

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
General Session
April 20, 2016; 12:00 PM**

Mrs. Godsey called the meeting to order at 12:09 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Georgeann Godsey, President
David A. Woods, Vice President
Ronald L. Casey, Trustee
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Jeff Mutter, Acting Services Director
Justin Riley Olszewski, Zoning Manager
Chief Mark Lynch, Fire Department
Capt. Jeremy Roy, Sheriff's Office

Approval Meeting Minutes: Mr. Casey made a motion to approve the April 4, 2016, Workshop Session, and General Session meeting minutes and the April 8, 2016 Special Session Minutes. Mrs. Godsey seconded. Motion carried.

Administrator's Presentation:

- a. **Amending the 2016 Appropriations:** Mr. Woods made a motion to approve Resolution No. 57-2016 establishing revenue and expense accounts. Mr. Casey seconded. Motion carried.
- b. **Agreement with Quanexus for Labor Pack Agreement:** Mr. Casey made a motion to approve Resolution No. 58-2016 entering into a labor pack agreement with Quanexus. Mr. Woods seconded. Motion carried.
- c. **Agreement with Revise for Website Design:** Mr. Woods made a motion to approve Resolution No. 59-2016 entering into an agreement with Revise Software Systems website upgrade. Mr. Casey seconded. Motion carried.
- d. **Approval of Special Purchase Orders:** Mr. Casey made a motion to approve Special Purchase Order No.'s SP20160069 through SP20160081, to establish BL20162065, and to increase SP20162000, SB20162003 and SB20162007. Mr. Woods seconded. Motion carried.
- e. **Approval of Expenditures:**
 1. **Voucher No. 14-2016 (Payroll):** Mr. Woods made a motion to approve Voucher No. 14-2016, Payroll, in the amount of \$120,368.90. Mr. Casey seconded. Motion carried.
 2. **Voucher No.15-2016 (Accounts Payable):** Mr. Woods made a motion to approve Voucher No. 15-2016, Accounts Payable, in the amount of \$634,776.74. Mr. Casey seconded. Motion carried.
- f. **Amending the Facilities Policy & Procedural Guidelines:** Mr. Casey made a motion to approve Resolution No. 60-2016 amending the Services Department's facility policy and procedural guidelines with changes included for Section B3(f) regarding rental registration. Mr. Woods seconded. Motion carried.

- g. Amending Administrative Assistant, Fire Department Description: Mr. Woods made a motion to approve Resolution No. 61-2016 amending the Administrative Assistant for Fire Department job description. Mr. Casey seconded. Motion carried.
- h. Appointing Candice Jacobs to Part-Time Admin. Asst., Fire Department: Mr. Casey made a motion to approve Resolution No. 62-2016 appointing Candice Jacobs to the part-time position of Administrative Assistant, Fire Department. Mr. Woods seconded. Motion carried.
- i. Compensation Increase for Anthony Mahone, Fire Department: Mr. Casey made a motion to approve Resolution No. 63-2016 authorizing an increase in the rate of compensation for Anthony Mahone. Mr. Woods seconded. Motion carried.
- j. Authorizing to Advertise and Fill Full-Time Firefighter Position: Mr. Woods made a motion to approve Resolution No. 64-2016 authorizing to advertise and fill a full-time firefighter position. Mr. Casey seconded. Mr. Woods asked if we are looking at filling the position with a part-time firefighter? Chief Lynch replied that it will be posted internally at both stations. Motion carried.
- k. Agreement w/Mont. County Sheriff for Northland Village Police Services: Mr. Casey made a motion to approve Resolution No. 65-2016 authorizing an agreement with the Montgomery County Sheriff's Office for police services and protection for Northland Village Apartment Complex. Mr. Woods seconded. Motion carried.
- l. Certifying a Request to the Montgomery County Auditor (Police Levy): Mr. Casey made a motion to approve Resolution No. 67-2016 certifying a request to the Montgomery County Auditor in accordance with 5705.03(B). Mr. Woods seconded. Motion carried.
- m. Adjusting the Wage Rate of Merle Cyphers, Services Department: Mr. Casey made a motion to approve Resolution No. 69-2016 adjusting the wage rate of Merle Cyphers. Mr. Woods seconded. Motion carried.

Mr. McClintick noted that Resolution No's 66 & 68 were not acted upon.

Hearing of the Public: Mrs. Godsey opened the Hearing of the Public at 12:25 PM and noted no one signed up to speak to the Board.

Board Discussion:

Mr. Woods had nothing further.

Mr. Casey had nothing further

Ms. Merrick had nothing this evening.

Mr. McClintick had nothing further.

Mrs. Godsey noted that she attended a function at the Mt. Calvary Baptist Church and while there she learned that the church was purchasing the bowling alley behind them.

She also mentioned that Shiloh Church was trying to increase community engagement in bettering race relations as a result of Black History Month.

There being no further business, Mr. Woods made a motion to adjourn at 12:28 PM. Mr. Casey seconded. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer

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Georgeann Godsey, President

David A. Woods, Vice President

Ronald L. Casey, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer