

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
General Session
October 3, 2016; 7:00 PM**

Mrs. Godsey called the meeting to order at 7:00 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Georgeann Godsey, President
David A. Woods, Vice President
Ronald L. Casey, Trustee
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Jeff Mutter, Services Director
Cathi Spaugy, Development Director
Chief Mark Lynch, Fire Department
Capt. Jeremy Roy, Sheriff's Office

Approval Meeting Minutes:

- a. August 1, 2016 Meeting Minutes: Mr. Casey made a motion to approve the August 1, 2016, Workshop Session and General Session meeting minutes. Mrs. Godsey seconded. Motion carried.
- b. September 9, 2016 Meeting Minutes: Mr. Woods made a motion to approve the September 9, 2016 Workshop Session meeting minutes. Mrs. Godsey seconded. Motion carried.

Administrator's Presentation:

- a. Amending the 2016 Appropriations: Mr. Casey made a motion to approve Resolution No. 138-2016 and amending the 2016 appropriations accounts. Mr. Woods seconded. Motion carried.
- b. Approval of Special Purchase Orders:
 1. Specials: Mr. Woods made a motion to approve Special Purchase Order No.'s SP20160114 through SP20160127 and to increase BL20163002, BL20163059, SP20160028 and SP20160034. Mr. Casey seconded. Motion carried.
 2. 4th Quarter Blankets: Mr. Woods made a motion to approve 4th Quarter Blanket Purchase Order No.'s BL20164000 through BL201640064. Mr. Casey seconded. Motion carried.
 3. 4th Quarter Superblankets: Mr. Casey made a motion to approve 4th Quarter Superblanket Purchase Order No.'s SB20164000 through SB20164017. Mr. Woods seconded. Motion carried.
- c. Approval of Expenditures:
 1. Voucher No. 35-2016 (Payroll): Mr. Casey made a motion to approve Voucher No. 35-2016, Payroll, in the amount of \$123,089.79. Mr. Woods seconded. Motion carried.

2. Voucher No. 36-2016 (Payroll): Mr. Woods made a motion to approve Voucher No. 36-2016, Payroll, in the amount of \$149,726.34. Mr. Casey seconded. Motion carried.
 3. Voucher No.37-2016 (Accounts Payable): Mr. Woods made a motion to approve Voucher No. 37-2016, Accounts Payable, in the amount of \$775,869.23. Mr. Casey seconded. Motion carried.
- d. Agreement with Invoice Cloud - Utility Billing: Mr. Woods made a motion to approve Resolution No. 139-2016 authorizing the Township Administrator to enter into an agreement with Invoice Cloud for utility billing services. Mr. Casey seconded. Motion carried.
 - e. Amounts & Rates for Tax Year 2016/2017: Mr. Woods made a motion to approve Resolution No. 140-2016 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Casey seconded. Motion carried.
 - f. Weed Abatement Assessments: Mr. Woods made a motion to approve Resolution No. 141-2016 directing the Township Fiscal Officer to file liens for aggregate expenses of weed cutting. Mr. Casey seconded. Motion carried.
 - g. Trash Assessments: Mr. Woods made a motion to approve Resolution No. 142-2016 directing the Township Fiscal Officer to file liens for trash assessments. Mr. Casey seconded. Motion carried.
 - h. Expedited REAP Program Property Acquisitions - Land Bank NIP II: Mr. Woods made a motion to approve Resolution No. 143-2016 approving the conveyance of two (2) properties to the Township through the Expedited Real Estate Acquisition Program (REAP). Mr. Casey seconded. Motion carried.
 - i. Renewal of Anthem Group Life Insurance Coverage: Mr. Woods made a motion to approve Resolution No. 144-2016 authorizing renewal of the life and disability insurance contract with Anthem Life. Mr. Casey seconded. Motion carried.
 - j. Rescheduling of the October 20, 2016 Trustee Meeting: Mr. Casey made a motion to approve moving the October 20, 2016 Trustee Meeting and Workshop to Tuesday, October 18, 2016, at 10:30 AM and 12:00 PM respectively. Mr. Woods seconded. Motion carried.

Hearing of the Public: Mrs. Godsey opened the Hearing of the Public at 7:14 PM and read the public comment statement.

Steve Watkins, 2213 Rector Ave., 232-3490: Mr. Watkins left the meeting before the hearing of the public opened.

Ericka Burns, 20 Cedarlawn Dr., 952-5741: Mrs. Burns is upset about two vehicles that were towed from her property. She feels the Township did not give her proper time in which to comply with the citation. She was assured by the Board that this will be looked into and an answer will be given to her.

Fiscal Officer's Financial Review: Ms. Merrick reported that September 2016 reports were given to the Board and needed to verify they had received same.

Mrs. Godsey	Aye
Mr. Woods	Nay
Mr. Casey	Aye

Board Discussion:

Mr. Woods thanked Mrs. Burns for bringing this information to the Board.

Mr. Casey also thanked Mrs. Burns and assured her this will be looked into.

Mrs. Godsey asked Chief Lynch about recent training of his department on human trafficking. Chief Lynch reported that this training was put to use the next day by some of his crew. Mrs. Godsey thanked everyone who helped with the Ft. McKinley block party.

Ms. Merrick had nothing further.

Mr. McClintick had nothing further.

There being no further business, Mr. Woods made a motion to adjourn at 7:27 PM. Mr. Casey seconded. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer

**HARRISON TOWNSHIP
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Georgeann Godsey, President

David A. Woods, Vice President

Ronald L. Casey, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer