appropriate for the site and location within Harrison Township. This is a reinvestment in a vacant and non-conforming property with the goal for complete compliance with Zoning, Building, and Fire Codes. This supports a local small business that is expanding in our community with an important service for families and children.

Zoning Commission Options:

In reviewing a request for rezoning the Zoning Commission may (1) forward a favorable recommendation to the Board of Trustees, (2) forward an unfavorable recommendation to the Board of Trustees, (3) forward the application to Board of Trustees with no recommendation, or (4) continue the review to the next Zoning Commission meeting. The Zoning Commission may recommend that conditions or commitments be attached to the rezoning request. The Board of Trustees makes all final decisions regarding rezoning applications.

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

I. CASE: #ZC-04-25 DATE: August 21, 2025
Resolution# 74-2025

Request: Rezone the property from R-2 Single-Family Residential to O-2 Office District

Order of Business:

1. Read case number and request
2. Abstention
3. Open public hearing
4. Staff report by Zoning Administrator
5. Proponents:
 - a. State name and address
 - b. Must stand at podium to speak
6. Opponents of case:
 - a. State name and address
 - b. Must stand at podium to speak
7. Period for rebuttal by applicant
8. Board to ask any questions of applicant, proponents, or opponents formally
9. Close public hearing
10. Decision by Board of Trustees
 - a. Discussion open and audible for the record
 - b. Staff may be consulted for specific details
 - c. Board makes motion to approve or deny case
 - d. Vote by Board of Trustee members
 - e. Decision announced by President
14. Decision on case: Approved Denied Date
15. Reasons for decision, additional comments, etc.

R E S O L U T I O N N O. 74-2025

**RESOLUTION REZONING THE PROPERTY AT 5990 MARKEY ROAD &
6000 PHILADELPHIA DRIVE FROM R-2 SINGLE FAMILY RESIDENTIAL
TO O-2 OFFICE DISTRICT**

WHEREAS, staff initiated case ZC-04-25 to rezone the properties at 5990 Markey Road and 6000 Philadelphia Drive from R-2 Single Family Residential to O-2 Office District to allow for redevelopment of the properties, and

WHEREAS, on July 17, 2025, the Zoning Commission held a public hearing on Case No. ZC-04-25, at which time any and all people desiring to speak were heard thereon, and

WHEREAS, the Zoning Commission has recommends approval of the rezoning request to the Board of Trustees, and

WHEREAS, the Board of Trustees with all due diligence and having held a public hearing, has accepted the Zoning Commission's recommendations to approve Zoning Commission Case ZC-04-25.

NOW, THEREFORE, BE IT RESOLVED the Harrison Township Board of Trustees adopts the rezoning of the OSI-1 study areas.

MOVED TO APPROVE as presented:

SECOND:

DATE: August 21, 2025

VOTING FOR APPROVAL OF THE MOTION:

VOTING AGAINST THE APPROVAL OF THE MOTION:

ABSTAINED:

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

I hereby certify that **Resolution No. 74-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer



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REZONING STAFF REPORT

Docket No. / Project Title: 04-25 (Rezoning Request from R-2 to O-2)
Staff: Chad Adkins, AICP (Zoning Administrator)
Applicant: Harrison Township Development Department
Property Address: 5990 Markey Road & 6000 Philadelphia Drive
Property Size: 0.53 Acres & 0.78 Acres (2 Parcels)
Current Zoning: R-2 (Single-Family Residential District)
Proposed Zoning: O-2 (Office District)

Background Summary:

The Development Department requests the rezoning to allow for the reinvestment into the property located at 5990 Markey Road, which is a vacant commercial building at an important intersection. The proposed use of the existing building and site is for a Daycare Center for adults. The new owner (Sampson Dorsey) purchased the property in April 2025 with the intent to improve into compliance with all codes. Additionally, rezoning is requested for the adjacent property at 6000 Philadelphia Drive, which is also a commercial building that is currently owned by the National Youth Advocate Program (Website Link: [National Youth Advocate Program: Family Services & Advocacy](#)). Both buildings and sites are in need of repairs and rezoning appropriately for the current and future uses is the first step to revitalizing these properties.

To use 5990 Markey Road as a Daycare Center, all Zoning, Building, and Fire Code requirements must be compliant. This requires a rezoning, as the R-2 Single-Family Residential District does not permit a Daycare Center as a by-right or conditional use. Rezoning both properties to the O-2 Office District will align zoning to the commercial construction of both properties, which is shown in the maps on the following pages with additional photographs.

Current Property Information: 5990 Markey Road	
Current Land Use:	Vacant
Site Features:	Developed site with deteriorated parking lot, existing building (3,300 SF).
Special Circumstances:	Commercial construction and previous use despite R-2 Zoning.
Vehicle Access:	Markey Road & Philadelphia Drive



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Current Property Information: 6000 Philadelphia Drive	
Current Land Use:	Office (National Youth Advocate Program)
Site Features:	Developed site with deteriorated parking lot, existing building (2,000 SF).
Special Circumstances:	Commercial construction and use despite R-2 Zoning.
Vehicle Access:	Philadelphia Drive

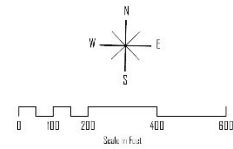
Surrounding Zoning and Land Use: Both Properties		
	Zoning:	Land Use:
North:	R-2 (Single-Family Res. District)	Single-Family Residential
South:	R-2 (Single-Family Res. District)	Single-Family Residential
East:	R-2 (Single-Family Res. District)	Single-Family Residential(Shiloh Park)
West:	R-2 (Single-Family Res. District)	Single-Family Residential



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ZC #04-25
5990 Markey Road &
6000 Philadelphia Drive
Rezoning Request
R-2 to O-2





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5990 Markey



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5990 Markey Road, looking from 6000 Philadelphia Drive, across the intersection of Markey & Philadelphia



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6000 Philadelphia Drive, looking from 5990 Markey Road across the intersection of Markey & Philadelphia



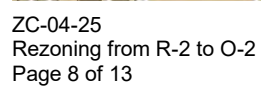
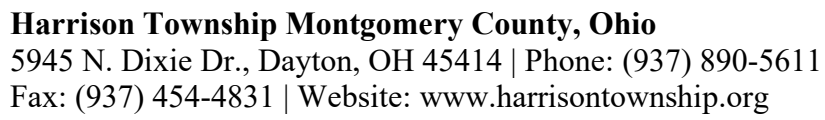
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6000 Philadelphia Drive, looking from 5990 Markey Road across the intersection of Markey & Philadelphia

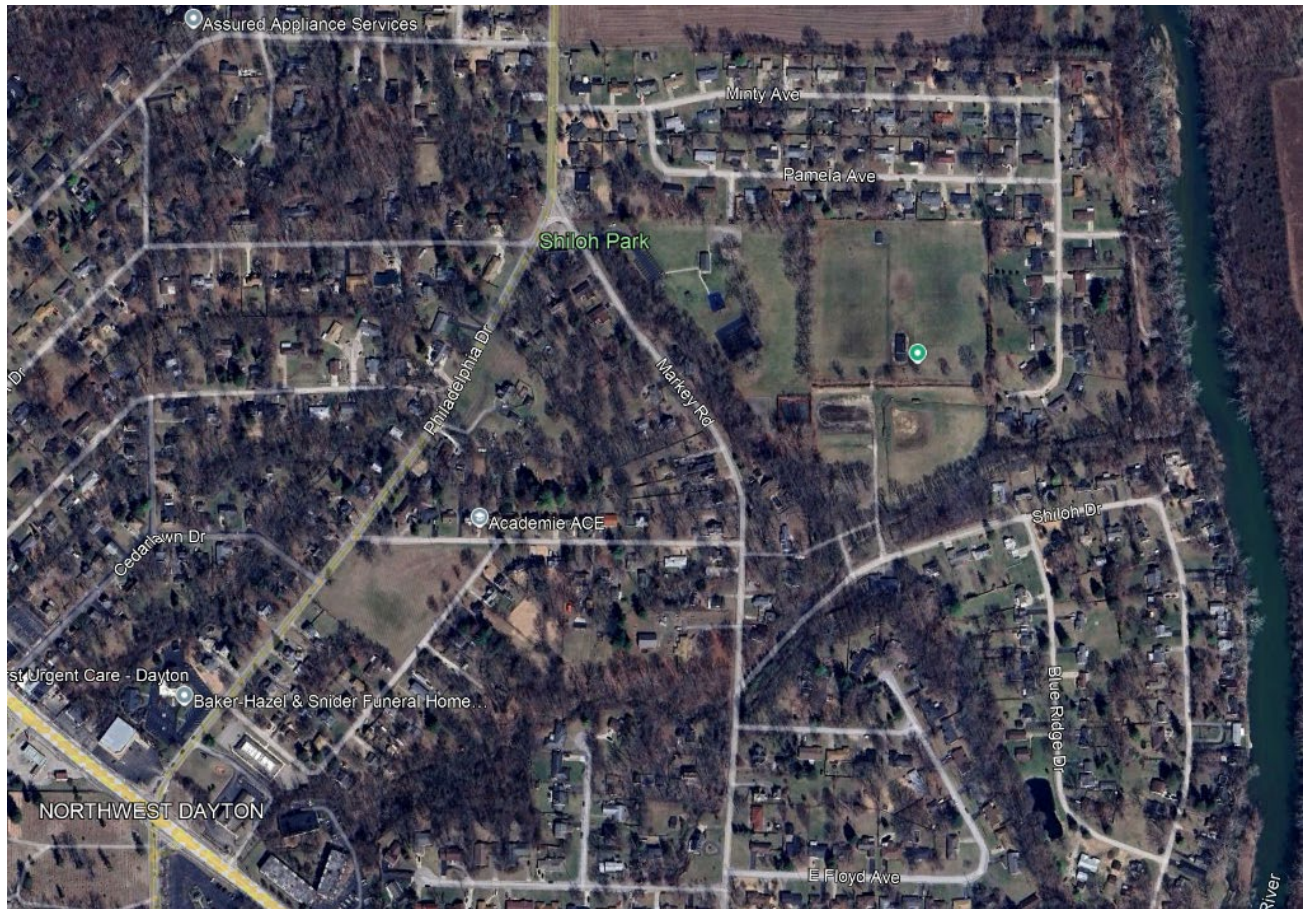




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Properties are at the Y intersection of Markey Road and Philadelphia Drive, adjacent to the Shiloh Park.



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Key Issue Summary:

The Development Department was approached about the viability of reinvestment in 5990 Markey Road for use as a Daycare Center for adults. It was determined that a rezoning would be required for this use of the property, which is vacant and not a legal non-conforming use. Based on the commercial construction and previous use, converting this site and existing building into a residence would be difficult. Additional analysis determined that the property to the north at 6000 Philadelphia Drive is in a similar circumstance, with commercial construction and use that is zoned for single-family uses. Both properties are adjacent to Shiloh Park, which is owned by the Harrison Township Board of Trustees.

It was determined by the Development Department, that the best way to reinvest in these two properties is to rezone to an appropriate Zoning District that would allow for both properties to be used for uses that are compatible with the surrounding single-family residential homes. Upon reviewing the Zoning Districts and the permitted uses, it was determined that the O-2 Office District would provide the best match for zoning of these sites to be used as intended.

5990 Markey Road and the new owner, Sampson Dorsey, has expressed a desire to reinvest in this property and to improve the condition of the site and building to conform to the development standards. 6000 Philadelphia Drive has fallen into a dilapidated state and needs to be improved as well. It is Staff's the belief that rezoning to O-2 will help be the catalyst for change so that these properties can be improved to meet development standards and to be functional once again.

Zoning District Summary (Existing / Proposed):		
	Existing Zoning: R-2	Proposed Zoning: O-2
Zoning District Intent:	This district has been established to provide for single family dwellings with a minimum of 15,000 square feet per lot.	This district has been established to provide for the location of office and institutional uses away from the concentrations of people and traffic in retail, wholesale, and industrial areas in the community.



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Zoning District Summary (Existing / Proposed):		
	Existing Zoning: R-2	Proposed Zoning: O-2
Permitted & Conditional Uses:	<u>Residential Uses</u> • Adult Family Home • Dwelling, Single-Family • Family Child-Care Home <u>Agriculture / Public & Semi-Public Uses</u> • Agriculture, Large Scale • Community Garden • Nature Preserve • Park / Playground <u>Commercial Uses</u> • Daycare, Home (Adult or Child) <u>Conditional Uses</u> • <i>Bed & Breakfast</i> • <i>Halfway House</i> • <i>Agriculture, Small Scale</i> • <i>Cemetery</i> • <i>Community Center</i> • <i>Government Facility, Non-Office</i> • <i>Government Facility, Office</i> • <i>Library</i> • <i>Museum</i> • <i>Place of Worship</i> • <i>School (Grades Pre-School through 12)</i> • <i>Recreation, Outdoors</i>	<u>Residential Uses</u> • Dwelling, Secondary (Upper Floor) • Dwelling, Single-Family <u>Agriculture / Public & Semi-Public Uses</u> • Agriculture, Large Scale • Community Garden • Government Facility, Office • Nature Preserve • Park / Playground <u>Commercial Uses</u> • Daycare Center, Adult or Child • Financial Institution • Instructional Center • Massage Services, Therapeutic • Office • Personal Care Services • Veterinarian Office <u>Conditional Uses</u> • <i>Agriculture, Small Scale</i> • <i>Cemetery</i> • <i>Government Facility, Non-Office</i> • <i>Museum</i> • <i>Place of Worship</i> • <i>School (Grades Pre-School through 12)</i> • <i>Research & Development</i>
Lot Size Requirements	15,000 SF	7,500 SF
Setbacks Required:	Front Yard Setback: 35 Feet Side Yard Setback: 13 feet Rear Yard Depth: 40 Feet	Front Yard Setback: 25 Feet Side Yard Setback: 8-20 Feet Rear Yard Depth: 40 Feet



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Development & Land Use Plan Considerations:

The Harrison Township 2022 Future Land Use Plan identifies this property as a Protect and Enhance planning strategy area. The plan also indicates the future use as Traditional Neighborhood Mixed-Use. The planning strategy and land uses are summarized below, please reference the complete Harrison Township 2022 Future Land Use Plan for additional details.

Protect and Enhance:

Protect and enhance strategy areas include stable neighborhoods and business districts, natural spaces, and unique local landmarks. These areas function well as designed and exhibit a high level of maintenance and private investment. Protection of these areas is accomplished through preservation and enhancement of existing significant landscapes, buildings, or natural features, **adjustments to zoning regulations to ensure existing character is maintained and that improvements can be made to properties in efficient and cost-effective ways.**

Examples include protection of flood zones, special wildlife habitat, wetlands, river corridors, woodlands, agricultural landscapes, historic structures, landmarks, and the unique architectural character of the traditional neighborhood village, and suburban neighborhoods in the western and northern parts of the township.

Traditional Neighborhood Mixed-Use

This form represents the traditional neighborhoods formed as villages/subdivisions off the main county roads that were completed in the 19th and early parts of the 20th centuries. Primarily a rural hamlet that grew as large narrow lots were subdivided off of farmland were extended around Ashcraft Road between Wadsworth and Webster. This form is found in Harrison Township in the neighborhood around Ashcraft and Milo where the clear evidence of the neighborhood that was surrounded by farmland remains. This is a legacy neighborhood where the rural context allowed for industrial shops to be located on the same lot as the primary home. This is the genesis of some of the township's tool and die manufacturing shops. A similar pattern is present in the Ome Plat where sites near the river allowed for a mix of industrial and residential in a compact pattern.

Primary Uses:

Single-family detached homes, two-family homes, attached single-family homes, Three or four-unit multi-family homes

Secondary Uses:

Accessory dwelling units, small multi-family units (up to 8 units), home occupations, garages, Small Scale-retail/services/restaurant/office, light fabrication and service businesses (small business-8 employees or less on site)



Harrison Township Montgomery County, Ohio

5945 N. Dixie Dr., Dayton, OH 45414 | Phone: (937) 890-5611

Fax: (937) 454-4831 | Website: www.harrisontownship.org

Planning Consideration(s):

Overall, the rezoning of both properties to O-2 meets the intent of the 2022 Future Land Use Plan. The following general site considerations, planning concepts, and other factors should be considered in the review of this application:

1. Rezoning the property to O-2 will provide appropriate zoning for the intended uses for a Daycare Center for Adults, and an Office.
 - This meets the Future Land Use Plan for uses along this primary thoroughfare, which was recently improved.
2. 5990 Markey Road cannot be easily redeveloped with new construction due to the property configuration and location along two public Right-of-Ways (ROW).
3. Streetscape improvements will be necessary for both properties, to clearly define vehicular entrances that are safe and efficient.
4. Only minor interior modifications are anticipated, no building additions or major construction is needed:
 - Façade improvements are necessary to meet Development Standards.
 - Additional code requirements will be identified and the building will be updated into compliance with all Building the Fire Codes.
5. The property will be improved to ensure adequate parking and site safety.
 - Signage will be updated into compliance.

Staff Recommendation:

Staff recommends approval of the rezoning from R-2 to O-2. The intended uses for a Daycare Center, Adult and Office are appropriate for these sites and location within Harrison Township. This rezoning is meant to allow for reinvestment in both properties with the goal for complete compliance with Zoning, Building, and Fire Codes. O-2 is recommended as this provides the best match of permitted uses that allow the current owners to make improvements to the properties while being able to operate their businesses while respecting the surrounding single-family residences.

Zoning Commission Options:

In reviewing a request for rezoning the Zoning Commission may (1) forward a favorable recommendation to the Board of Trustees, (2) forward an unfavorable recommendation to the Board of Trustees, (3) forward the application to Board of Trustees with no recommendation, or (4) continue the review to the next Zoning Commission meeting. The Zoning Commission may recommend that conditions or commitments be attached to the rezoning request. The Board of Trustees makes all final decisions regarding rezoning applications.

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
August 4, 2025; Workshop; 4:30 PM**

Ms. Godsey called the meeting to order. Those present;

Georgeann Godsey, President
Danielle Bradley, Vice President
Roland Winburn, Trustee
Craig A. Jones, Fiscal Officer

Shannon Meadows, Administrator
Wanda Roy, Asst. Fiscal Officer
Merle Cyphers, Services Director
Mike Crist, Fire Chief
Shonda Hill, Admin. Coordinator
Chad Adkins, Zoning Administrator
Nathan Edwards, Communications & ED
Manger

Executive Session

Ms. Bradley made a motion to go into executive session to discuss the compensation of a public employee per ORC 121.22(G)(1). Mr. Winburn seconded the motion. Motion carried 3-0.

Roll Call:
Ms. Godsey
Ms. Bradley
Mr. Winburn

Ms. Bradley made a motion to come out of executive session at 5:00pm, recessing the workshop until 5:30pm, stating no decisions were made. Mr. Winburn seconded. Motion carried 3-0.

Roll Call:
Ms. Godsey
Ms. Bradley
Mr. Winburn

Catapult Creative Logo Redesign – Nathan Edwards

Nathan Edwards led a presentation from Catapult Creative, where three employees shared updates on the logo redesign project. Two design options were introduced: one featuring a shield and the other a circle.

Trustees and staff discussed the concepts. Mr. Jones and Ms. Godsey expressed a preference for the shield design. Ms. Bradley preferred the circle but suggested exploring a different color. Mr. Winburn did not express a preference for either option.

Staff requested that the trustees review the presentation materials and reach a consensus by the end of August. A timely decision is necessary to move forward with updates to the newsletter, website, and letterhead.

EPA Brownfield Grant Overview

Mrs. Meadows provided an overview of the recently awarded EPA Brownfield Grant. She also introduced Resolution #70-2025 and Resolution #71-2025, which included the acceptance of prequalification's for environmental consultants and approval of an agreement with Verdantas to serve as lead environmental consultant.

Administrator's Report

Mrs. Meadows provided the Board with the following updates and information:

- **August Authorized Strength**
- **Agenda Review:** Discussion of upcoming agenda items

After the agenda discussion, Ms. Bradley asked that Resolution# 72-2025 establishing a dumpster program be removed from the agenda for further discussion. Ms. Godsey wished to leave the resolution on the agenda and move forward with the program. Mr. Winburn stated he does not have a problem moving forward with the resolution.

There being no further workshop business, Ms. Bradley made a motion to adjourn. Mr. Winburn seconded. Motion carried 3-0.

Respectfully submitted by:

Shonda Hill, Admin. Coordinator

HARRISON TOWNSHIP BOARD OF TRUSTEES

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Craig A. Jones, Fiscal Officer

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
August 4, 2025; General Session; 7:00 PM**

Ms. Godsey called the meeting to order. Those present;

Georgeann Godsey, President
Danielle Bradley, Vice President
Roland Winburn, Trustee
Craig A. Jones, Fiscal Officer

Shannon Meadows, Administrator
Merle Cyphers, Service Director
Chad Adkins, Zoning Administrator
Captain Brad Daugherty, Sheriff's Office
Mike Crist, Fire Chief
Shonda Hill, Admin. Coordinator
Wanda Roy, Asst. Fiscal Officer
Nathan Edwards, Communications & ED
Manger

Moment of Silence

Lorain Police Officer, Phillip Wagner

Hearing of the Public

Jeff Mihaly, 414 Marlay, expressed frustration regarding the Alta Fiber project. He noted that many neighbors were unaware of the project and are unhappy with the lack of communication by Alta Fiber. Mr. Mihaly requested more effective notifications in the future and asked for an estimated completion date for the project. Mr. Mihaly also raised concerns about the recent changes to N. Main Street, referring to the "road diet" modifications. He stated that traffic congestion has increased, and some drivers are now cutting through parking lots due to the removal of right-hand turn lanes. He believes the changes are not functioning as intended. Mr. Mihaly then reported a recent break-in at his neighbor's home. While he has security cameras and dogs, he believes the presence of an adult group home nearby is contributing to safety concerns. He requested more police patrols in the area.

Approval of Minutes:

Ms. Bradley made a motion to approve the meeting minutes of July 15, 2025, executive session and July 17, 2025, workshop, general session and nuisance hearing. Mr. Winburn seconded the motion. Motion carried 3-0.

Items Presented for First Reading:

Resolution# 67-2025: Lease Agreement, Modern Leasing Inc., of Iowa. Ms. Godsey stated she would like to see an updated lease agreement.

Resolution# 68-2025: Assessment Removal (Weed, Trash and Nuisance)

Resolution# 70-2025: Accepting the Prequalifications of Environmental Consultants

Resolution# 71-2025: Authorizing Agreement Contract with Verdantas for Environmental Consulting Services & Brownfield Redevelopment Programming

Administrator's Presentation:

Items Presented for First Reading:

Ms. Bradley made a motion to approve the expenditures while removing special po SP20250152. Mr. Winburn seconded the motion. Motion carried 3-0.

Approval of Expenditures:

Approval of Special Purchase Orders; SP20251050 – SP20250153, Increase Specials SP20250020, SP20250045 & Increase Blankets BL20251002, BL20251057, BL20251058, BL20251062 & BL20251064.

Voucher 28-2025 (Payroll) \$20,2507.12

Voucher 29-2025 (AP) \$435,112.47

Items for Motion:

Ms. Bradley made a motion to acknowledge the filing of written charges with the Board of Trustees by Fire Chief Crist and to schedule a hearing on those charges at the next regular Board of Trustee meeting, August 21, 2025, at 1:30 PM. Mr. Winburn seconded the motion. Motion carried 3-0.

Items for Vote: Immediate Action

Resolution# 69-2025: Confirm and Approve; Rental Agreement.

Ms. Bradley made a motion to approve resolution# 69-2025. Mr. Winburn seconded the motion. Motion carried 3-0.

Resolution# 72-2025: Establish Dumpster Program and Funding.

Mr. Winburn made a motion to approve resolution# 72-2025. Ms. Godsey seconded the motion. Motion carried 2-1. Ms. Bradley opposed the resolution, expressing concerns about the program. She noted that the proposed changes felt rushed, the Saturday hours are not convenient for residents, and not all neighborhoods have established neighborhood groups. As such, she does not support the proposed program changes.

Items presented for Second Reading:

None

Board Discussion and Department Updates:

Mrs. Roy stated she continues to work on the chart of accounts and has initiated the trash assessment process.

Chief Crist reported that a firefighter who had been on leave has returned to duty as of late last week. Chief also stated the Township now has a new inflatable safety house, which will be used during the upcoming open house. This safety house was generously donated by the City of Vandalia, which recently acquired a new one.

Mr. Adkins stated App Architecture will be holding a workshop and plans to provide building assessments for the Board of Trustees, potentially in September. A housing study with Blume will be presented on August 21, with findings and recommendations. Mr. Adkins also stated two rezoning cases will be brought before the Trustees on August 21, 2025.

Mr. Edwards praised the Sheriff's Office for their leadership in the Back-to-School Bash, noting the event's great success. Mr. Edwards also informed the Board the National Night Out has 14 sponsors, adding all were secured by Deputy Bone, the newly hired COP (Community-Oriented Policing) officer. DG Market is now open, providing a valuable grocery option for township residents. New photos have been added in the lobby to showcase community pride.

Mr. Cyphers provided updates on the Marley Road boring project, which is being handled in-house. Crews are currently painting school zones, no parking zones and fire hydrants along N. Dixie Drive. Mr. Cyphers then stated he has contacted Montgomery County Engineer about installing a new high visibility stop sign at Nottingham and Briar. He then added work continues with the engineer's office to finalize a paving contract and lock in project dates.

Captain Daughtery reported that during the Back-to-School Bash, 55 haircuts were given and 300 book bags were distributed.

Mr. Jones requested that the minutes of July 17, 2025, reflect his attendance.

Mr. Winburn mentioned a citizen interested in bringing a business to the township, spoke highly of his interaction with the Development Department.

Ms. Bradley expressed appreciation to:
Catapult Creative for their work on the logo and website redesign, Dept. Bone and the Sheriff's Office for their hard work at the Back-To-School Bash, Pitter Patter for inviting the Trustees to their Back-to-School Bash, and Northridge Little League for the BBQ Bash.

There being no further business, Ms. Bradley made a motion to adjourn. Mr. Winburn seconded the motion. Motion carried 3-0.

Respectfully submitted by:

Shonda Hill, Admin. Coordinator

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey President

Danielle Bradley, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Craig A. Jones, Fiscal Officer

A GENDA

DATE: August 11, 2025
TO: Township Trustees
FROM: Shannon Meadows, Administrator
RE: **Fiscal Officer Recommendations**

Fiscal Officer, Mr. Jones, is recommending accepting the following;

- Financial Report – July 2025
- Resolution# 75-2025 – 2025 Total Estimated Resources
- Resolution# 76-2025: - 2025 Appropriations Amendments

SLM/sh

Attachments

July 31, 2025
Bank Reconciliation

PAYROLL Bank Statement	\$1,083,265.82
PLUS Adjustments	\$0.08
Outstanding Checks	<u>(\$48,869.05)</u>
	\$1,034,396.85

ACCOUNTS PAYABLE Bank Statement	\$1,164,856.40
PLUS Deposits in Transit	\$2,227.95
PLUS Adjustments	<u>(\$37.70)</u>
Outstanding Checks	<u>(\$10,232.64)</u>
	\$1,156,814.01

PAYROLL BANK BALANCE (Internal)	\$1,034,396.85
ACCOUNTS PAYABLE BANK BALANCE (Internal)	\$1,156,814.01

Cash On Hand	\$150.00
--------------	----------

Investments	
Star Ohio	\$4,173,643.67
RedTree Investment	<u>\$9,532,976.97</u>
Total Investments	\$13,706,620.64

TOTAL CHECKING, CASH, INVESTMENTS	\$15,897,981.50
-----------------------------------	-----------------

Total Cash Position	\$15,897,981.50
---------------------	-----------------

Harrison Township Bank Report

Banks: 4624 to zzzz

As Of: 1/1/2025 to 7/31/2025

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
Chase Bank-Accounts Payable	\$209,788.53	\$152,567.69	\$1,298,607.89	\$877,490.93	\$7,850,972.13	\$7,499,389.72	\$1,156,814.01
Chase Bank-Payroll	\$217,830.76	\$116,190.35	\$840,457.90	\$445,935.03	\$3,224,502.09	\$3,200,610.28	\$1,034,396.85
Cash on Hand	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Raymond James Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Star Ohio Investments	\$3,013,318.16	\$3,059,174.19	\$11,860,325.51	\$0.00	\$0.00	(\$10,700,000.00)	\$4,173,643.67
US Bank Custodian Account	\$9,340,106.13	\$21,788.89	\$198,741.10	\$849.55	\$5,870.26	\$0.00	\$9,532,976.97
Grand Total:	\$12,781,193.58	\$3,349,721.12	\$14,198,132.40	\$1,324,275.51	\$11,081,344.48	\$0.00	\$15,897,981.50

Harrison Township

Statement of Cash Position with MTD Totals

From: 1/1/2025 to 7/31/2025

Funds: 001 to 030

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
001	General Fund	\$4,372,841.92	\$428,959.12	\$1,909,385.39	\$210,220.21	\$1,366,834.04	\$4,915,393.27	\$747,262.55	\$4,168,130.72
002	Motor Vehicle License Tax	\$199,342.45	\$5,165.70	\$36,860.80	\$1,990.48	\$22,145.72	\$214,057.53	\$16,201.60	\$197,855.93
003	Gasoline Tax	\$224,396.60	\$31,645.71	\$218,060.67	\$6,706.96	\$92,460.31	\$349,996.96	\$126,891.78	\$223,105.18
004	Road and Bridge	\$1,691,293.53	\$284,746.46	\$1,209,903.12	\$120,764.19	\$1,087,470.59	\$1,813,726.06	\$189,941.97	\$1,623,784.09
005	FY24 Brownfield Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	(\$3,000.00)
007	Lighting Special Assessment	\$15,553.73	\$0.00	\$121,452.47	\$409.29	\$84,011.55	\$52,994.65	\$85,048.53	(\$32,053.88)
008	Garbage and Waste Disposal	\$1,274,720.13	\$92,444.87	\$827,982.26	\$12,649.40	\$765,724.87	\$1,336,977.52	\$735,286.06	\$601,691.46
009	Police	\$905,015.23	\$1,333,849.00	\$5,033,750.86	\$526,764.51	\$4,222,549.11	\$1,716,216.98	\$103,765.84	\$1,612,451.14
010	Fire	\$748,997.56	\$1,128,626.68	\$4,567,373.60	\$434,770.47	\$3,233,227.52	\$2,083,143.64	\$439,501.35	\$1,643,642.29
014	Leave Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
015	Grants	\$485,883.26	\$16,750.00	\$81,214.88	\$10,000.00	\$177,979.50	\$389,118.64	\$166,750.00	\$222,368.64
017	Unclaimed Monies	\$359.35	\$0.00	\$0.00	\$0.00	\$0.00	\$359.35	\$0.00	\$359.35
018	Tax Increment Financing (TIF)	\$1,093,700.55	\$0.00	\$71,031.57	\$0.00	\$792.65	\$1,163,939.47	\$0.00	\$1,163,939.47
021	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
022	Police Headquarters Renovation	\$950,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950,000.00	\$172,273.00	\$777,727.00
023	Permissive Motor Vehicle License Tax	\$732,526.77	\$27,533.58	\$186,759.62	\$0.00	\$180,653.97	\$738,632.42	\$19,407.12	\$719,225.30
024	Fire Bonds	\$86,562.80	\$0.00	\$102,619.85	\$0.00	\$15,757.34	\$173,425.31	\$173,425.31	\$0.00
025	Federal Emergency Management Agency (FEMA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
026	COVID Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
027	American Rescue Plan (ARP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
030	Ohio Public Works Commission (OPWC)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$12,781,193.88	\$3,349,721.12	\$14,366,395.09	\$1,324,275.51	\$11,249,607.17	\$15,897,981.80	\$2,978,755.11	\$12,919,226.69

Harrison Township Revenue Report

Accounts: 001-000-11010 to 030-330-54010

As Of: 1/1/2025 to 7/31/2025

Account Access Group: N/A

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
001	General Fund			Target Percent:	58.33%	
*						
001-000-40100	General Property Taxes	\$1,473,992.84	\$367,434.24	\$1,263,528.29	\$210,464.55	85.72%
001-000-40102	Hotel/Motel Tax	\$7,500.00	\$652.08	\$12,535.97	(\$5,035.97)	167.15%
001-000-40200	Tangible Personal Property	\$67,937.51	\$0.00	\$40,439.92	\$27,497.59	59.53%
001-000-40201	Local Government	\$193,483.69	\$21,027.19	\$128,675.61	\$64,808.08	66.50%
001-000-40203	Estate Taxes	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-40204	Liquor Permit Fees	\$20,227.00	\$0.00	\$12,989.90	\$7,237.10	64.22%
001-000-40205	Cigarette License Fees	\$479.00	\$0.00	\$0.00	\$479.00	0.00%
001-000-40206	Property Tax Roll Back	\$65,000.00	\$0.00	\$39,156.53	\$25,843.47	60.24%
001-000-40207	Contract Wellfield	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.00%
001-000-40300	Special Assessment	\$5,000.00	\$0.00	\$2,522.82	\$2,477.18	50.46%
001-000-40500	Fines	\$11,225.00	\$689.25	\$8,141.57	\$3,083.43	72.53%
001-000-40600	Gifts/Donations	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-40602	Rentals - Shelter	\$8,575.00	\$850.00	\$4,820.00	\$3,755.00	56.21%
001-000-40603	Refunds	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-40604	Miscellaneous	\$40,295.00	\$4,976.39	\$78,477.30	(\$38,182.30)	194.76%
001-000-40606	Health Insurance Reimbursement	\$27,788.00	\$2,107.87	\$14,246.49	\$13,541.51	51.27%
001-000-40608	RENT/ UTILITIES - 6001 N DIXIE (FUTUR	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-40700	Interest Earned	\$100,000.00	\$7,674.55	\$45,815.04	\$54,184.96	45.82%
001-000-40701	Interest Earned - Investments	\$100,000.00	\$17,998.62	\$164,169.21	(\$64,169.21)	164.17%
001-000-40800	Development Fees	\$29,382.00	\$4,475.00	\$15,625.00	\$13,757.00	53.18%
001-000-40801	Cable Franchise	\$192,215.00	\$1,073.93	\$77,991.74	\$114,223.26	40.58%
001-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-000-41000	Sale/Fixed Assets	\$0.00	\$0.00	\$250.00	(\$250.00)	N/A
	* Totals:	\$2,428,100.04	\$428,959.12	\$1,909,385.39	\$518,714.65	78.64%
001 Total:		\$2,428,100.04	\$428,959.12	\$1,909,385.39	\$518,714.65	78.64%
002	Motor Vehicle License Tax			Target Percent:	58.33%	
*						
002-000-40200	License	\$36,500.00	\$3,335.09	\$23,852.81	\$12,647.19	65.35%
002-000-40604	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	N/A
002-000-40700	Interest Earned	\$4,000.00	\$1,170.69	\$6,988.73	(\$2,988.73)	174.72%
002-000-40701	Interest Earned Investments	\$2,000.00	\$659.92	\$6,019.26	(\$4,019.26)	300.96%
002-000-40900	Transfer In - Motor Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$42,500.00	\$5,165.70	\$36,860.80	\$5,639.20	86.73%

Revenue Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
002 Total:		\$42,500.00	\$5,165.70	\$36,860.80	\$5,639.20	86.73%
003	Gasoline Tax			Target Percent:	58.33%	
*						
003-000-40200	Gasoline Tax	\$306,106.00	\$27,445.35	\$187,127.13	\$118,978.87	61.13%
003-000-40700	Gasoline Tax - Interest Earned	\$7,500.00	\$2,341.39	\$13,977.46	(\$6,477.46)	186.37%
003-000-40701	Gasoline Tax - Interest Investment	\$7,500.00	\$1,858.97	\$16,956.08	(\$9,456.08)	226.08%
003-000-40900	Gasoline Tax - Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$321,106.00	\$31,645.71	\$218,060.67	\$103,045.33	67.91%
003 Total:		\$321,106.00	\$31,645.71	\$218,060.67	\$103,045.33	67.91%
004	Road and Bridge			Target Percent:	58.33%	
*						
004-000-40100	General Property Taxes	\$1,117,080.93	\$282,708.32	\$928,649.37	\$188,431.56	83.13%
004-000-40200	Tangible Personal Property	\$67,059.01	\$0.00	\$39,916.99	\$27,142.02	59.53%
004-000-40206	Property Tax Roll Back	\$130,000.00	\$0.00	\$64,105.40	\$65,894.60	49.31%
004-000-40300	Special Assessments	\$207,643.00	\$0.00	\$157,893.06	\$49,749.94	76.04%
004-000-40604	Miscellaneous	\$7,735.00	\$0.00	\$4,754.10	\$2,980.90	61.46%
004-000-40606	Health Insurance Reimbursement	\$19,324.00	\$2,038.14	\$14,584.20	\$4,739.80	75.47%
004-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-000-41000	Sale/Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$1,548,841.94	\$284,746.46	\$1,209,903.12	\$338,938.82	78.12%
004 Total:		\$1,548,841.94	\$284,746.46	\$1,209,903.12	\$338,938.82	78.12%
005	FY24 Brownfield Assessment			Target Percent:	58.33%	
DEPARTMENT: 019						
005-019-45110	Federal Funds	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
	DEPARTMENT: 019 Totals:	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
005 Total:		\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
007	Lighting Special Assessment			Target Percent:	58.33%	
*						
007-000-40300	Lighting	\$138,573.00	\$0.00	\$121,452.47	\$17,120.53	87.65%
007-000-40900	Lighting - Transfers In	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	* Totals:	\$188,573.00	\$0.00	\$121,452.47	\$67,120.53	64.41%
007 Total:		\$188,573.00	\$0.00	\$121,452.47	\$67,120.53	64.41%
008	Garbage and Waste Disposal			Target Percent:	58.33%	
*						
008-000-40300	Waste Collection Assessments	\$281,765.00	\$0.00	\$228,848.29	\$52,916.71	81.22%
008-000-40400	Charges for Services	\$1,050,000.00	\$91,873.95	\$595,964.51	\$454,035.49	56.76%
008-000-40604	Miscellaneous	\$2,500.00	\$379.00	\$1,730.06	\$769.94	69.20%
008-000-40606	Health Insurance Reimbursement	\$2,085.00	\$191.92	\$1,439.40	\$645.60	69.04%
008-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$1,336,350.00	\$92,444.87	\$827,982.26	\$508,367.74	61.96%

Revenue Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
008 Total:		\$1,336,350.00	\$92,444.87	\$827,982.26	\$508,367.74	61.96%
009	Police			Target Percent:	58.33%	
*						
009-000-40100	General Property Taxes	\$5,160,551.90	\$1,312,209.00	\$4,360,139.36	\$800,412.54	84.49%
009-000-40200	Tangible Personal Property	\$336,759.19	\$0.00	\$200,456.50	\$136,302.69	59.53%
009-000-40206	Property Tax Roll Back	\$540,000.00	\$0.00	\$235,992.01	\$304,007.99	43.70%
009-000-40300	False Alarms Assessments	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-000-40400	Northland Village Contracts	\$241,641.00	\$21,640.00	\$151,480.00	\$90,161.00	62.69%
009-000-40401	Contractual Overage	\$0.00	\$0.00	\$85,583.93	(\$85,583.93)	N/A
009-000-40604	Miscellaneous	\$45,000.00	\$0.00	\$99.06	\$44,900.94	0.22%
009-000-40606	Health Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-000-41000	Sale/Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$6,323,952.09	\$1,333,849.00	\$5,033,750.86	\$1,290,201.23	79.60%
009 Total:		\$6,323,952.09	\$1,333,849.00	\$5,033,750.86	\$1,290,201.23	79.60%
010	Fire			Target Percent:	58.33%	
*						
010-000-40100	General Property Taxes	\$4,000,351.40	\$1,007,876.60	\$3,411,510.51	\$588,840.89	85.28%
010-000-40200	Tangible Personal Property	\$230,606.84	\$0.00	\$137,269.13	\$93,337.71	59.53%
010-000-40206	Property Tax Roll Back	\$230,000.00	\$0.00	\$133,385.79	\$96,614.21	57.99%
010-000-40300	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-000-40400	Charges for Services Ambulance Fees	\$1,150,000.00	\$117,294.92	\$839,541.68	\$310,458.32	73.00%
010-000-40600	Other - Sale/Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-000-40604	Miscellaneous	\$10,000.00	\$0.00	\$19,605.52	(\$9,605.52)	196.06%
010-000-40606	Health Insurance Reimbursement	\$48,677.00	\$3,455.16	\$26,060.97	\$22,616.03	53.54%
010-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$5,669,635.24	\$1,128,626.68	\$4,567,373.60	\$1,102,261.64	80.56%
010 Total:		\$5,669,635.24	\$1,128,626.68	\$4,567,373.60	\$1,102,261.64	80.56%
014	Leave Reserve			Target Percent:	58.33%	
*						
014-000-40900	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
014-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
014 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
015	Grants			Target Percent:	58.33%	
*						
015-000-40214	Grants - Fire	\$1,000.00	\$0.00	\$4,264.88	(\$3,264.88)	426.49%
015-000-40220	Grants - Administration	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
015-000-40221	Grants - Development	\$58,000.00	\$15,250.00	\$73,250.00	(\$15,250.00)	126.29%
015-000-40222	Grants - Services	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%

Revenue Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
015-000-40223	Grants - Police	\$1,000.00	\$1,500.00	\$2,700.00	(\$1,700.00)	270.00%
015-000-40900	Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
015-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$111,000.00	\$16,750.00	\$81,214.88	\$29,785.12	73.17%
015 Total:		\$111,000.00	\$16,750.00	\$81,214.88	\$29,785.12	73.17%
017	Unclaimed Monies			Target Percent:	58.33%	
*						
017-000-40100	Unclaimed Funds	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
017 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
018	Tax Increment Financing (TIF)			Target Percent:	58.33%	
*						
018-000-40100	Forest Park TIF	\$160,109.00	\$0.00	\$71,031.57	\$89,077.43	44.36%
018-000-40900	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$160,109.00	\$0.00	\$71,031.57	\$89,077.43	44.36%
018 Total:		\$160,109.00	\$0.00	\$71,031.57	\$89,077.43	44.36%
022	Police Headquarters Renovation			Target Percent:	58.33%	
DEPARTMENT: 091						
022-091-45390	Other State Receipts	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPARTMENT: 091 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
022 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
023	Permissive Motor Vehicle License Tax			Target Percent:	58.33%	
*						
023-000-40100	Motor Vehicle Permissive-Township Levie	\$160,622.00	\$18,714.06	\$126,109.88	\$34,512.12	78.51%
023-000-40200	Motor Vehicle Permissive-County Levied	\$74,150.00	\$5,614.16	\$37,832.90	\$36,317.10	51.02%
023-000-40700	Interest Earned	\$6,750.00	\$1,933.98	\$11,220.29	(\$4,470.29)	166.23%
023-000-40701	Interest - Investments	\$7,500.00	\$1,271.38	\$11,596.55	(\$4,096.55)	154.62%
	* Totals:	\$249,022.00	\$27,533.58	\$186,759.62	\$62,262.38	75.00%
023 Total:		\$249,022.00	\$27,533.58	\$186,759.62	\$62,262.38	75.00%
024	Fire Bonds			Target Percent:	58.33%	
*						
024-000-40100	Fire Bonds	\$102,619.85	\$0.00	\$102,619.85	\$0.00	100.00%
	* Totals:	\$102,619.85	\$0.00	\$102,619.85	\$0.00	100.00%
024 Total:		\$102,619.85	\$0.00	\$102,619.85	\$0.00	100.00%
030	Ohio Public Works Commission (OPWC)			Target Percent:	58.33%	
*						
030-000-40200	Contracts - Ft. McKinley/Meadowdale	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-000-40210	Contracts - South Shiloh	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-000-40211	Contracts - West Central Improvement	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-000-40900	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Revenue Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
030-000-40901	Advances In	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	* Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grand Total:		\$18,981,809.16	\$3,349,721.12	\$14,366,395.09	\$4,615,414.07	75.69%
					Target Percent:	58.33%

Harrison Township Expense Report

Accounts: 001-011-50100 to 030-330-54010

Account Access Group: N/A

As Of: 1/1/2025 to 7/31/2025

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
001	General Fund					Target Percent:	58.33%	
ADMINISTRATIVE								
001-011-50100	SALARIES ADMINISTRATIV	\$241,908.65	\$17,035.51	\$150,469.85	\$91,438.80	\$0.00	\$91,438.80	62.20%
001-011-50101	SALARIES TRUSTEES	\$75,484.00	\$6,400.50	\$44,803.50	\$30,680.50	\$0.00	\$30,680.50	59.35%
001-011-50102	SALARY FISCAL OFFICER	\$34,535.00	\$2,923.00	\$20,461.00	\$14,074.00	\$0.00	\$14,074.00	59.25%
001-011-50103	WELLFIELD - SALARIES	\$3,093.75	\$0.00	\$3,093.75	\$0.00	\$0.00	\$0.00	100.00%
001-011-50200	EMPLOYERS RETIREMENT	\$92,500.00	\$3,488.64	\$29,944.77	\$62,555.23	\$0.00	\$62,555.23	32.37%
001-011-50201	FICA	\$3,000.00	\$253.68	\$1,775.76	\$1,224.24	\$0.00	\$1,224.24	59.19%
001-011-50202	MEDICARE	\$8,000.00	\$478.12	\$3,540.19	\$4,459.81	\$0.00	\$4,459.81	44.25%
001-011-50300	INSURANCE - EMPLOYEE B	\$132,347.51	\$10,489.10	\$79,894.06	\$52,453.45	\$52,453.45	\$0.00	100.00%
001-011-50301	WELLFIELD - HEALTH INSU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50302	DENTAL INSURANCE	\$552.00	\$20.00	\$296.00	\$256.00	\$256.00	\$0.00	100.00%
001-011-50303	LIFE INSURANCE	\$574.60	\$44.20	\$309.40	\$265.20	\$265.20	\$0.00	100.00%
001-011-50304	EMPLOYEECARE	\$500.00	\$0.00	\$151.36	\$348.64	\$160.64	\$188.00	62.40%
001-011-50400	WORKERS COMPENSATIO	\$15,000.00	\$0.00	\$6,733.31	\$8,266.69	\$0.00	\$8,266.69	44.89%
001-011-50401	UNEMPLOYMENT COMPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50402	LEAVE PAYOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50500	TRAVEL	\$32,176.00	\$0.00	\$7,540.12	\$24,635.88	\$143.88	\$24,492.00	23.88%
001-011-50501	WELLFIELD - MILEAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50502	OTHER - PHONES	\$5,620.00	\$337.79	\$2,026.82	\$3,593.18	\$2,093.18	\$1,500.00	73.31%
001-011-50600	AUDITORS FEES - COUNTY	\$25,000.00	\$0.00	\$19,004.28	\$5,995.72	\$0.00	\$5,995.72	76.02%
001-011-50601	AUDITORS FEES - STATE	\$10,000.00	\$1,177.60	\$5,888.00	\$4,112.00	\$0.00	\$4,112.00	58.88%
001-011-50602	ADVERTISING DELINQUEN	\$1,200.00	\$0.00	\$59.84	\$1,140.16	\$0.00	\$1,140.16	4.99%
001-011-50603	ELECTION EXPENSE	\$5,000.00	\$0.00	\$3,227.37	\$1,772.63	\$0.00	\$1,772.63	64.55%
001-011-50604	ESTATE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50605	BURIAL EXPENSE	\$25,000.00	\$0.00	\$6,000.00	\$19,000.00	\$14,000.00	\$5,000.00	80.00%
001-011-50606	LEGAL COUNSEL	\$77,600.00	\$5,744.10	\$38,730.60	\$38,869.40	\$21,269.40	\$17,600.00	77.32%
001-011-50607	OTHER - MEMBERSHIPS	\$15,500.00	\$225.00	\$14,532.41	\$967.59	\$29.01	\$938.58	93.94%
001-011-50608	OTHER - NEWSLETTER PR	\$30,000.00	\$0.00	\$12,385.74	\$17,614.26	\$17,614.26	\$0.00	100.00%
001-011-50609	OTHER - COMPUTER SUPP	\$169,812.80	\$8,001.40	\$101,017.66	\$68,795.14	\$50,301.40	\$18,493.74	89.11%
001-011-50610	OTHER - WEBSITE SUPPOR	\$15,000.00	\$0.00	\$12,299.24	\$2,700.76	\$1,000.00	\$1,700.76	88.66%
001-011-50611	ADMIN - FINANCIAL ANALY	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$6,750.00	\$0.00	100.00%
001-011-50612	ADMIN - BANK FEES	\$12,000.00	\$1,378.98	\$6,600.31	\$5,399.69	\$0.00	\$5,399.69	55.00%
001-011-50615	ADMIN - UTILITIES	\$6,400.00	\$283.13	\$3,741.19	\$2,658.81	\$2,658.81	\$0.00	100.00%
001-011-50700	OTHER - SUPPLIES	\$10,000.00	\$521.88	\$3,688.01	\$6,311.99	\$1,099.23	\$5,212.76	47.87%
001-011-50701	WELLFIELD - SUPPLIES	\$500.00	\$0.00	\$454.66	\$45.34	\$45.34	\$0.00	100.00%
001-011-50702	COMPUTER EQUIP/ HARD	\$13,596.82	\$2,477.84	\$6,133.02	\$7,463.80	\$7,463.80	\$0.00	100.00%

Expense Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
001-011-50703	COMM MGR - EQUIPMENT	\$25,003.18	\$219.35	\$19,906.91	\$5,096.27	\$4,345.03	\$751.24	97.00%
001-011-50704	COMM MGR - SUPPLIES/ MI	\$15,000.00	\$200.00	\$5,757.31	\$9,242.69	\$830.19	\$8,412.50	43.92%
001-011-50800	OTHER - MISC	\$56,971.00	\$141.80	\$40,423.17	\$16,547.83	\$10,542.16	\$6,005.67	89.46%
001-011-50900	OTHER - BUILDINGS & ADDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-50901	INSURANCE - BLDG/EQUIP/	\$44,779.00	\$0.00	\$43,687.95	\$1,091.05	\$0.00	\$1,091.05	97.56%
001-011-51500	OTHER - NEIGH/ECON DEV	\$46,145.00	\$5,000.00	\$8,900.00	\$37,245.00	\$17,675.00	\$19,570.00	57.59%
001-011-51501	PROPERTY/ BLDG PURCHA	\$170,236.00	\$46,518.00	\$63,467.00	\$106,769.00	\$83,885.38	\$22,883.62	86.56%
001-011-51502	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-52000	OTHER - PRINCIPLE/INTER	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	0.00%
001-011-52509	TRANSFER OUT - GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-011-53000	ADVANCES OUT - GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	ADMINISTRATIVE Totals:	\$1,428,135.31	\$113,359.62	\$766,944.56	\$661,190.75	\$294,881.36	\$366,309.39	74.35%
TOWN HALL								
001-012-50100	SALARIES - CUSTODIAL	\$85,814.00	\$7,607.29	\$33,388.03	\$52,425.97	\$0.00	\$52,425.97	38.91%
001-012-50200	EMPLOYERS RETIREMENT	\$10,846.00	\$775.86	\$4,041.81	\$6,804.19	\$0.00	\$6,804.19	37.27%
001-012-50615	UTILITIES	\$39,011.15	\$2,917.76	\$21,398.03	\$17,613.12	\$17,613.12	\$0.00	100.00%
001-012-50616	OTHER - ELEVATOR MAINT	\$2,500.00	\$119.31	\$948.23	\$1,551.77	\$1,551.77	\$0.00	100.00%
001-012-50617	CONTRACTS	\$15,888.85	\$0.00	\$0.00	\$15,888.85	\$0.00	\$15,888.85	0.00%
001-012-50622	LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50700	MAINTENANCE SUPPLIES	\$12,000.00	\$1,237.65	\$5,136.73	\$6,863.27	\$4,863.27	\$2,000.00	83.33%
001-012-50703	SUPPLIES - MISCELLANEO	\$7,600.00	\$0.00	\$3,475.93	\$4,124.07	\$2,798.47	\$1,325.60	82.56%
001-012-50800	OTHER - MISCELLANEOUS	\$10,800.00	\$1,011.21	\$5,639.68	\$5,160.32	\$4,460.32	\$700.00	93.52%
001-012-50910	D-10 WINDOWS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50911	CC GUTTERS AND ROOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50912	FLOORING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50913	LIGHTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50914	TH SAFETY UPGRADES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50915	D10 MISCELLANEOUS	\$5,000.00	\$384.38	\$606.54	\$4,393.46	\$4,393.46	\$0.00	100.00%
001-012-50916	TH - HVAC UPGRADE/PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-50935	BUILDINGS - SIGNAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-012-51000	REPAIRS	\$10,000.00	\$1,344.45	\$2,748.73	\$7,251.27	\$7,251.27	\$0.00	100.00%
	TOWN HALL Totals:	\$199,460.00	\$15,397.91	\$77,383.71	\$122,076.29	\$42,931.68	\$79,144.61	60.32%
LIGHTING								
001-015-50623	LIGHTING CONTRACTS	\$25,000.00	\$0.00	\$5,000.00	\$20,000.00	\$5,000.00	\$15,000.00	40.00%
001-015-50624	NORTH DIXIE STREET LIGH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	LIGHTING Totals:	\$25,000.00	\$0.00	\$5,000.00	\$20,000.00	\$5,000.00	\$15,000.00	40.00%
PARKS & RECREATION								
001-016-50100	SALARIES	\$46,047.00	\$0.00	\$0.00	\$46,047.00	\$0.00	\$46,047.00	0.00%
001-016-50625	PARKS - TREE REMOVAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	100.00%
001-016-50700	SUPPLIES	\$11,000.00	\$212.96	\$5,592.46	\$5,407.54	\$4,407.54	\$1,000.00	90.91%
001-016-50800	MISC	\$6,211.83	\$0.00	\$450.00	\$5,761.83	\$5,650.00	\$111.83	98.20%
001-016-50801	OTHER - MISCELLANEOUS	\$6,792.35	\$851.97	\$3,170.07	\$3,622.28	\$2,779.93	\$842.35	87.60%
001-016-50802	OTHER - MISCELLANEOUS	\$15,188.17	\$0.00	\$15,188.17	\$0.00	\$0.00	\$0.00	100.00%
001-016-50803	PARKS - LODGE RENTAL R	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	100.00%
001-016-50916	BLDG/ PROPERTY UPGRAD	\$99,785.75	\$1,406.81	\$5,323.78	\$94,461.97	\$40,236.48	\$54,225.49	45.66%
001-016-50917	UNDERGROUND ELECTRIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
001-016-50918	GRILLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-016-50919	RESURFACE TENNIS COUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-016-51000	REPAIRS	\$5,000.00	\$77.00	\$77.00	\$4,923.00	\$4,923.00	\$0.00	100.00%
PARKS & RECREATION Totals:		\$194,525.10	\$2,548.74	\$29,801.48	\$164,723.62	\$62,496.95	\$102,226.67	47.45%
DEVELOPMENT								
001-019-50100	SALARIES - EMPLOYEE	\$392,626.49	\$33,800.12	\$173,060.84	\$219,565.65	\$0.00	\$219,565.65	44.08%
001-019-50104	EXPENSES - BOARDS & CO	\$14,700.00	\$0.00	\$420.00	\$14,280.00	\$2,080.00	\$12,200.00	17.01%
001-019-50200	EMPLOYERS RETIREMENT	\$53,936.00	\$4,033.26	\$22,075.83	\$31,860.17	\$0.00	\$31,860.17	40.93%
001-019-50202	MEDICARE	\$5,253.00	\$478.00	\$2,455.69	\$2,797.31	\$0.00	\$2,797.31	46.75%
001-019-50300	HEALTH INSURANCE	\$55,620.00	\$4,012.17	\$30,059.08	\$25,560.92	\$20,060.85	\$5,500.07	90.11%
001-019-50302	DENTAL INSURANCE	\$309.00	\$15.00	\$70.00	\$239.00	\$75.00	\$164.00	46.93%
001-019-50303	LIFE INSURANCE	\$309.00	\$20.80	\$135.20	\$173.80	\$124.80	\$49.00	84.14%
001-019-50304	EMPLOYEECARE	\$168.00	\$0.00	\$82.56	\$85.44	\$85.44	\$0.00	100.00%
001-019-50400	WORKERS COMPENSATIO	\$12,500.00	\$0.00	\$463.88	\$12,036.12	\$0.00	\$12,036.12	3.71%
001-019-50402	LEAVE PAYOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-019-50500	OTHER - TRAVEL	\$2,500.00	\$0.00	\$239.00	\$2,261.00	\$2,261.00	\$0.00	100.00%
001-019-50502	OTHER - PHONES	\$3,120.00	\$195.00	\$1,170.00	\$1,950.00	\$1,330.00	\$620.00	80.13%
001-019-50606	OTHER - COMPLIANCE LEG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-019-50607	OTHER - MEMBERSHIPS	\$5,000.00	\$1,682.50	\$3,065.50	\$1,934.50	\$1,934.50	\$0.00	100.00%
001-019-50609	OTHER - SOFTWARE LICEN	\$13,082.88	\$360.00	\$9,662.88	\$3,420.00	\$3,420.00	\$0.00	100.00%
001-019-50612	OTHER - POSTAGE	\$10,000.00	\$0.00	\$1,755.75	\$8,244.25	\$3,811.75	\$4,432.50	55.68%
001-019-50621	OTHER - MOWING/ WEED A	\$50,000.00	\$18,221.00	\$27,882.00	\$22,118.00	\$17,118.00	\$5,000.00	90.00%
001-019-50626	OTHER - DEMOLITIONS	\$364,736.77	\$12,537.50	\$157,209.27	\$207,527.50	\$207,527.50	\$0.00	100.00%
001-019-50627	OTHER - PROPERTY BOAR	\$25,000.00	\$0.00	\$1,235.00	\$23,765.00	\$18,765.00	\$5,000.00	80.00%
001-019-50628	OTHER - MICROFILM RECO	\$1,000.00	\$0.00	\$388.56	\$611.44	\$611.44	\$0.00	100.00%
001-019-50629	OTHER - PLANS AND STUDI	\$31,263.23	\$0.00	\$12,275.00	\$18,988.23	\$4,420.00	\$14,568.23	53.40%
001-019-50630	OTHER - ZONING CODE UP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-019-50631	OTHER - NUISANCE ABATE	\$75,000.00	\$0.00	\$31,025.00	\$43,975.00	\$43,975.00	\$0.00	100.00%
001-019-50632	OTHER - COMPLIANCE LEG	\$20,000.00	\$1,224.49	\$1,224.49	\$18,775.51	\$0.00	\$18,775.51	6.12%
001-019-50633	OTHER - CONSULTANT SV	\$3,637.12	\$0.00	\$0.00	\$3,637.12	\$0.00	\$3,637.12	0.00%
001-019-50700	OTHER - SUPPLIES	\$9,700.00	\$507.12	\$3,576.29	\$6,123.71	\$4,423.71	\$1,700.00	82.47%
001-019-50702	OTHER - COMPUTER EQUI	\$5,000.00	\$0.00	\$2,166.69	\$2,833.31	\$307.93	\$2,525.38	49.49%
001-019-50800	OTHER - MISCELLANEOUS	\$10,315.00	\$326.98	\$3,028.12	\$7,286.88	\$5,098.30	\$2,188.58	78.78%
001-019-50804	OTHER - SIGN BOND REFU	\$1,000.00	\$0.00	\$200.00	\$800.00	\$800.00	\$0.00	100.00%
001-019-50805	OTHER - FIRE BOND REFU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-019-50806	OTHER - LEGAL ADS	\$9,000.00	\$0.00	\$1,277.66	\$7,722.34	\$3,722.34	\$4,000.00	55.56%
001-019-50807	OTHER - BUSINESS FIRST	\$5,000.00	\$1,500.00	\$1,500.00	\$3,500.00	\$0.00	\$3,500.00	30.00%
001-019-50902	OTHER - OFFICE EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
001-019-50922	OTHER - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
DEVELOPMENT Totals:		\$1,179,776.49	\$78,913.94	\$487,704.29	\$692,072.20	\$341,952.56	\$350,119.64	70.32%
001 Total:		\$3,026,896.90	\$210,220.21	\$1,366,834.04	\$1,660,062.86	\$747,262.55	\$912,800.31	69.84%

002 Motor Vehicle License Tax

Target Percent: 58.33%

MISCELLANEOUS

002-021-50623	TECHNOLOGY	\$10,347.32	\$1,238.92	\$1,786.24	\$8,561.08	\$8,561.08	\$0.00	100.00%
002-021-50700	SUPPLIES - MISCELLANEO	\$27,500.00	\$0.00	\$6,314.54	\$21,185.46	\$1,685.46	\$19,500.00	29.09%

Expense Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
002-021-50704	SUPPLIES - DE-ICER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
002-021-50705	SUPPLIES - SIGN MATERIA	\$20,000.00	\$0.00	\$11,888.76	\$8,111.24	\$1,111.24	\$7,000.00	65.00%
002-021-50706	SUPPLIES - TIRES	\$86,952.68	\$477.96	\$1,385.43	\$85,567.25	\$3,614.57	\$81,952.68	5.75%
002-021-50900	BUILDINGS & ADDITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
002-021-50920	SALT SPREADER W/ PREW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
002-021-50921	BOB CAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$144,800.00	\$1,716.88	\$21,374.97	\$123,425.03	\$14,972.35	\$108,452.68	25.10%
MAINTENANCE								
002-022-50700	MOTOR VEHICLE MATERIA	\$23,200.00	\$273.60	\$770.75	\$22,429.25	\$1,229.25	\$21,200.00	8.62%
	MAINTENANCE Totals:	\$23,200.00	\$273.60	\$770.75	\$22,429.25	\$1,229.25	\$21,200.00	8.62%
023								
002-023-52000	IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	023 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
002 Total:		\$168,000.00	\$1,990.48	\$22,145.72	\$145,854.28	\$16,201.60	\$129,652.68	22.83%
003	Gasoline Tax					Target Percent:	58.33%	
MISCELLANEOUS								
003-031-50615	UTILITIES	\$26,444.50	\$1,448.46	\$18,320.73	\$8,123.77	\$6,493.77	\$1,630.00	93.84%
003-031-50631	AERIAL PHOTO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50700	SUPPLIES - MISCELLANEO	\$8,000.00	\$464.50	\$2,552.98	\$5,447.02	\$5,447.02	\$0.00	100.00%
003-031-50702	SUPPLIES - FUEL	\$70,500.00	\$3,958.28	\$22,470.71	\$48,029.29	\$45,529.29	\$2,500.00	96.45%
003-031-50707	SUPPLIES - HOSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50708	SUPPLIES - OIL	\$3,500.00	\$0.00	\$734.85	\$2,765.15	\$2,765.15	\$0.00	100.00%
003-031-50709	SUPPLIES - PAINT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
003-031-50710	SUPPLIES - SAFETY GEAR	\$10,000.00	\$109.96	\$5,186.01	\$4,813.99	\$4,813.99	\$0.00	100.00%
003-031-50711	SUPPLIES - SALT	\$43,555.50	\$0.00	\$35,590.59	\$7,964.91	\$2,000.00	\$5,964.91	86.31%
003-031-50903	TOOLS & EQUIP - COMPAC	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$48,447.00	\$1,553.00	96.89%
003-031-50904	TOOLS & EQUIP - PLOW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50905	TOOLS & EQUIP - RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50906	TOOLS & EQUIP - #60 REAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50907	TOOLS & EQUIP - WEED AB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
003-031-50908	TOOLS & EQUIP - MISC	\$7,000.00	\$93.15	\$877.08	\$6,122.92	\$5,122.92	\$1,000.00	85.71%
003-031-51000	REPAIRS	\$4,000.00	\$0.00	\$2,650.23	\$1,349.77	\$1,349.77	\$0.00	100.00%
003-031-51001	REPAIRS - TRAILER/GARAG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	MISCELLANEOUS Totals:	\$226,000.00	\$6,074.35	\$88,383.18	\$137,616.82	\$121,968.91	\$15,647.91	93.08%
MAINTENANCE								
003-032-50700	GAS TAX MATERIALS	\$9,000.00	\$632.61	\$4,077.13	\$4,922.87	\$4,922.87	\$0.00	100.00%
	MAINTENANCE Totals:	\$9,000.00	\$632.61	\$4,077.13	\$4,922.87	\$4,922.87	\$0.00	100.00%
003 Total:		\$235,000.00	\$6,706.96	\$92,460.31	\$142,539.69	\$126,891.78	\$15,647.91	93.34%
004	Road and Bridge					Target Percent:	58.33%	
MISCELLANEOUS								
004-041-50200	EMPLOYERS RETIREMENT	\$150,000.00	\$11,681.88	\$84,897.91	\$65,102.09	\$0.00	\$65,102.09	56.60%
004-041-50202	MEDICARE	\$16,000.00	\$1,205.06	\$8,634.51	\$7,365.49	\$0.00	\$7,365.49	53.97%
004-041-50300	INSURANCE - EMPLOYEE B	\$233,870.00	\$17,346.12	\$139,115.78	\$94,754.22	\$89,851.02	\$4,903.20	97.90%

Expense Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
004-041-50302	DENTAL INSURANCE	\$720.00	\$60.00	\$420.00	\$300.00	\$300.00	\$0.00	100.00%
004-041-50303	LIFE INSURANCE	\$905.60	\$83.20	\$510.00	\$395.60	\$395.60	\$0.00	100.00%
004-041-50304	EMPLOYEECARE	\$400.00	\$0.00	\$192.64	\$207.36	\$200.36	\$7.00	98.25%
004-041-50400	WORKERS COMPENSATIO	\$19,954.40	\$0.00	\$1,854.93	\$18,099.47	\$0.00	\$18,099.47	9.30%
004-041-50401	UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-041-50402	LEAVE PAYOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-041-50502	OTHER - PHONES	\$3,310.00	\$260.00	\$1,820.00	\$1,490.00	\$1,300.00	\$190.00	94.26%
004-041-50600	AUDITORS FEES - COUNTY	\$44,888.00	\$0.00	\$22,115.54	\$22,772.46	\$0.00	\$22,772.46	49.27%
004-041-50601	AUDITORS FEES - STATE	\$6,575.00	\$640.00	\$3,200.00	\$3,375.00	\$3,375.00	\$0.00	100.00%
004-041-50606	LEGAL FEES	\$3,183.00	\$0.00	\$0.00	\$3,183.00	\$0.00	\$3,183.00	0.00%
004-041-50615	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-041-50700	SUPPLIES	\$10,000.00	\$1,491.40	\$8,003.86	\$1,996.14	\$1,996.14	\$0.00	100.00%
004-041-50900	BUILDINGS AND ADDITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-041-50901	INSURANCE - BLDG/EQUIP/	\$28,147.00	\$0.00	\$27,367.34	\$779.66	\$0.00	\$779.66	97.23%
004-041-50908	TOOLS & EQUIP - MISC	\$180,000.00	\$0.00	\$119,835.58	\$60,164.42	\$55,294.68	\$4,869.74	97.29%
004-041-51000	REPAIRS	\$9,500.00	\$0.00	\$6,406.86	\$3,093.14	\$268.43	\$2,824.71	70.27%
	MISCELLANEOUS Totals:	\$707,453.00	\$32,767.66	\$424,374.95	\$283,078.05	\$152,981.23	\$130,096.82	81.61%
MAINTENANCE								
004-042-50100	ROAD - SALARIES	\$1,135,807.00	\$85,595.57	\$627,423.85	\$508,383.15	\$0.00	\$508,383.15	55.24%
004-042-50200	EMPLOYERS RETIREMENT	\$15,500.00	\$0.00	\$2,024.69	\$13,475.31	\$0.00	\$13,475.31	13.06%
004-042-50202	MEDICARE	\$1,100.00	\$0.00	\$206.76	\$893.24	\$0.00	\$893.24	18.80%
004-042-50800	ROAD - OTHER EXPENSES	\$46,851.08	\$2,400.96	\$33,440.34	\$13,410.74	\$13,410.74	\$0.00	100.00%
	MAINTENANCE Totals:	\$1,199,258.08	\$87,996.53	\$663,095.64	\$536,162.44	\$13,410.74	\$522,751.70	56.41%
IMPROVEMENTS								
004-043-50625	TREE REMOVAL	\$1,633.92	\$0.00	\$0.00	\$1,633.92	\$0.00	\$1,633.92	0.00%
004-043-50635	PAVING	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$23,550.00	\$276,450.00	7.85%
004-043-50636	PAVEMENT MARKINGS	\$24,500.00	\$0.00	\$0.00	\$24,500.00	\$0.00	\$24,500.00	0.00%
004-043-50637	PAVING - FT MCKINLEY/ME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-043-50638	RECLAMITE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-043-50639	SLURRY SEAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-043-50640	MISCELLANEOUS CONTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-043-50645	WATER MAIN REPLACEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
004-043-51000	UTILITY REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	IMPROVEMENTS Totals:	\$326,133.92	\$0.00	\$0.00	\$326,133.92	\$23,550.00	\$302,583.92	7.22%
004 Total:		\$2,232,845.00	\$120,764.19	\$1,087,470.59	\$1,145,374.41	\$189,941.97	\$955,432.44	57.21%
005	FY24 Brownfield Assessment					Target Percent:	58.33%	
DEVELOPMENT								
005-019-53160	Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
005-019-53190	Other Professional and Techn	\$490,000.00	\$0.00	\$0.00	\$490,000.00	\$0.00	\$490,000.00	0.00%
005-019-53300	BROWNFIELD - TRAVEL/ TR	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$3,000.00	\$7,000.00	30.00%
	DEVELOPMENT Totals:	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$3,000.00	\$497,000.00	0.60%
005 Total:		\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$3,000.00	\$497,000.00	0.60%
007	Lighting Special Assessment					Target Percent:	58.33%	

Expense Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
SPECIAL LIGHTING								
007-071-50641	STREET LIGHTING - DP&L	\$170,000.00	\$409.29	\$82,451.47	\$87,548.53	\$85,048.53	\$2,500.00	98.53%
007-071-50642	STREET LIGHTING - AUDIT	\$8,000.00	\$0.00	\$1,560.08	\$6,439.92	\$0.00	\$6,439.92	19.50%
	SPECIAL LIGHTING Totals:	\$178,000.00	\$409.29	\$84,011.55	\$93,988.45	\$85,048.53	\$8,939.92	94.98%
007 Total:		\$178,000.00	\$409.29	\$84,011.55	\$93,988.45	\$85,048.53	\$8,939.92	94.98%
008	Garbage and Waste Disposal					Target Percent:	58.33%	
UTILITY BILLING								
008-081-50100	WASTE CONTRACT - SALA	\$108,987.38	\$6,901.28	\$53,496.94	\$55,490.44	\$0.00	\$55,490.44	49.09%
008-081-50200	WASTE DISPOSAL - RETIRE	\$11,404.00	\$956.18	\$6,994.39	\$4,409.61	\$0.00	\$4,409.61	61.33%
008-081-50202	MEDICARE	\$1,500.00	\$95.08	\$738.28	\$761.72	\$0.00	\$761.72	49.22%
008-081-50300	OTHER - INSURANCE - EMP	\$20,608.31	\$1,386.11	\$13,677.76	\$6,930.55	\$6,930.55	\$0.00	100.00%
008-081-50302	DENTAL INSURANCE	\$100.00	\$5.00	\$35.00	\$65.00	\$25.00	\$40.00	60.00%
008-081-50303	LIFE INSURANCE	\$100.00	\$5.20	\$36.40	\$63.60	\$31.20	\$32.40	67.60%
008-081-50304	EMPLOYEECARE	\$30.00	\$0.00	\$13.76	\$16.24	\$15.24	\$1.00	96.67%
008-081-50400	WORKERS COMPENSATIO	\$1,000.00	\$0.00	(\$717.08)	\$1,717.08	\$0.00	\$1,717.08	-71.71%
008-081-50600	AUDITORS FEES - COUNTY	\$18,568.69	\$0.00	\$5,988.87	\$12,579.82	\$0.00	\$12,579.82	32.25%
008-081-50601	AUDITORS FEES - STATE	\$512.00	\$102.40	\$512.00	\$0.00	\$0.00	\$0.00	100.00%
008-081-50643	HAULER CONTRACTS	\$1,380,371.00	\$0.00	\$665,688.28	\$714,682.72	\$704,819.72	\$9,863.00	99.29%
008-081-50800	OTHER - MISC	\$42,724.62	\$3,198.15	\$19,260.27	\$23,464.35	\$23,464.35	\$0.00	100.00%
	UTILITY BILLING Totals:	\$1,585,906.00	\$12,649.40	\$765,724.87	\$820,181.13	\$735,286.06	\$84,895.07	94.65%
008 Total:		\$1,585,906.00	\$12,649.40	\$765,724.87	\$820,181.13	\$735,286.06	\$84,895.07	94.65%
009	Police					Target Percent:	58.33%	
POLICE								
009-091-50100	POLICE - SALARIES	\$107,109.00	\$9,724.34	\$71,012.06	\$36,096.94	\$0.00	\$36,096.94	66.30%
009-091-50200	POLICE - RETIREMENT	\$10,000.00	\$1,344.62	\$9,368.21	\$631.79	\$0.00	\$631.79	93.68%
009-091-50202	MEDICARE	\$1,175.00	\$139.89	\$1,021.38	\$153.62	\$0.00	\$153.62	86.93%
009-091-50300	INSURANCE - EMPLOYEE B	\$3,000.00	\$0.00	\$375.01	\$2,624.99	\$600.00	\$2,024.99	32.50%
009-091-50302	DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50303	LIFE INSURANCE	\$67.60	\$5.20	\$36.40	\$31.20	\$31.20	\$0.00	100.00%
009-091-50304	EMPLOYEECARE	\$30.00	\$0.00	\$13.76	\$16.24	\$15.24	\$1.00	96.67%
009-091-50400	WORKERS COMPENSATIO	\$1,000.00	\$0.00	(\$336.57)	\$1,336.57	\$0.00	\$1,336.57	-33.66%
009-091-50500	OTHER - TRAINING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$2,500.00	\$2,500.00	50.00%
009-091-50600	OTHER - AUDITOR FEES - C	\$100,000.00	\$0.00	\$68,107.00	\$31,893.00	\$0.00	\$31,893.00	68.11%
009-091-50601	OTHER - AUDITOR FEES - S	\$1,536.00	\$307.20	\$1,536.00	\$0.00	\$0.00	\$0.00	100.00%
009-091-50611	OTHER - COPIER MAINTEN	\$3,500.00	\$363.07	\$2,064.69	\$1,435.31	\$1,435.31	\$0.00	100.00%
009-091-50613	OTHER - PHONE/INTERNET	\$7,000.00	\$546.94	\$3,091.95	\$3,908.05	\$3,878.90	\$29.15	99.58%
009-091-50645	OTHER - CAR WASHES	\$6,000.00	\$0.00	\$2,316.00	\$3,684.00	\$3,684.00	\$0.00	100.00%
009-091-50646	OTHER - EMERGENCY MAN	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,493.13	\$6.87	99.54%
009-091-50647	OTHER - LAW HANDBOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50648	OTHER - RADAR CALIBRATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50649	POLICE - CONTRACTUAL S	\$5,937,996.40	\$471,000.00	\$3,768,000.00	\$2,169,996.40	\$0.00	\$2,169,996.40	63.46%
009-091-50700	POLICE - SUPPLIES	\$4,000.00	\$89.90	\$585.18	\$3,414.82	\$2,410.10	\$1,004.72	74.88%
009-091-50701	POLICE - SUPPLIES - FUEL	\$150,000.00	\$12,127.41	\$70,512.46	\$79,487.54	\$29,487.54	\$50,000.00	66.67%

Expense Report
As Of: 1/1/2025 to 7/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
009-091-50800	OTHER - MISCELLANEOUS	\$2,700.00	\$125.96	\$763.62	\$1,936.38	\$1,936.38	\$0.00	100.00%
009-091-50915	T & E - MISC EQUIPMENT	\$10,000.00	\$6.00	\$1,462.85	\$8,537.15	\$7,393.15	\$1,144.00	88.56%
009-091-50922	T & E - CRUISERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50923	T & E - UNMARKED VEHICL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50924	T & E - LIGHTBARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50925	T & E - REPAIR/REPLACE IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50926	T & E - LETTERING/DECALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50927	T & E - RADIOS	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	0.00%
009-091-50928	T & E - BATTERIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50929	T & E - TASERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50930	T & E - AIR CARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-50931	T & E - MDT	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
009-091-50932	T & E - PC/PRINTER REPLA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
009-091-50933	T & E - FLOCK CAMERAS	\$20,000.00	\$0.00	\$3,500.00	\$16,500.00	\$2,400.00	\$14,100.00	29.50%
009-091-50934	S/O - K9 SUPPLIES	\$2,500.00	\$0.00	\$1,401.00	\$1,099.00	\$1,099.00	\$0.00	100.00%
009-091-50950	POLICE - CREEKSIDE HOM	\$266,022.00	\$21,640.00	\$173,120.00	\$92,902.00	\$0.00	\$92,902.00	65.08%
009-091-51000	POLICE - REPAIRS	\$100,000.00	\$9,343.98	\$44,598.11	\$55,401.89	\$45,401.89	\$10,000.00	90.00%
009-091-51501	PROPERTY/ BUILDING PUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
009-091-53000	POLICE - ADVANCES OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	POLICE Totals:	\$6,832,636.00	\$526,764.51	\$4,222,549.11	\$2,610,086.89	\$103,765.84	\$2,506,321.05	63.32%
009 Total:		\$6,832,636.00	\$526,764.51	\$4,222,549.11	\$2,610,086.89	\$103,765.84	\$2,506,321.05	63.32%
010	Fire					Target Percent:	58.33%	
FIRE								
010-101-50100	SALARIES	\$3,125,918.00	\$265,971.40	\$1,892,121.94	\$1,233,796.06	\$0.00	\$1,233,796.06	60.53%
010-101-50200	EMPLOYERS RETIREMENT	\$529,000.00	\$50,879.44	\$356,928.38	\$172,071.62	\$0.00	\$172,071.62	67.47%
010-101-50201	FICA	\$45,000.00	\$3,018.95	\$18,582.39	\$26,417.61	\$0.00	\$26,417.61	41.29%
010-101-50202	MEDICARE	\$50,000.00	\$3,777.85	\$26,842.01	\$23,157.99	\$0.00	\$23,157.99	53.68%
010-101-50300	INSURANCE - EMPLOYEE B	\$445,000.00	\$24,954.15	\$219,982.56	\$225,017.44	\$127,332.87	\$97,684.57	78.05%
010-101-50302	DENTAL INSURANCE	\$1,500.00	\$90.00	\$630.00	\$870.00	\$450.00	\$420.00	72.00%
010-101-50303	LIFE INSURANCE	\$2,000.00	\$140.40	\$977.60	\$1,022.40	\$842.40	\$180.00	91.00%
010-101-50304	EMPLOYEECARE	\$5,000.00	\$0.00	\$866.88	\$4,133.12	\$877.12	\$3,256.00	34.88%
010-101-50306	OTHER - UNIFORMS	\$24,000.00	\$674.38	\$5,559.32	\$18,440.68	\$4,440.68	\$14,000.00	41.67%
010-101-50400	WORKERS COMPENSATIO	\$55,000.00	\$0.00	\$7,080.47	\$47,919.53	\$0.00	\$47,919.53	12.87%
010-101-50401	UNEMPLOYMENT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0.00%
010-101-50402	LEAVE PAYOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-50500	OTHER - TRAINING & TRAV	\$35,000.00	\$4,762.00	\$21,413.01	\$13,586.99	\$5,092.77	\$8,494.22	75.73%
010-101-50501	OTHER - PHONES	\$4,000.00	\$325.00	\$1,300.00	\$2,700.00	\$1,900.00	\$800.00	80.00%
010-101-50600	OTHER - AUDITOR/TREAS F	\$70,000.00	\$0.00	\$52,155.74	\$17,844.26	\$0.00	\$17,844.26	74.51%
010-101-50601	OTHER - AUDITOR/TREAS F	\$5,039.00	\$332.80	\$1,664.00	\$3,375.00	\$3,375.00	\$0.00	100.00%
010-101-50606	OTHER - LEGAL FEES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
010-101-50615	UTILITIES	\$51,239.46	\$964.10	\$30,664.25	\$20,575.21	\$20,575.21	\$0.00	100.00%
010-101-50651	OTHER - AIRPACK TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-50652	OTHER - AMBULANCE SVC	\$50,000.00	\$1,593.39	\$23,305.27	\$26,694.73	\$26,694.73	\$0.00	100.00%
010-101-50653	OTHER - DISPATCH CONTR	\$180,000.00	\$45,206.75	\$133,317.25	\$46,682.75	\$26,682.75	\$20,000.00	88.89%
010-101-50654	OTHER - LADDER TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Expense Report
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Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
010-101-50655	OTHER - LIFEPAK MAINTEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-50656	T & E - RESCUE TOOL MAIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-50700	SUPPLIES - MISCELLANEO	\$12,543.53	\$1,042.06	\$7,133.44	\$5,410.09	\$5,410.09	\$0.00	100.00%
010-101-50702	SUPPLIES - FUEL	\$85,000.00	\$5,189.15	\$30,078.68	\$54,921.32	\$54,921.32	\$0.00	100.00%
010-101-50712	SUPPLIES - AMBULANCE	\$30,000.00	\$1,336.66	\$13,064.60	\$16,935.40	\$11,493.40	\$5,442.00	81.86%
010-101-50713	SUPPLIES - FIRE GEAR	\$60,000.00	\$0.00	\$5,746.48	\$54,253.52	\$54,253.52	\$0.00	100.00%
010-101-50800	OTHER - MISCELLANEOUS/	\$45,688.23	\$375.13	\$18,031.01	\$27,657.22	\$4,659.13	\$22,998.09	49.66%
010-101-50900	EMS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-50901	INSURANCE - BLDG/EQUIP/	\$53,490.71	\$0.00	\$53,490.71	\$0.00	\$0.00	\$0.00	100.00%
010-101-50922	T & E - REPLACE AMBULAN	\$128,056.27	\$0.00	\$128,056.27	\$0.00	\$0.00	\$0.00	100.00%
010-101-50923	T & E - EQUIPMENT LIFEPA	\$19,154.07	\$0.00	\$19,154.07	\$0.00	\$0.00	\$0.00	100.00%
010-101-50933	COMPUTERS	\$42,900.00	\$110.00	\$36,619.41	\$6,280.59	\$6,125.71	\$154.88	99.64%
010-101-50934	T & E - MISCELLANEOUS	\$202,999.73	\$9,246.47	\$31,593.62	\$171,406.11	\$3,174.95	\$168,231.16	17.13%
010-101-51000	REPAIRS - MISCELLANEOU	\$175,330.86	\$14,780.39	\$96,868.16	\$78,462.70	\$66,199.70	\$12,263.00	93.01%
010-101-51002	T & E - HOSE REPAIR	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$15,000.00	\$5,000.00	75.00%
010-101-51003	REPAIRS - RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-51503	OTHER - RESERVE ACCOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
010-101-53000	FIRE - ADVANCES OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	FIRE Totals:	\$5,597,859.86	\$434,770.47	\$3,233,227.52	\$2,364,632.34	\$439,501.35	\$1,925,130.99	65.61%
010 Total:		\$5,597,859.86	\$434,770.47	\$3,233,227.52	\$2,364,632.34	\$439,501.35	\$1,925,130.99	65.61%
014	Leave Reserve					Target Percent:	58.33%	
LEAVE PAYOUT								
014-141-50402	LEAVE - PAYOUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
014-141-52500	LEAVE - TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	LEAVE PAYOUT Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
014 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
015	Grants					Target Percent:	58.33%	
GRANTS								
015-151-53000	GRANTS - ADVANCES OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
015-151-53511	GRANTS - FIRE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
015-151-53513	GRANTS - GDDRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
015-151-53517	GRANTS - NATIONAL NIGH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
015-151-53520	GRANTS - ADMINISTRATIO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
015-151-53521	GRANTS - DEVELOPMENT	\$314,153.76	\$0.00	\$8,250.00	\$305,903.76	\$166,750.00	\$139,153.76	55.71%
015-151-53522	GRANTS - SERVICES	\$120,000.00	\$10,000.00	\$10,000.00	\$110,000.00	\$0.00	\$110,000.00	8.33%
015-151-53523	GRANTS - Police	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
	GRANTS Totals:	\$437,153.76	\$10,000.00	\$18,250.00	\$418,903.76	\$166,750.00	\$252,153.76	42.32%
DEPARTMENT: 390								
015-390-59900	GRANTS - SERVICES - OTH	\$159,729.50	\$0.00	\$159,729.50	\$0.00	\$0.00	\$0.00	100.00%
	DEPARTMENT: 390 Totals:	\$159,729.50	\$0.00	\$159,729.50	\$0.00	\$0.00	\$0.00	100.00%
015 Total:		\$596,883.26	\$10,000.00	\$177,979.50	\$418,903.76	\$166,750.00	\$252,153.76	57.75%
017	Unclaimed Monies					Target Percent:	58.33%	

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Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
DEPARTMENT: 171								
017-171-50100	UNCLAIMED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPARTMENT: 171 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
017 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018	Tax Increment Financing (TIF)					Target Percent:	58.33%	
CROSSROADS								
018-181-52000	BOND RETIREMENT - CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-181-52001	BOND RETIREMENT - OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-181-52002	BOND RETIREMENT - FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-181-52003	BOND RETIREMENT-INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-181-52500	BOND RETIREMENT - TRAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-181-53000	BOND RETIREMENT - ADVA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	CROSSROADS Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
OLD BARN ROAD								
018-182-52000	CONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
018-182-52002	FEES	\$2,000.00	\$0.00	\$792.65	\$1,207.35	\$0.00	\$1,207.35	39.63%
	OLD BARN ROAD Totals:	\$2,000.00	\$0.00	\$792.65	\$1,207.35	\$0.00	\$1,207.35	39.63%
018 Total:		\$2,000.00	\$0.00	\$792.65	\$1,207.35	\$0.00	\$1,207.35	39.63%
022	Police Headquarters Renovation					Target Percent:	58.33%	
POLICE								
022-091-53160	ENGINEERING SVCS	\$172,273.00	\$0.00	\$0.00	\$172,273.00	\$172,273.00	\$0.00	100.00%
022-091-57200	Buildings	\$777,727.00	\$0.00	\$0.00	\$777,727.00	\$0.00	\$777,727.00	0.00%
	POLICE Totals:	\$950,000.00	\$0.00	\$0.00	\$950,000.00	\$172,273.00	\$777,727.00	18.13%
022 Total:		\$950,000.00	\$0.00	\$0.00	\$950,000.00	\$172,273.00	\$777,727.00	18.13%
023	Permissive Motor Vehicle License Tax					Target Percent:	58.33%	
MISCELLANEOUS								
023-231-50700	S & M - MISCELLANEOUS	\$2,500.00	\$0.00	\$779.32	\$1,720.68	\$1,720.68	\$0.00	100.00%
023-231-50714	S & M - CRACK SEAL	\$260,000.00	\$0.00	\$28,942.84	\$231,057.16	\$9,462.30	\$221,594.86	14.77%
023-231-50715	S & M - DRAINAGE	\$28,405.14	\$0.00	\$0.00	\$28,405.14	\$0.00	\$28,405.14	0.00%
023-231-50716	S & M - GUARDRAIL	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	100.00%
023-231-50717	S & M - LEAF DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
023-231-50935	S & M - TOOLS & EQUIPME	\$180,000.00	\$0.00	\$137,155.95	\$42,844.05	\$0.00	\$42,844.05	76.20%
	MISCELLANEOUS Totals:	\$474,905.14	\$0.00	\$166,878.11	\$308,027.03	\$15,182.98	\$292,844.05	38.34%
CONTRACTS								
023-233-54010	CONTRACTS - SOUTH FT M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
023-233-54011	CONTRACTS - NRCS SWAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
023-233-54012	CONTRACTS - MEADOWBR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
023-233-54015	CONTRACTS - MISCELLAN	\$30,000.00	\$0.00	\$13,775.86	\$16,224.14	\$4,224.14	\$12,000.00	60.00%
	CONTRACTS Totals:	\$30,000.00	\$0.00	\$13,775.86	\$16,224.14	\$4,224.14	\$12,000.00	60.00%
023 Total:		\$504,905.14	\$0.00	\$180,653.97	\$324,251.17	\$19,407.12	\$304,844.05	39.62%

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Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
024	Fire Bonds					Target Percent:	58.33%	
FIRE BONDS								
024-224-50100	FIRE BONDS	\$189,182.65	\$0.00	\$15,757.34	\$173,425.31	\$173,425.31	\$0.00	100.00%
	FIRE BONDS Totals:	\$189,182.65	\$0.00	\$15,757.34	\$173,425.31	\$173,425.31	\$0.00	100.00%
024 Total:		\$189,182.65	\$0.00	\$15,757.34	\$173,425.31	\$173,425.31	\$0.00	100.00%
030	Ohio Public Works Commission (OPWC)					Target Percent:	58.33%	
OPWC								
030-303-50809	OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-303-50810	OTHER EXPENSES - RETAI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-303-53000	ADVANCES OUT - OPWC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-303-54010	CONTRACTS - FT MCKINLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030-303-54011	CONTRACTS - WEST CENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	OPWC Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
330								
030-330-54010	CONTRACTS - SOUTH SHIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	330 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
030 Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grand Total:		\$22,600,114.81	\$1,324,275.51	\$11,249,607.17	\$11,350,507.64	\$2,978,755.11	\$8,371,752.53	62.96%
						Target Percent:	58.33%	

RESOLUTION NO. 75-2025

RESOLUTION APPROVING THE 2025 TOTAL ESTIMATED RESOURCES

WHEREAS, the Fiscal Officer of Harrison Township requests to approve the 2025 Certificate of Estimated Resources as indicated below, and

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Harrison Township to approve the 2024 Certificate of Estimated Resources as indicated below.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Fiscal Officer shall certify the 2025 Certificate of Estimated Resources to the Montgomery County Budget Commission.

Harrison Township, Montgomery County, Ohio			
2025 Total Estimated Resources			
			Amended Total
			8/21/2025
001	General Fund		\$6,800,941.96
002	Motor Vehicle License Tax		\$241,842.45
003	Gasoline Tax		\$545,502.60
004	Road & Bridge		\$3,240,135.47
005	FY24 Brownfield Assessment		\$500,000.00
007	Lighting Assessment		\$204,126.73
009	Police District		\$7,228,967.32
010	Fire District		\$6,418,632.80
014	Leave Reserve		\$0.00
015	Grants		\$686,923.26
018	Tax Increment Financing (TIF)		\$1,253,809.55
023	Permissive Motor Vehicle License Tax		\$981,548.77
024	Fire Bonds		\$189,182.65
025	Federal Emergency Management Agency		\$0.00
026	COVID Relief		\$0.00
027	American Rescue Plan (ARP)		\$0.00
			\$0.00
	Total Special Revenue		\$21,490,671.60
021	Capital Projects		\$0.00
022	Police Headquarters Renovation		\$950,000.00
030	Ohio Public Works Commission		\$0.00
	Total Capital Projects		\$950,000.00
008	Garbage and Waste Disposal District		\$2,611,070.13
017	Unclaimed Funds		\$359.35
			\$359.35
			\$31,853,043.04

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

I hereby certify that **Resolution No. 75-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer

RESOLUTION NO. 76-2025

RESOLUTION APPROVING THE 2025 APPROPRIATIONS

WHEREAS, the Fiscal Officer of Harrison Township requests to approve the 2025 Appropriations as indicated below, and

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Harrison Township to approve the 2025 Appropriations as indicated below.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Fiscal Officer shall certify the 2025 Appropriations to the Montgomery County Budget Commission.

Harrison Township, Montgomery County, Ohio		
2025 Appropriations		
		Amended Total 8/21/2025
001	General Fund	\$3,026,896.90
002	Motor Vehicle License Tax	\$168,000.00
003	Gasoline Tax	\$235,000.00
004	Road and Bridge	\$2,232,845.00
005	FY24 Brownfield Assessment	\$500,000.00
007	Lighting Assessment	\$178,000.00
009	Police District	\$6,832,636.00
010	Fire District	\$5,597,859.86
014	Leave Reserve	\$0.00
015	Grants	\$686,923.26
018	Tax Increment Financing (TIF)	\$2,000.00
023	Permissive Motor Vehicle Licens	\$504,905.14
024	Fire Bonds	\$189,182.65
025	Federal Emergency Managemen	\$0.00
026	COVID Relief	\$0.00
027	American Rescue Plan (ARP)	\$0.00
		\$0.00
	Total Special Revenue	\$17,127,351.91
021	Capital Projects	\$0.00
022	Police Headquarters Renovatio	\$950,000.00
030	Ohio Public Works Commissio	\$0.00
	Total Capital Projects	\$950,000.00
008	Garbage and Waste Disposal I	\$1,585,906.00
017	Unclaimed Funds	\$0.00
		\$0.00
		\$22,690,154.81

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

I hereby certify that **Resolution No. 76-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer

2025 Appropriations

2025 Appropriations		Original					
		Appropriations	Amendment #1	Amendment #2	Amendment #3	Amendment #4	Amended Total
Fund	Fund Name	12/19/2024	2/3/2025	3/20/2025	7/7/2025	8/21/2025	
<u>General Fund</u>							
001	General Fund	\$2,652,400.00	\$214,260.90		\$160,236.00		\$3,026,896.90
<u>Special Revenue Funds</u>							
002	Motor Vehicle License Tax	\$168,000.00					\$168,000.00
003	Gasoline Tax	\$235,000.00					\$235,000.00
004	Road and Bridge	\$2,117,645.00			\$115,200.00		\$2,232,845.00
005	FY24 Brownfield Assessment	\$500,000.00					\$500,000.00
007	Lighting Assessment	\$178,000.00					\$178,000.00
009	Police District	\$6,832,636.00					\$6,832,636.00
010	Fire District	\$5,591,629.00	\$6,230.86				\$5,597,859.86
014	Leave Reserve	\$0.00					\$0.00
015	Grants	\$485,883.26	\$0.00	\$50,000.00	\$61,000.00	\$90,040.00	\$686,923.26
018	Tax Increment Financing (TIF)	\$0.00			\$2,000.00		\$2,000.00
023	Permissive Motor Vehicle Licens	\$466,500.00	\$38,405.14				\$504,905.14
024	Fire Bonds	\$0.00	\$94,129.46	\$15,439.09	\$79,614.10		\$189,182.65
025	Federal Emergency Manageme	\$0.00					\$0.00
026	COVID Relief	\$0.00					\$0.00
027	American Rescue Plan (ARP)	\$0.00					\$0.00
							\$0.00
	Total Special Revenue	\$16,575,293.26	\$138,765.46	\$65,439.09	\$257,814.10	\$90,040.00	\$17,127,351.91
<u>Capital Projects Funds</u>							
021	Capital Projects	\$0.00					\$0.00
022	Police Headquarters Renovatio	\$950,000.00					\$950,000.00
030	Ohio Public Works Commissior	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Projects	\$950,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950,000.00
<u>Enterprise Funds</u>							
008	Garbage and Waste Disposal C	\$1,585,906.00			\$0.00	\$0.00	\$1,585,906.00
	Total Enterprise Funds	\$1,585,906.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,585,906.00
<u>Agency Funds</u>							
017	Unclaimed Funds	\$0.00		\$0.00	\$0.00		\$0.00
	Total Agency Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total All Funds</u>	\$21,763,599.26	\$353,026.36	\$65,439.09	\$418,050.10	\$90,040.00	\$22,690,154.81

**2025
SPECIAL PURCHASE ORDERS
August 21, 2025**

P. O. #	Vendor	Description	Appropriation #	Amount
SP20250155	Mont. Co. Sheriffs	<u>September 2025 Policing Contract</u>		
		Township	009 091 50649	\$ 471,000.00
		Creekside	009 091 50950	\$ 21,640.00
				\$ 492,640.00
 <u>INCREASE</u>				
Blanket	BL20251046	Roads - Misc.	004 042 50800	\$ 1,530.00
			From \$13,000	
			To \$14,530	
 <u>CREATE</u>				
Blanket	BL20251075	Fire - Repairs	010 101 51000	\$ 6,000.00



Harrison Township, Montgomery County, Ohio

Request for Purchase Order

Department: Sheriff

Division:

Date: 8/4/25 Request prepared by: Sarah Kuntz

Vendor Name: Montgomery County Sheriff's Office
Vendor Address: 345 W. Second St.
Dayton Ohio 45422

Additional Information if Needed

Vendor Contact:
Phone Number:
Email:

Description of
Goods/Services

September 2025 Creekside Policing Contract - \$21,640.00
September 2025 Policing Contract - \$471,000.00

Purpose of
Purchase

Policing Services

Account Information

Department Code	Account	Line Amount
009-091	50950	21640.00
009-091	50649	471000.00
Purchase Order Total		492640

Example: Department 001-011
Account 52603. If a purchase order will be paid from multiple accounts provide the amount to be charged to each line in the Line Amount.

