

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
January 20, 2022; General Session; 12:00 PM**

Ms. Godsey called the meeting to order at 1:06 PM following the Dangerous Property Hearing. Those present;

Georgeann Godsey, President
Danielle Bradley, Vice President
Rolanda Winburn, Trustee
Craig A. Jones, Fiscal Officer

Merle Cyphers, Services Director
Emily Crow, Development Director
Chief Mark Lynch, Fire Department
Capt. Brad Daugherty, Sheriff's Office

Proclamation: Harrison Township Board of Trustees presented Mr. Joseph Cox with a proclamation for his heroic act on December 15, 2021.

Oath of Office: Kathryn Pullen – Zoning Commission – Mr. Craig A. Jones, Fiscal Officer administered the Oath of Office to Kathryn Pullen.

Approval of Meeting Minutes: Mr. Winburn made a motion to approve the minutes of December 29, 2021 and January 3, 2022. Ms. Bradley seconded. Motion carried 3-0.

Fiscal Officers Financial Review: Mr. Jones asked the Board to verify they received the November 2021 financial review. Roll call is as follows;

Ms. Godsey	Aye
Mr. Winburn	Aye
Ms. Bradley	Aye

Administrator's Presentation

- a. **Approval of Purchase Orders:** Mr. Winburn made a motion to approve Special Purchase Order No.'s SP20220058 – SP20220075 and to establish Blanket Purchase Order BL20221069. Ms. Bradley seconded. Motion carried 3-0.
- b. **Approval of Expenditures:**
 1. **Voucher No. 1-2022, Payroll:** Ms. Bradley made a motion to approve Voucher No. 1-2022, Payroll, in the amount of \$221,298.82. Mr. Winburn seconded. Motion carried 3-0.
 2. **Voucher No. 2-2022, Accounts Payable:** Mr. Winburn made a motion to approve Voucher No. 2-2022, Accounts Payable, in the amount of \$477,505.04. Ms. Bradley seconded. Motion carried 3-0.
- c. **Accepted the 2021 Annual Twp Highway System Mileage Certification:** Mr. Winburn made a motion to approve Resolution 2-2022 to approve the 2021 Annual Twp Highway System Certification. Ms. Bradley seconded. Motion carried 3-0.

- d. Retaining Legal Counsel: Ms. Bradley made a motion to approve Resolution 3-2022, 4-2022 and 5-2022 to retain legal counsel. Mr. Winburn seconded. Motion carried 3-0.
- e. Approval to apply for any Grant Opportunities: Mr. Winburn made a motion to approve Resolution 6-2022, to apply for any grant opportunities. Ms. Bradley seconded. Motion carried 3-0.
- f. Approval to Conduct Internet Auctions for Surplus Property: Ms. Bradley made a motion to approve Resolution 7-2022 to conduct internet auctions for surplus property. Mr. Winburn seconded. Motion carried 3-0.
- g. Entering into an Agreement with Flock Group, Inc.: Ms. Bradley made a motion to approve Resolution 8-2022 to enter into an agreement with Flock Group, Inc. Mr. Winburn seconded. Motion carried 3-0.
- h. Update Fee Structure: Mr. Winburn made a motion to pull Resolution 9-2022, from the agenda. Ms. Bradley seconded. Motion carried 3-0.
- i. Appointing Tyler Hauck to regular, full-time status: Ms. Bradley made a motion to approve Resolution 10-2022, to appoint Tyler Hauck to regular, full-time status. Mr. Winburn seconded. Motion carried 3-0.
- j. Appointing Battalion Chief Dave Nangle to regular, full-time status: Ms. Bradley made a motion to approve Resolution 11-2022 to appoint Battalion Chief Dave Nangle, Fire Department, Resolution 11-2022. Mr. Winburn seconded. Motion carried 3-0.

Board Discussion

Ms. Godsey asked Mr. Cyphers for an update on the drainage issue on Orchard Springs. Mr. Cyphers stated a new catch basin will be installed in the spring. He stated that the current catch basin was install on the wrong side of the road back in the 1940's.

Mr. Winburn had nothing to add.

Ms. Bradley congratulated Kathryn Pullen for her position on the Zoning Commission.

Mr. Jones had nothing to add.

There being no further business, Ms. Bradley made a motion to adjourn. Mr. Winburn seconded. Motion carried 3-0.

Respectfully submitted by:

Shonda Hill, Executive Secretary

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

Georgeann Godsey, President

Danielle Bradley, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Craig A. Jones, Fiscal Officer