Approval

PO Number Created 0155

Date

Approved for Entry

Date

PO Entry Complete

Date



Sheriff
345 West Second Street
Dayton, OH 45422

INVOICE #: FTI000026823

Comments: HARRISON 2025 09
\$471,000

BILL TO: HARRISON TOWNSHIP
Police Dept
Accounts Payable
5945 N Dixie Dr
Dayton, OH 45414

Customer number: C000000217
Invoice date: 01/01/2025
Service from: 09/01/2025
Service to: 09/30/2025
Terms: Net 30 Days

Line #	Billing class	Billing code	Description	Main account	Invoice amount
1	General	42540	SEPTEMBER 2025 HARRISON TOWNSHIP POLICING CONTRACT - REVENUE COST CENTER 3604010	22540	\$ 471,000.00
					<u>\$ 471,000.00</u>

Please send remittance to department and address at the very top of the invoice unless indicated otherwise and include your Invoice No. on remittance advice



Sheriff
345 West Second Street
Dayton, OH 45422

INVOICE #: FTI000026795

Comments: CREEKSIDE 2025
09 \$21,640

BILL TO: CREEKSIDE TOWNHOMES
C/O Harrison Township
Captain Jeremy Roy
5945 N Dixie Dr
Dayton, OH 45414

Customer number: C000000159
Invoice date: 01/01/2025
Service from: 09/01/2025
Service to: 09/30/2025
Terms: Net 30 Days

Line #	Billing class	Billing code	Description	Main account	Invoice amount
1	General	42540	SEPTEMBER 2025 CREEKSIDE POLICING CONTRACT - REVENUE COST CENTER 3604025	22540	\$ 21,640.00
					<u>\$ 21,640.00</u>

Please send remittance to department and address at the very top of the invoice **unless indicated otherwise** and include your Invoice No. on remittance advice

Request for Purchase Order



Department: Roads and Services Department

Division: _____

Date: 8/7/25

Request prepared by: Regina Moore, Admin. Assistant

Vendor Name: BL20251046 ROADS-MISC.

Vendor Address: _____

Vendor Contact: _____

Phone Number: _____

Email: _____

Additional Information if Needed

INCREASE

Description of
Goods/Services

I am requesting to increase BL20251046 by \$1,530.00, from \$13,000.00 to \$14,530.00

Purpose of
Purchase

The increase will make funds available to use for future invoices paid out of this Blanket.

Account Information

Department Code	Account	Line Amount
004-042	50800	\$1530.00
Purchase Order Total		1530

Example: Department 001-011
Account 52603. If a purchase order will be paid from multiple accounts provide the amount to be charged to each line in the Line Amount.

Approval

PO Number Created

Increase (BL20251046)

Date

Approved for Entry

Date

PO Entry Complete

Date



Request for Purchase Order

Department: FireDivision: AdministrationDate: 8/13/2025 Request prepared by: Melissa MillerVendor Name: N/A

Vendor Address: _____

Vendor Contact: _____

Phone Number: _____

Email: _____

Additional Information if Needed

Create BlanketDescription of
Goods/Services

Create a \$6,000.00 blanket to cover the purchases of items for a racking system for both fire station bay areas.

Purpose of
Purchase

See attached memo.

Account Information

Department Code	Account	Line Amount
010-101	51000 / Repairs	\$6,000.00
Purchase Order Total		0

Example: Department 001-011
Account 52603. If a purchase order will be paid from multiple accounts provide the amount to be charged to each line in the Line Amount.

Approval

PO Number Created BL20251075

Date _____

Approved for Entry _____

Date _____

PO Entry Complete _____

Date _____



Harrison Township Fire Department

2400 Turner Road

Dayton, Ohio 45415

Phone – 937.274.4351

Fax – 937.274.4322

www.harrisontownship.org

Memo

To: Shannon Meadows, Township Administrator
From: Michael Crist, Fire Chief
Date: August 13, 2025
Re: Blanket

I am requesting to open a blanket for repairs to both Station 94 and Station 95 for racking systems in the apparatus bays. This was a budgeted expense that was anticipated for FY25. This would provide the department with the ability to store items in the apparatus bay more appropriately, and provide an organized location for items that are kept outside. Blanket request to cover both bays is \$6,000.00

MPC/msm

A GENDA

DATE: July 29, 2025
TO: Township Trustees
FROM: Shannon Meadows
RE: **Removal of Assessments**

Staff is requesting assessment corrections to be made to properties located in Harrison Township.

A resolution complying with this request has been prepared and is attached for the Board's review and approval.

SLM/sh

Attachments

RESOLUTION NO. 68-2025

**RESOLUTION DIRECTING THE TOWNSHIP FISCAL OFFICER
TO REMOVE SPECIAL ASSESSMENTS FROM PROPERTIES IN THE TOWNSHIP**

WHEREAS, properties in Harrison Township are assessed for special assessments,
and

WHEREAS, Staff is requesting the Township Fiscal Officer remove the special
assessments, from the listed following properties,

6915 N. Main St.	E20 01006 0020	Grass Cutting	\$ 315.00
2532 Hancock Ave.	E20 17101 0135	Trash	\$ 222.06
4919 SugarTree Dr.	E21 17208 0239	Nuisance	\$ 785.00

NOW, THEREFORE, BE IT RESOLVED by the Trustees of Harrison Township to
direct the Fiscal Officer to remove special assessments from the above listed
properties.

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

I hereby certify that **Resolution No. 68-2025** was adopted by the Harrison
Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer

Memo

DATE: July 18, 2025
TO: Township Trustees
FROM: Shannon Meadows
RE: **Removal Weed Assessments**

Following contact from the property owner and subsequent research by staff, it has been determined that the property located at 6915 N Main St, Parcel E20 01006 0020, was assessed in error for a 2024 grass cutting totally \$315.00.

Staff is requesting the assessment amount be removed from the 2024 property taxes.

MEMO

TO: Shannon Meadows, Administrator

FROM: Ashley Cyphers, Utility Billing Clerk

DATE: AUGUST 21, 2025

SUBJ: Trash Assessment Removal- 2532 Hancock (E20-17101-0135)

In 2024, the property associated with Parcel ID E20-17101-0135 was incorrectly assessed \$222.06 in trash fees. This error occurred because there has been no water consumption and the house has been empty since 2022, and the Township was not notified. I kindly request the removal of the \$222.06 assessment from this Parcel ID. The issue has since been corrected, and it should not happen again.

Thank you for your attention to this matter.



**Harrison Township
Development Department**

Harrison Township Montgomery County Ohio • 5945 N. Dixie Dr. Harrison Twp, OH 45414
Phone: (937) 890-5611 • harrisontownship.org

Memorandum

TO: Shannon Meadows, Township Administrator

CC: Shonda Hill, Administrative Coordinator

From: Robert Watson, Development Director

Date: July 28, 2025

RE: Assessment Adjustment – 4919 Sugartree Dr.

The new property owner for the above property has requested a removal of the assessments to the property from a Nuisance Case from February 2024.

The facts of this appeal for the property of 4919 Sugartree Drive are:

- The property was previously owned by Wayne Tackett.
- In February of 2024, a Nuisance case was abated by the township on February 16, 2024.
- The invoiced cost of the abatement was \$1,985.00 performed by our contractor.
- Additional fees for administrative duties of \$785 were added for a combined total of \$2,770.00.
- In August 2024, the property sold, and the deed recorded on September 12, 2024.
- Abatement assessments were sent to the County Auditor in September as per policy.
- The new and current owner has requested a removal of the assessment. Citing that a Title Search was conducted and these charges were not found.

Conclusion:

The Development Department followed all processes and procedures accordingly. The property owner or title company did not contact our department, doing so the owner would've been made aware of the pending assessment. The property owner has cleaned up the property further and has made it into a nicer looking property. The property owner owns additional property in the township and has almost no issues on record with our department. Taking all of this into consideration I'm recommending the reduction of the assessment to \$1,985.00. Removing the additional staff time and administrative fees only, leaving the cost incurred from the original cleaning by the contractor.

Thank you.

A GENDA

DATE: July 29, 2025
TO: Township Trustees
FROM: Shannon Meadows
RE: **Environmental Consultants**

Staff is requesting the board accept the prequalifications of Verdantas and Terracon as Environmental Consultants.

A resolution complying with this request has been prepared and is attached for the Board's review and approval.

SLM/sh

Attachments

RESOLUTION NO. 70-2025

A RESOLUTION ACCEPTING THE PREQUALIFICATIONS OF VERDANTAS AND TERRACON FOR ENVIRONMENTAL CONSULTING SERVICES UNDER THE U.S. EPA BROWNFIELDS GRANT

WHEREAS, Harrison Township has been awarded a U.S. Environmental Protection Agency (EPA) Community-Wide Brownfields Assessment Grant to identify, inventory, and assess properties for potential redevelopment and reuse, and

WHEREAS, the Township is required by the terms of the grant and applicable federal procurement standards to secure environmental consulting services through a qualifications-based selection process, and

WHEREAS, Harrison Township issued a Request for Qualifications (RFQ) and conducted a competitive selection process consistent with 2 CFR Part 200 procurement guidelines, resulting in the evaluation and scoring of all submitted statements of qualifications, and

WHEREAS, Verdantas and Terracon have been determined to meet all prequalification requirements and demonstrated the appropriate experience, capacity, and expertise to provide environmental consulting services under the grant, and responses and evaluations are on file in the fiscal office, and

WHEREAS, the Township Administrator recommends accepting Verdantas as the lead environmental consultant, and Terracon as a qualified backup consultant to ensure timely project implementation and continuity of services:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Harrison Township, Montgomery County, Ohio, that:

1. **Acceptance of Prequalifications:** The Board of Trustees hereby accepts the prequalifications of Verdantas and Terracon as eligible environmental consulting firms for services to be performed under the U.S. EPA Community-Wide Brownfields Assessment Grant.
2. **Designation of Lead and Backup Consultants:** Verdantas is designated as the lead environmental consultant for the duration of the grant period. Terracon is designated as the backup environmental consultant to be engaged if necessary to ensure program success and compliance.
3. **Authorization to Proceed:** The Township Administrator is authorized to execute all necessary agreements, subject to legal review, and take such further steps as may be required to implement this resolution in support of the grant program.

BE IT FURTHER RESOLVED that this action supports the Township's commitment to responsible redevelopment, community revitalization, and environmental stewardship.

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Wiburn, Trustee

I hereby certify that **Resolution No. 70-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer

A GENDA

DATE: July 29, 2025
TO: Township Trustees
FROM: Shannon Meadows
RE: **Environmental Consultants Agreement**

Staff is requesting the board enter into a master agreement with Verdantas, LLC, for professional environmental services under the US EPA Brownfield Grant.

A resolution complying with this request has been prepared and is attached for the Board's review and approval.

SLM/sh

Attachments

RESOLUTION NO. 71-2025

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A MASTER AGREEMENT WITH VERDANTAS, LLC FOR PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES UNDER THE U.S. EPA BROWNFIELDS GRANT

WHEREAS, Harrison Township has been awarded a U.S. Environmental Protection Agency (EPA) Community-Wide Brownfields Assessment Grant to support the identification, inventory, assessment, and planning for reuse of potential brownfield properties; and

WHEREAS, the Township conducted a qualifications-based selection process and designated Verdantas, LLC as the lead environmental consulting firm to assist with implementation of the grant program; and

WHEREAS, Verdantas, LLC has submitted a proposed Master Services Agreement, including an initial Task Order, scope of work, and rate schedule, which outlines the terms and conditions under which professional consulting services will be provided to the Township; and

WHEREAS, the proposed agreement allows the Township to engage Verdantas for services related to public outreach, site inventory and selection, environmental assessment, remediation and reuse planning, and grant programmatic support, consistent with the terms and conditions of the federal grant;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Harrison Township, Montgomery County, Ohio, that:

1. **Authorization to Enter Agreement:** The Township Administrator is hereby authorized to enter into the Master Agreement for Professional Consulting Services with Verdantas, LLC, as presented, for work to be performed under the U.S. EPA Brownfields Community-Wide Assessment Grant.
2. **Execution of Task Orders:** The Township Administrator is further authorized to execute Task Orders under the Master Agreement, consistent with the scope of work and available grant funding, and subject to legal review.
3. **Compliance with Federal Grant Requirements:** All work performed under this agreement shall comply with applicable federal, state, and local laws, including the terms of the U.S. EPA grant award and 2 CFR Part 200 procurement and contracting requirements.

BE IT FURTHER RESOLVED that this action advances Harrison Township's commitment to responsible redevelopment, community revitalization, and environmental stewardship.

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Wiburn, Trustee

I hereby certify that **Resolution No. 71-2025** was adopted by the Harrison Township Board of Trustees at their meeting on **August 21, 2025**.

Craig A. Jones, Fiscal Officer



4420 Cooper Road
Cincinnati, Ohio 45242
+1 (513) 401-9725

July 2, 2025

Robert A. Watson
Development Director
Harrison Township
5954 N. Dixie Drive
Dayton, Ohio 45414

Re: Verdantas Scope of Work and Costs for U.S. EPA Brownfield Community-Wide Brownfield Assessment Grant Implementation Activities

Dear Mr. Watson and Harrison Township Officials:

The Verdantas team appreciates meeting with you, Ms. Meadows, and Mr. Cyphers last Wednesday to learn more about your local brownfield and economic development challenges, expectations for grant implementation activities, and to share some of our experiences and ideas.

As requested, this document includes our scope of work, task order, master services agreement, and our labor rate sheet. Please let us know if we can further clarify any provided information, or share additional documents, as you review and assemble information for the upcoming Board of Trustees meeting.

We are excited about the opportunity to work with you as your strategic partner to help implement your U.S. EPA Brownfield Assessment Grant. Thank you!

VERDANTAS, LLC

Scott Sojda
Project Manager
(513) 401-9725
ssojda@verdantas.com

CC:
Lindsay Crow, lcrow@verdantas.com
Jenny Carter-Cornell, jcornell@verdantas.com

Attachment A

Scope of Work

INTRODUCTION

Verdantas will work as your partner and in cooperation with all team members to implement U.S. EPA Community-wide Brownfield Assessment Grant activities. We will be the technical liaison between Harrison Township (the Township), Ohio EPA, the Bureau of Underground Storage Tank Regulations (BUSTR), Ohio Department of Health or other state agencies, and U.S. EPA. We offer the following scope of work to the Township:

TASK 1 OUTREACH ACTIVITIES

Public Relations/Community and Stakeholder Outreach

Verdantas will assist with a variety of community outreach and public relations services to help inform the public and gain input and support from the community. We plan to work with the Township to prepare a community involvement plan, help to plan for and participate in an introduction to brownfields community meeting with information that could be tailored for other specific stakeholders, and will help prepare program and property-specific informational materials.

Note that the grant-specified budget of \$14,000 will limit our level of involvement. We will do our best to maximize time spent by combining trips for meetings with other planned activities, building from existing templates, and finding other opportunities to reduce billed time to this effort while creating and implementing meaningful plans, events, and preparing informative and compelling program and project information. Depending upon the Township's desires for our support with this work, the Township may choose to dedicate additional funds originally allocated to planning activities to this task to bolster activities completed within this scope of work.

TASK 2 BROWNFIELD INVENTORY AND SITE SELECTION ACTIVITIES

Brownfield Inventory & Site Selection

The Verdantas team will work with the Township, its partners, stakeholders, and other consultants as appropriate, to help prepare a brownfield inventory and to establish a prioritized "*Redevelopment Opportunities List*." We will work with the Harrison Township team to help establish the most appropriate process/mechanism to identify, rank, and weigh sites that will best reflect community priorities. When establishing this process, we will consider the local preferences for public input and the strategies that have worked best for the Township in previous efforts to gain opinions from residents and the business community.

As with Task 1, the grant-specified budget of \$10,000 will limit our level of involvement, and we will tailor our involvement with this task to meet this budget constraint by sharing ideas, strategies, and resources. Then, working with the Township, we will determine how our remaining resources can best be spent to accomplish task goals. Depending upon the Township's desires for our support with this work, the Township might choose to dedicate to this task additional funds originally allocated to planning activities to bolster the process and the end products.

TASK 3 ASSESSMENT ACTIVITIES

QAPP Preparation

Verdantas will prepare a QAPP and submit this document to U.S. EPA for their review and approval.

Site Eligibility Determination Document Preparation & Site Access Assistance

Verdantas will work with the Township to help prepare eligibility determination documents for submittal to U.S. EPA or BUSTR. We can also work with the Township to help obtain site access.

Health & Safety Plans

Verdantas will prepare site-specific Health & Safety Plans (HASPs) for each site involving an on-site visit or work. These HASPs will document potential hazards anticipated at the property and protocols for avoiding or mitigating those hazards. They contain project contact information and the address of the nearest emergency medical facility and will require that on-site personnel have with them a cell phone and a health and safety kit that contains a first aid kit, blood-borne pathogen kit, and fire extinguisher. HASPs will include specific safety measures to complete, when appropriate, at vacant sites or where personal and equipment security concerns are present. HASPs will require that all underground utility lines be identified and marked before any intrusive activities are conducted and will require personnel to note and physically mark or, if appropriate, tape off any slip, trip, or fall hazards or potential hazards associated with machinery or equipment. The HASP will also require that staff be trained to appropriately address issues associated with chemical, electrical, physical, and biological hazards, and other potential health and safety concerns.

Phase I Property Assessments

Verdantas will complete Phase I Property Assessment activities that will satisfy the "All Appropriate Inquiry" requirements and that are pursuant to the necessary ASTM or Ohio Voluntary Action Program (VAP) standards (ASTM E1527-21 or OAC 3745-300-06). The purpose of these studies is to provide due diligence to establish a historical environmental baseline for the property and to determine any assessment needs required for Phase II activities. Phase I reports will document the methodology used in the preparation of the report, past and present land uses and their relationships with possible contaminants. Comprehensive recommendations will be provided for Phase II investigation activities, as applicable.

Sampling and Analysis Plans and Phase II Property Assessments

- **Hazardous Substances-Contaminated Properties** – Verdantas will prepare Phase II Work Plan and will complete Phase II Property Assessments. VAP Phase IIs will be completed in accordance with OAC 3745-300-07. The Phase II assessments will determine chemical concentrations within the property and will compare those results to Ohio VAP standards for specific end uses. Environmental samples consisting of soil, sediments, surface water, soil gas, and/or groundwater will be collected and submitted for laboratory analysis. Samples will be analyzed in accordance with the Phase II Work Plan for the property. Upon completion of the Phase II assessment, Verdantas will prepare a report documenting the methodology in completing the Phase II activities, the results of the investigation, and conclusions regarding potential environmental impacts to the property.
- **Petroleum-Contaminated Properties/BUSTR Closure Assessments and Tiered Evaluations** – Verdantas will prepare SAPs and complete assessments to address compliance issues related to regulated underground storage tank (UST) systems in accordance with the VAP or the Ohio State Fire Marshal BUSTR corrective action guidelines under OAC 1301:7-9-13 (or prior rules, if applicable). The BUSTR process for addressing petroleum releases follows a risk-based corrective action approach. The process is laid out in a series of steps or tiers. It includes conducting UST system closure assessments, investigating source areas and evaluating source area concentrations in comparison to generic action levels (Tier 1 Source Area Investigation); assessing the extent of contamination (Tier 1 Delineation Assessment); conducting Interim Response Actions (IRA) to eliminate source pathways and reduce chemicals of concern (COCs); determining site-specific target levels (SSTLs) based on site-specific geologic and hydrogeologic conditions, land use, and contaminants and evaluating concentrations of COCs in comparison to SSTLs (Tier 2, with additional risk assessment options in Tier 3); preparing remedial action plans (RAPs); and

implementing appropriate monitoring or cleanup activities in accordance with the RAP. Appropriate reports for each step will be prepared in accordance with BUSTR rules and guidance documents.

Hazardous Materials Surveys

Verdantas can complete some of this work in-house and teams with subcontractors to perform asbestos and lead-based paint surveys. For this project, we will subcontract lead and asbestos surveying services to **m.a.c. Paran** and/or **Castle Hill Associates**. Verdantas has built strong working relationships with these firms and is confident in their ability to perform proficient and thorough hazardous material surveys.

Human Health and Ecological Risk Assessments

Risk assessments will be conducted in general accordance with OAC 3745-300-09. Risk-based assessments will be based on a Site Conceptual Model established from the comprehensive plan for the property. The Site Conceptual Model will include identification of all existing and potential exposure pathways and reasonably anticipated receptors; an evaluation of exposure factors; a toxicity assessment; a risk characterization to derive supplemental standards and to determine compliance with standards; if necessary, calculation of carcinogenic risk and noncarcinogenic hazards associated with the property; and completion of an uncertainty analysis.

The typical tasks associated with the risk assessment include a records review of existing data to identify potential data gaps and to conduct a statistical evaluation of the data necessary for risk characterization; derivation of representative exposure point concentrations (EPCs) and/or descriptive statistics; contaminant fate and transport modeling to demonstrate, where necessary, compliance with applicable standards for soil and groundwater; and if necessary, calculation of carcinogenic risk and noncarcinogenic hazards associated with the property.

Other Environmental Concerns

Verdantas can work with the Township to address any other environmental concerns, including but not limited to providing health monitoring reports, endangered species, cultural resources surveys, etc.

TASK 4 REMEDIATION/REUSE PLANNING

Remedial Action Plans/ABCAs/Reuse Planning

Verdantas will define the nature and extent of contamination and compare relevant cleanup criteria to assist the Township with making cost-effective business decisions. Our Analysis of Brownfield Cleanup Alternatives (ABCAs) and Remedial Action Plans (RAPs) will be prepared in compliance with U.S. EPA, VAP, or BUSTR regulations and our VAP Certified Professionals (CPs) ensure that plan implementation is protective of human health and the environment and will result in final regulatory approvals. We consider redevelopment goals of the property and apply engineering controls when applicable. In this process, we often help clients determine their most economically advantageous remediation option in conjunction with planned uses for property redevelopment. Remedial measures are integrated with planned construction to take advantage of “dual-purpose” activities and engineering/institutional controls.

Verdantas can also prepare final engineered drawings for remedial activities. Engineering plans are typically incorporated into construction drawings and bid specification packages prepared for solicitation to contractors for bids. We often assist our clients with the contractor bid and selection process. Verdantas ensures that construction permits are obtained. Our engineers work with our CAD and GIS experts to prepare the engineered drawings.

Verdantas can also provide professional consulting services to assist with evaluating redevelopment opportunities and providing insights on issues and opportunities site developers or other end users would consider prior to site investment. We routinely provide due diligence assessments to review potential constraints to development as they relate to environmental conditions, utilities, infrastructure, cultural resources, abandoned mines, etc. Our VAP CPs can also provide input to the Township and your attorneys regarding voluntary cleanup agreements, as necessary.

Brownfields Revitalization Planning

Verdantas can provide broad programmatic, corridor/target area, or property-specific brownfield revitalization planning and strategic planning assistance to the Township.

Verdantas and our subcontracted team members can work with the Township to prepare a brownfield revitalization plan incorporating the most appropriate factors such as the community's reuse visions, area conditions, real estate market details, etc. with information obtained from our data reviews, interviews, and analyses.

We can prepare recommendations, plans, and studies that reflect the established upfront expectations of the Township.

TASK 5 PROGRAMMATIC SUPPORT

Reporting

Verdantas will prepare regular project updates and reports for the Township. We can prepare monthly reports documenting activities in a format that facilitates preparation of the quarterly reports. We will also assist with other paperwork requirements of implementing the U.S. EPA grant, including, but not limited to, helping to prepare required submittals of reports and budget updates, helping with documents to prepare for uploading project information into the federal ACRES system, and processing submittals with all required forms for disbursement in accordance with the federal grant payment center. We plan to work in close cooperation with the Township and the U.S. EPA project manager to ensure compliance with all specific tasks associated with grant activities, milestones, completion dates, deliverables, budgets, and benchmarks.

Attachment B

Verdantas Task Order

**ATTACHMENT B
FOR
MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 001
Environmental Consulting Services
for U.S. EPA Brownfields
PROJECT NAME: Community-wide Assessment Grant
PROJECT NO: Harrison - 35905
MSA.2025.06.30_Harrison Township
CONTRACT NO: (included with package & under review)

Subject to the terms and conditions of the above referenced Contract (under review) and in accordance with the scope of work shared in the July 2, 2025 document package, Verdantas will complete the following tasks:

Description	Cost
Task 1 Outreach Activities Verdantas will assist the Township with planning and implementing a variety of community outreach and public relations services to help inform the public and gain input and support from the community. We plan to work with the Township to prepare a community involvement plan, help to plan for and participate in an <i>introduction to brownfields</i> community meeting with information that could be tailored for other specific stakeholders, and will help prepare program and property-specific informational materials.	\$14,000
Task 2 Inventory and Site Selection The Verdantas team will work with the Township, its partners, stakeholders, and other consultants as appropriate, to help prepare a brownfield inventory and to establish a prioritized " <i>Redevelopment Opportunities List</i> ." We will work with the Harrison Township team to help establish the most appropriate process/mechanism to identify, rank, and weigh sites that will best reflect community priorities. When establishing this process, we will consider the local preferences for public input and the strategies that have worked best for the Township in previous efforts to gain opinions from residents and the business community.	\$10,000
Task 3 Assessments Work to be authorized in future task orders based on project-specific requests.	TBD
Task 4 Remediation and Reuse Planning Initial remediation and reuse planning support to help determine next steps for priority property planning and funding pursuits, associated strategy discussions and documentation, etc.	\$20,000

Attachment B: Verdantas Task Order
July 2025

Additional work to be authorized in future task orders based on specific requests.	
Task 5 Programmatic Support We will prepare regular project updates and reports for Harrison Township. We can prepare monthly reports documenting activities in a format that facilitates preparation of the quarterly reports. We will help with other paperwork requirements of implementing the U.S. EPA grant, including helping to prepare required submittals of reports and budget updates helping with documents to prepare for uploading project information into the federal ACRES system, and processing submittals with all required forms for disbursement in accordance with the federal grant payment center. We plan to work in close cooperation with the Township and the U.S. EPA project manager to ensure compliance with all specific tasks associated with grant activities, milestones, completion dates, deliverables, budgets, and benchmarks.	\$24,000
Total	\$68,000

Attachments: ☐ Yes ☒ No

VERDANTAS PROJECT CONTACT: Scott Sojda

CLIENT PROJECT CONTACT: Robert A. Watson

This Task Order is hereby accepted and incorporated into the existing Contract:

VERDANTAS LLC	CLIENT
BY: _____	BY: _____
TITLE: _____	TITLE: _____
DATE: _____	DATE: _____

Valid for 30-days

(Please return one signed scanned copy to your Verdantas project contact and retain a copy for your records)



Attachment C

Master Services Agreement

**MASTER AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
FOR GOVERNMENT CLIENTS**

CONTRACT # MSA.2025.06.30 Harrison Township

Consultant:

- | | |
|---|--|
| ☒ Verdantas LLC | ☐ Advanced Earth Sciences, Inc. |
| ☐ Verdantas Architecture, Inc. | ☐ Aqua Engineering LLC |
| ☐ Verdantas Consultants Inc. | ☐ Atlantic Resource Consultants, LLC |
| ☐ Verdantas Engineering LLC | ☐ Atlantic Environmental Consulting Services, LLC |
| ☐ Verdantas Inc. | ☐ Civil West Engineering Services, Inc. |
| ☐ Verdantas Inc of Connecticut | ☐ Horizons Engineering LLC |
| ☐ Verdantas Michigan LLC | ☐ M-H-M, Inc. |
| ☐ Verdantas PLLC | |
| ☐ Verdantas Services, P.C. | |

Client: Harrison Township

WITNESSETH THAT:

WHEREAS, Client wishes to retain Consultant, both as identified above, to provide professional services as an independent contractor as outlined in Section 2 of this Master Agreement for Professional Consulting Services (this "Agreement"); and

WHEREAS, Client and Consultant, collectively the "**Parties**," and each individually a "**Party**", desire to establish terms and conditions applicable to every task order, work order, purchase order or other agreement concerning professional services ("**Services**") to be performed by Consultant on Client's behalf;

NOW, THEREFORE, in consideration of the promises, conditions, and agreements herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Definitions. As used in this Agreement, the following definitions apply:

- 1.1. "**Agreement**" means this Master Agreement for Professional Consulting Services, any Proposal accepted or authorized by Client, and any Task Order amendments or supplements thereto and executed by both Parties.
- 1.2. "**Claims**" means any and all liabilities, claims, suits, losses, damages, fines, penalties, and costs, including reasonable attorney's fees and other legal fees and related legal expenses.
- 1.3. "**Proposal**" means a document prepared by Consultant by which Consultant offers to perform specific Services for or on behalf of Client. The Proposal shall describe the scope of Services offered and provide an estimated budget for the Services. The Proposal may also include a proposed project schedule and related details regarding the Services.
- 1.4. "**Services**" means the work performed or to be performed by Consultant, including temporary or supplemental staff as necessary, pursuant to an accepted Proposal and executed Task Order and includes all Consultant work product. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any

municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

- 1.5. **"Site"** means any site upon which or in relation to which Services may be performed.
- 1.6. **"Task Order"** means a document by which Client authorizes Consultant to provide specific Services as set forth in a Proposal. The term Task Order may refer to a Work Order, Purchase Order, Requisition for Services, Authorization, Notice to Proceed, or other equivalent document.
- 1.7. **"Project"** means the reasonably related Services and tasks outlined in the applicable accepted Proposal(s) or executed Task Order(s), and relevant amendments thereto, and encompasses all activities, deliverables, objectives, and milestones that the Consultant is contracted to complete within the agreed-upon timeframe and budget.

2. Project Authorization and Contract Documents.

- 2.1. During the Term of this Agreement, Client may periodically request Consultant to provide Proposals to perform professional Services for or on behalf of Client. In response to each such request, Consultant shall prepare a Proposal that integrates this Agreement and describes the proposed Scope of Services and associated fees and submit the Proposal to Client for its consideration. Depending on the Services to be offered, the Proposal may contain supplementary terms that modify the terms and conditions set forth in this Agreement. If the Proposal is acceptable to Client, Client may authorize Consultant to proceed with the Project by executing the Proposal and returning it to Consultant. Alternatively, Client may authorize the Project or a mutually-acceptable portion thereof, by Client preparing, or requesting Consultant prepare, a Task Order, as defined herein, for execution.
- 2.2. For any specific Project, in the event of an inconsistency between the terms of this Agreement and the terms of Consultant's Proposal or the terms of a Task Order, the terms and/or conditions of the document most recently executed by both Parties shall control.
- 2.3. Unless expressly stated otherwise in a Proposal, the fees, costs, and schedules in the Proposal constitute Consultant's estimated costs and estimated schedule for the Services. These estimates are not guaranteed. Consultant shall inform Client if it determines at any time that a material change to the nature, time, cost, or extent of Services is required or advisable. No material change will be made without Client's consent except pursuant to Section 13, below.
- 2.4. The Services for specific projects may be revised as agreed upon by the Client and Consultant which may, depending on the revision and its timing, be set forth in a Task Order incorporating the scope and cost of the revised or additional work. The new, revised, or amended Task Order shall be effective upon execution by both Consultant and Client.

3. Term and Effective Date. The Agreement shall be effective the date it has been signed by both Parties and shall continue in force and effect for a period of three (3) years or until (i) all Task Orders have been completed and all Consultant's invoices have been paid in full, whichever is longer; (ii) the Agreement is terminated by either Party; or (iii) the Agreement has been modified, or the Term has been extended, by a writing executed by both Parties.

4. Force Majeure.

- 4.1. Consultant's fees, costs, and schedule are subject to equitable adjustments, up to and including termination of the Agreement, for delays caused by occurrences or circumstances beyond Consultant's reasonable control, such as fires, floods, earthquakes, strikes, riots, war, terrorism, threat of terrorism, acts of God, acts or regulations of a governmental agency, emergency, security measures or other circumstances, including, without limitation, unusual weather conditions ("Force Majeure").
- 4.2. If Consultant determines in its sole discretion, based on circumstances surrounding a Force Majeure

event and its effect on the Services, that the health or safety of its personnel or its subcontractors' personnel is or may be at risk, Consultant shall have the right to temporarily cease providing its Services, and after consultation with Client and obtaining Client's approval, to take such measure as Consultant deems necessary to protect personnel, the environment, or property, at Client's expense.

5. Hazardous Substances; Reporting Obligations; General Risks.

5.1. *Unanticipated Hazardous Substances.*

A. Hazardous substances may exist at a site where there is no reason to believe that they are present ("**Unanticipated Hazardous Substances**"). The Parties agree that the discovery of Unanticipated Hazardous Substances constitutes a changed condition and may require a renegotiation of the Scope of Services, an adjustment of the schedule or estimated costs, or termination of the Task Order. Consultant shall notify Client as soon as practicable should Unanticipated Hazardous Substances be encountered.

B. Client waives any claim against Consultant and agrees that Consultant shall not be liable for any Claim for injury or loss arising from Consultant's discovery of, or responses to, Unanticipated Hazardous Substances.

C. In the event that samples or materials are collected as part of the Services, and the samples or materials contain hazardous substances or constitute hazardous waste, as defined by federal, state, or local statutes, regulations, ordinances or related requirements, Consultant will, after completion of testing, (i) return such samples and materials to the Client, or (ii) using a hazardous waste or hazardous materials manifest signed by Client as generator, have such samples and materials transported to a location selected by Client for final disposal. Client agrees to pay the costs associated with the storage, transport, and disposal of such samples and materials. Client hereby assumes all potential liability as generator of the waste, including liability under CERCLA for arranging for the disposal of the hazardous substances.

5.2. *Reporting Immediate Threats.*

A. In accordance with individual states' general laws and regulations, the performance of the Services under the Agreement may require Consultant to act as a state-certified or registered professional with certain professional obligations owed to the public, including, in some instances, an independent duty to report the existence of certain environmental conditions, discharges or threats of releases or circumstances that in Consultant's professional judgment pose an imminent threat to public health or the environment ("**Immediate Threat**"). Consultant will report any such Immediate Threats it discovers and its assessment of the significance of the Immediate Threat to the Client so that the Client can report to the proper regulatory authorities.

B. If the Client fails to promptly report an Immediate Threat to the proper authorities as required by law, Consultant shall inform Client that it reasonably believes that Consultant has an independent legal or ethical responsibility to do so, citing the regulatory or ethical requirement in writing. If the Client still fails to report the Immediate Threat, Consultant may report such to the authorities. Client agrees that Consultant shall not incur liability for making any such disclosures or reports.

C. Client acknowledges that Consultant's obligations under state laws and regulations may conflict with the interests of the Client. The Client shall not seek to hold Consultant liable in the event of any actual or alleged conflict between the interests of the Client and the requirements of the applicable state law and regulations. The obligations of this paragraph shall extend also to any federal obligations imposed upon Consultant in connection with the Services.

5.3. *General Risks.* Client recognizes that special risks exist and "guarantees" cannot be expected under the Agreement, specifically in Consultant's determinations regarding the composition of a site's subsurface including the existence or non-existence of hazardous or regulated substances. Consultant cannot eliminate these risks or guarantee any particular result. Client acknowledges that an increased scope of investigation may reduce, but not eliminate risk. The passage of time also affects the information presented in the report. Consultant opinions are based upon the scope of

Services performed and the information and observed site conditions that existed at the time Consultant's opinions were formulated.

- 5.4. *Waste Containment.* If hazardous or toxic waste, hazardous materials, hazardous chemicals or compounds, or hazardous substances, or waste regulated by local, state, provincial or federal law, including, without limitation, any sampling materials such as drill cuttings and fluids or asbestos ("**Waste**") are encountered by Consultant, Consultant shall have the option, but not the obligation, to appropriately containerize the Waste and either (i) leave the containerized Waste on Site for proper disposal by Client or (ii) using a manifest signed by Client as generator, assist Client with transportation of the Waste to a location selected by Client for disposal. Client acknowledges that at no time does Consultant assume authority over the transportation or disposal of, or title to, or the risk of loss associated with, the Waste. Client agrees Consultant shall have no liability for any and all Claims (including, without limitation, any liability derived from any local, state, provincial or federal law) in any way related to Consultant's assistance with the storage, transportation, or disposal of the Waste, except to the extent such Claims result from Consultant's gross negligence or willful misconduct.

6. Labor Rates.

- 6.1. For Services charged on a time-and-material or cost-reimbursable basis, labor, costs, and expenses will be billed to Client as indicated in the Proposal or Task Order.
- 6.2. All labor rates are subject to periodic adjustment by Consultant. If labor rates are not stated in the Proposal, Consultant's standard labor rates in effect at the time Services are performed shall apply.
- 6.3. If Services covered by the Proposal are subject to taxes or fees (except income taxes), such costs will be charged to and reimbursed by Client. A handling and administrative charge of 15% will be added to all subcontractor or subconsultant expenses.

7. Invoices and Payment.

- 7.1. Services shall be invoiced monthly, or as otherwise set forth in the Proposal or Task Order. Unless otherwise agreed in writing, invoices will be payable within thirty (30) days of receipt by the Client. If the Client objects to any portion of an invoice, the Client shall notify Consultant in writing within seven (7) business days from the date of receipt of the invoice, and shall state the reasons for the objection, and timely pay the portion of the invoice that is not in dispute. The Parties shall work together in good faith to settle the disputed portion of any invoice. If any billing and payment dispute cannot be resolved within thirty (30) days of Consultant's receipt of written notice thereof, Consultant may pursue all legal and equitable remedies under applicable law in a court of competent jurisdiction.
- 7.2. Consultant may furnish opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs (collectively, "**Opinions of Probable Cost**"). Opinions of Probable Cost prepared by Consultant hereunder will be made on the basis of Consultant's experience and qualifications and will represent Consultant's judgment as an experienced and qualified design professional. Consultant does not represent, warrant, or guarantee the accuracy of such estimates and shall not be liable should actual costs differ from issued Opinions of Probable Cost.
- 7.3. Invoiced charges not paid within the time periods set forth in Section 7.1, shall be deemed delinquent and accrue interest at a rate of one and one-half percent (1.5%) per month, or the maximum amount allowed by applicable law, whichever is less. Late payments shall be first applied to accrued interest and then to unpaid principal. Interest charges will not apply to any disputed portion of an invoice, to the extent the dispute is resolved in favor of the Client.

8. Termination.

- 8.1. Either Party may terminate the Agreement for cause by written notice to the other Party (i) upon breach by the other Party of a material obligation under the Agreement, (ii) if the other Party goes into bankruptcy, is liquidated or is otherwise unable to pay its debts as they become due, or (iii) if

the other Party resolves to appoint or has appointed for it an administrator, receiver or other similar officer affecting the Party's business, property or assets in a manner that affects or could affect the Party's ability to pay its debts as they become due or its ability to fulfill its obligations under this Agreement or a contract integrating this Agreement.

8.2. If the Agreement is terminated by either Party for cause, Consultant shall cease provision of Services. Any termination for cause will be effective only if the terminated Party is given (a) at least 10 calendar days' written notice of termination, (b) opportunity to consult with the terminating Party before the termination date, and (c) reasonable opportunity to cure the breach. The foregoing notwithstanding, if Client fails to pay any invoice within 10 business days of its due date, Consultant reserves the right to stop performance of the Services immediately upon notice to Client of its non-payment.

8.3. Client may terminate the Agreement for its convenience upon five (5) business days' written notice to Consultant, in which event Client shall pay all fees and expenses for Services accrued as of the termination date and Consultant's reasonable costs resulting from termination, including, without limitation, demobilization costs, as detailed in a final invoice.

9. Insurance.

9.1. During the term of this Agreement, Consultant shall, at its own expense, maintain and carry the insurance as set forth below. Consultant will furnish certificates of such insurance or policy declaration pages upon request.

TYPE	LIMITS
Worker's Compensation	Statutory Limit
Employer's Liability	
Bodily Injury by Accident	\$1,000,000
Bodily Injury by Disease	\$1,000,000 Each Employee
Bodily Injury by Disease	\$1,000,000 Policy Limit
Commercial General Liability including Contractual Liability, Broad Form Property Damage, and Completed Operations	\$1,000,000 (Combined Single Limit) \$2,000,000 (General Aggregate)
Automobile Liability , including Bodily Injury/Property for Owned, Hired, and Non-Owned Vehicles	\$1,000,000 (Combined Single Limit)
Professional Liability (Errors and Omissions)	\$5,000,000
Per Claim Aggregate	\$5,000,000
Contractor's Pollution Liability Coverage	\$5,000,000
Per Claim Aggregate	\$5,000,000
Excess Liability (Umbrella Form)	\$5,000,000

9.2. Upon written agreement of the Parties, Consultant may procure and maintain additional insurance coverage or increased policy limits at Client's expense.

10. Indemnification; Limitation of Liability.

10.1. Consultant shall indemnify Client, its affiliates and their respective directors, officers, and employees (individually and collectively, "**Client Indemnitees**") from and against Claims arising out of the Agreement, to the extent Claims are caused by the negligence, breach of contract, or willful misconduct of Consultant. The foregoing does not include Client's attorney's fees or other fees.

10.2. Client agrees that Consultant, its affiliates and their respective directors, officers, employees, and contractors (individually and collectively, "**Consultant Indemnitees**") does not assume liability for Claims arising out of the Agreement, to the extent Claims are caused by the negligence, breach of contract, or willful misconduct of Client.

- 10.3. Client agrees that Consultant shall not be liable for any environmental hazard, contamination or pollution, whether latent or patent, or the violation of any law or regulation relating thereto, existing at a Site prior to commencement of the Services ("**Pre-Existing Condition**") and further agrees that Consultant shall not be liable for Claims sustained in connection with a Pre-Existing Condition except to the extent the Pre-Existing Condition is exacerbated by the negligence or willful misconduct of a Consultant Indemnitee.
- 10.4. The provisions of this Section 10 will (i) apply to the fullest extent allowed by law, and (ii) survive the completion of Services and the expiration, cancellation, or termination of the Agreement.
11. **Standard of Care.** Consultant's Services shall be performed using the degree of care and skill ordinarily exercised by other members of the engineering and science professions providing substantively similar Services in the same locality and time, subject to the time limits and financial and physical constraints applicable to the Services and Project. Consultant makes no representations and provides no warranties or guarantees other than those expressly set forth herein. Any implied representations, warranties, or guarantees are expressly disclaimed.
12. **Client Responsibilities.**
- 12.1. Client shall assist Consultant in connection with Services as reasonably necessary, including, without limitation, as specified in the authorized Proposal. If applicable to the Services, Client will provide Consultant:
- A. Clean, secure, and unobstructed space at the Site, as applicable and available, for Consultant's and its subcontractors' equipment and vehicles.
 - B. Specifications (including, without limitation, facility schematics, Site schematics, engineering drawings and plot plans) detailing the construction of underground and aboveground facilities located at the Site that pertain to Consultant's Services or are necessary to enable Consultant to perform the Services.
 - C. Approval of each specific location for boring, drilling, excavation or other intrusive work and identification of concealed or underground utilities, structures, obstructions, obstacles, or sensitive conditions before Consultant commences work at the location. If Client does not identify the location of the concealed and underground items or approve each location of intrusive work, Client agrees that Consultant shall not be liable for any harm, injury, or damages arising out of or related to contact with such hazards.
 - D. Selection of any hazardous waste transporter and disposal facility and arrangements for execution of the waste generator portion of any bill of lading, waste manifest, waste profile and related documents.
 - E. All information related to the Services in Client's possession, custody or control reasonably required by Consultant or which Client knows would affect the accuracy or completeness of Services.
- 12.2. **Site Access.**
- A. Client shall provide reasonable ingress to and egress from the Site for Consultant and its subcontractors and their respective personnel, equipment, and vehicles, including but not limited to obtaining any, site access, consents or easements and complying with their terms. If Client does not own the project site, Client warrants and represents to Consultant that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry to Consultant.
 - B. Client acknowledges that Consultant's ability to comply with the schedule for performance of Services is contingent upon timely and complete Site access. Consultant shall not be responsible for damages or delays arising from the Client's actions or inactions regarding Site access. Depending on the Services to be performed in connection with the Project, Consultant's Proposal may require that an authorized, knowledgeable representative of the Site owner be present during some or all of the on-site activities.

- C. Unless otherwise expressly agreed in writing by the parties, Client is responsible for Site security.
- 12.3. Client warrants and represents that all information provided by, on behalf of, or at the request of Client or any governmental agency to Consultant (including any Consultant subcontractor), shall be accurate and complete. Consultant has the right to rely on such information, without independent investigation, verification, or inquiry.
- 13. Change Orders.**
- 13.1. Consultant shall complete its Services as set forth in the authorized Proposal or Task Order unless modified in writing by Client and Consultant ("**Change**"). Consultant shall be entitled to equitable adjustment in compensation and schedule based on the agreed to changes.
- 13.2. In the event of a Change, the Client may choose to: (i) authorize completing the Services as originally defined; (ii) authorize additional funds to complete the revised Proposal or Task Order; or (iii) request that provision of Services cease upon reaching a specific expenditure level. If option (iii) is selected, then Consultant will turn over such data, results and materials completed at the authorized level. Regardless of which option is selected, Client agrees to pay Consultant for all work properly performed, and Consultant and Client shall both continue to fulfill their obligations under this Agreement.
- 14. Notices and Authorized Representatives.**
- 14.1. Notices. Any and all notices required or permitted under or in connection with this Agreement shall be made in writing by the notifying Party upon the Authorized Representative of the notified Party as identified, below. Each such Notice shall be delivered by Registered United States mail or via a prepaid overnight courier service providing evidence of receipt.
- 14.2. Project Communications. Any project communications, except for Notices made in accordance with Paragraph 14.1, above, and including but not limited to those made: by United States mail, via email, by telephone, Teams, Zoom or similar internet-based communications platform, by text (sms), or by facsimile shall be directed to Authorized Representative of the receiving Party, unless directed otherwise in writing by the Authorized Representative of the receiving Party.
- 14.3. Authorized Representatives. The name and contact information of the Authorized Representative designated by each Party is set forth below. Each Party may change its Authorized Representative by providing prior written Notice to the other Party. The Authorized Representatives of the Parties may, by prior written agreement, designate other individuals within their respective organizations to receive or provide identified routine communications such as invoicing or accounts payable/receivable, on-site project coordination, or to address a particular technical or administrative issue.

Authorized Representative of Consultant is:

Name: Eric H. Wilburn

Title: Vice President

Address: 4 Hemisphere Way

Bedford, Ohio 44146

Email: ewilburn@verdantas.com

Office Phone: 216-505-7356

Mobile Phone: 440-213-4667

Authorized Representative of Client is:

Name: Shannon Meadows

Title: Township Administrator

Address: 5954 North Dixie Highway

Dayton, Ohio 45414

Email: smeadows@harristownship.org

Office Phone: 937-890-5611

Mobile Phone:

15. **Use of Name.** Client authorizes Consultant to use Client's name, and a general description of the Services and subject matter thereof, as a reference for prospective clients and projects.
16. **No Third-Party Reliance.** Except as provided otherwise herein, the authorized Proposal, the applicable Task Order, or is subsequently agreed in writing by Consultant, the Agreement does not, and is not intended to, grant to any person other than Consultant and Client any benefit, right or remedy hereunder. Unless otherwise expressly agreed by Consultant in writing, Client will not provide Consultant's work product to any third party, and no third party will have the right to rely on the Services or Consultant's Work Product. If a court determines, notwithstanding this Section 16, that a third party has the right to rely on Services, to the fullest extent allowable under applicable law, such reliance is subject to the limitations included in the Agreement. Client agrees Consultant shall have no liability for Claims resulting from a Client Indemnitee directly or indirectly providing Consultant work product to a third party absent Consultant's prior express written consent.
17. **Work Product.**
- 17.1. Client agrees that Consultant shall retain ownership rights in all deliverables conceived, developed, or made by Consultant and its affiliates during performance of the Services including all documents, data, calculations, field notes, estimates, work papers, reports, materials, methodologies, technologies, know-how and all other information prepared, developed, or furnished by or on behalf of Consultant ("**Work Product**"). Client acknowledges and agrees that Consultant shall maintain all ownership rights in technical information, inventions, discoveries, improvements, and copyrightable material, made or conceived by Consultant prior to its commencing performance of the Services or developed by Consultant outside the scope of the Services.
- 17.2. Upon its receipt of payment in full for the Services, Consultant shall grant Client a non-exclusive, royalty-free license to use such work product only for the Project, as specified by the authorized Proposal or applicable Task Order, for the purposes for which was prepared by Consultant.
- 17.3. Work Product is created solely for the purposes of Consultant's performance of the Services. Any unauthorized changes made by Client to, and any re-use by Client of, the Work Product, shall be at Client's sole risk and without liability to Consultant and Client agrees that Consultant shall not be liable for any all claims, suits, actions or damages related to such use of Work Product by Client.
- 17.4. Consultant makes no warranty as to the compatibility of the electronic data included in Work Product for any operating system, software, or software version other than that stated in a specific project Proposal or Task Order. By accepting electronic data, Client acknowledges the risks and waives any and all claims against Consultant in the event of incompatibility or alteration of Work Product by an operating system or software not due to the actions of either Party.
18. **Severability.** If one or more provisions of this Agreement is determined to be invalid, unlawful, or unenforceable in whole or in part, the validity, lawfulness, and enforceability of the remaining provisions (and of the same provision to the extent enforceable) will not be impaired, and the Parties agree to substitute a provision as similar in intent to the subject provision as possible without compromising the validity or enforceability of the substitute provision.

19. Governing Law; Conflict Resolution.

- 19.1. The Agreement is governed by and shall be construed in accordance with the laws of the state in which the Project is located. The state courts in which the Project is located have exclusive jurisdiction and venue over all disputes arising out of the Agreement and is deemed to be the place of performance for all obligations under the Agreement. The Parties waive any objection to this section on grounds of inconvenient forum or otherwise.
- 19.2. The Parties agree that all disputes arising under the Agreement shall be submitted to nonbinding mediation unless the Parties mutually agree otherwise. The Parties agree to waive their rights to a jury trial of any conflict related hereto.
- 19.3. All causes of action, including but not limited to actions for indemnification, arising out of or relating to Consultant's work shall be deemed to have accrued and the applicable statutes of limitation shall commence to run not later than either: (i) the date of substantial completion of the Services, for acts or failures to act occurring prior to substantial completion, or (ii) the date of issuance of Consultant's final invoice, for acts or failures to act occurring after substantial completion of the Services.
- 19.4. As to any dispute involving Client or the subject matter of the Services in which Consultant is either not a named party or not at fault, Client shall reimburse Consultant for any reasonable attorney's fees, other legal fees and expenses, and other costs incurred and the time of Consultant's personnel spent in responding, defending, or participating in subpoenas, depositions, examinations, appearances or production of documents/records.

20. Miscellaneous.

- 20.1. *Interpretation.* Words in the singular include the plural and vice versa. Section captions are for convenience only and do not affect the meaning or construction of the terms set forth in this Agreement. A reference to a specific item as included within a general category does not exclude items of a similar nature, unless expressly stated otherwise.
- 20.2. *Non-solicitation.* During the term of this Agreement and for one year thereafter, Client will not target and then hire any Consultant professional providing services to Client under this Agreement. Without limiting any damages or other remedies, immediately upon any breach of the foregoing, Client will pay Consultant an amount equal to 50% of Consultant professional's ending annual salary with Consultant.
- 20.3. *Subcontracts.* Consultant may subcontract all or any part of the Services without the prior written approval of Client, but such subcontracting shall not relieve Consultant of any of its obligations under this Agreement.
- 20.4. *Entire Agreement.* The Agreement, including approved Proposals and applicable Task Orders, constitutes the entire understanding between the Parties and the full and final expression of such understanding, and supersedes all prior and contemporaneous agreements, representations, or conditions, express or implied, oral, or written.
- 20.5. *Waiver; Amendment.* A provision of this Agreement may be waived, deleted, or modified only by a document signed by the Parties stating their intent to modify the Agreement.
- 20.6. *Survival.* Sections 7, 10, 15, 16, 17, 18 and 19 and all provisions of this Agreement that by their nature would usually be construed to survive an expiration or termination shall survive the expiration or termination of the Agreement.
- 20.7. *Relationship of Parties.* The Agreement does not give either Party the authority to act as an agent or partner of the other Party, or to bind or commit the other Party to any obligations. Nothing contained in this Agreement shall be construed as creating a partnership, joint venture, agency, trust, or other association of any kind.
- 20.8. *Language.* Client hereby confirms and agrees that this Agreement and all documents relating hereto be drafted in English.



IN WITNESS WHEREOF, each Signatory hereto, by affixing their signature below, agrees to and accepts the terms and conditions set forth herein and represents that they are authorized to execute this Agreement on behalf of their respective Party.

CLIENT:

By: _____
Name: _____
Title: _____
Date: _____

CONSULTANT:

By: _____
Name: _____
Title: _____
Date: _____

Attachment D
Hourly Rate Sheet



VERDANTAS MIDWEST AREA
2025 STANDARD BILLING RATE SCHEDULE

<u>Professional Services</u>	<u>Hourly Rate</u>	<u>Survey</u>	<u>Hourly Rate</u>
Senior Consultant I	\$250.00	Staff Surveyor I	\$120.00
Senior Consultant II	\$280.00	Staff Surveyor II	\$140.00
Senior Consultant III, AVP, Principal	\$310.00	Staff Surveyor III	\$155.00
Senior Consultant IV, VP, Sr. Principal	\$340.00	Surveyor	\$175.00
Senior Project Manager	\$235.00	Senior Surveyor	\$210.00
Project Manager	\$210.00	Survey Crew Member	\$90.00
		Survey Crew Chief	\$120.00
		Survey Crew	\$210.00
Staff Engineer/Architect I	\$125.00		
Staff Engineer/Architect II	\$140.00		
Staff Engineer/Architect III	\$165.00	<u>CAD/GIS/Data Management</u>	<u>Hourly Rate</u>
Engineer/Architect	\$190.00	Senior Project Designer	\$155.00
Senior Engineer/Architect, Principal, Sr. Principal	\$225.00	Project Designer	\$140.00
		CAD Designer I	\$120.00
Staff Scientist/Geologist/Ecologist I	\$120.00	CAD Designer II	\$135.00
Staff Scientist/Geologist/Ecologist II	\$135.00	CAD Technician I	\$105.00
Staff Scientist/Geologist/Ecologist III	\$150.00	CAD Technician II	\$120.00
Scientist/Geologist/Ecologist	\$165.00	CAD Technician III	\$125.00
Senior Scientist/Geologist/Ecologist, Principal, Sr. Principal	\$210.00		
		Senior GIS Analyst	\$155.00
<u>Support</u>	<u>Hourly Rate</u>	GIS Analyst I	\$125.00
Administrative/Technical Editor/Project Coordinator I	\$90.00	GIS Analyst II	\$135.00
Administrative/Technical Editor/Project Coordinator II	\$125.00	GIS Technician I	\$105.00
Technician I	\$95.00	GIS Technician II	\$120.00
Technician II	\$100.00		
Technician III	\$115.00	Senior Data Manager	\$155.00
Senior Technician	\$130.00	Data Manager	\$140.00
Construction Representative I	\$105.00		
Construction Representative II	\$115.00		
Construction Representative III	\$125.00		
Senior Construction Representative	\$135.00		

NOTES:

1. Standard Billing Rates: Our standard billing rates are reviewed no less than annually and may be adjusted at those times.
2. Expert Testimony: Litigation, expert witness, and all other legal and court related appearances will be billed at twice the standard fee schedule rate. There is a minimum eight-hour charge per day and a minimum overall fee of \$2,000.00 per case.
3. Higher Hourly Rates: Certain services, such as emergency/rapid response consulting, may be subject to higher hourly billing rates as agreed upon on a project-specific basis.
4. Overtime: Overtime for time worked on a project exceeding 8 hours per day, Holidays, and/or Sundays will be billed at 1.5 times the standard rate or as agreed upon on a project-specific basis.
5. Field Equipment and Supplies: Field equipment and in-house supplies will be billed at fixed unit prices, subject to periodic updates.
6. Subcontractors and Project Expenses: All project-related expenses are chargeable at cost plus 10% or in accordance with the specific project agreement. Subcontractor charges, costs of rental of specialized equipment, and any other costs not associated with normal overhead are billed at cost plus 15% or in accordance with the specific project agreement.
7. Mileage: The mileage for personal vehicles will be billed at the current United States Internal Revenue Service reimbursement rate.
8. General Terms and Conditions: Please refer to the General Terms and Conditions for further details.

Midwest - Effective 12/28/2024