

TEMPORARY SIGN PERMIT APPLICATION

Harrison Township Development Department
5945 N. Dixie Drive, Dayton, OH 45414
937-890-5611 (p) * 937-454-4831 (f)
www.harrisontownship.org

1. Location of Temporary Sign _____
2. Name of Applicant and Business Name _____
Address _____
City _____, State _____, Zip _____, Phone No. _____
3. Person Responsible for Placing the Temporary Sign:
Name _____
Address _____
City _____, State _____, Zip _____, Phone No. _____
4. Person Responsible for Removing the Temporary Sign:
Name _____
Address _____
City _____, State _____, Zip _____, Phone No. _____
5. Sign Size (each sign face) _____ x _____ = _____ square feet
6. Date: **Temporary Sign Placed** _____ / _____ / _____
Temporary Sign Removed _____ / _____ / _____
7. To Whom Shall the Bond Refund Check be Made Out To:
Name _____
Address _____
City _____, State _____, Zip _____, Phone No. _____

NOTE: PORTABLE/PROMOTIONAL - A one hundred dollar (\$100.00) cash bond is required to be deposited with Harrison Township upon the issuance of a temporary sign permit for a portable/promotional sign. Temporary signs removed within forty-eight (48) hours of the expiration date of the temporary sign permit issued for that particular sign shall have the bond refunded. All bond refund checks will be processed on the first Tuesday of each month and mailed to the individual identified in item 7 above. Any portable/promotional sign not removed within forty-eight (48) hours of the expiration of the temporary sign permit shall have the bond forfeited to the township.

I have read this application completely and understand the terms under which this permit is being issued and swear that the information and statements given on this application are true and correct to the best of my knowledge. I understand that if the information in this application is not correct or complete, the result may be the invalidation of this permit and the loss of the permit fee and bond associated with this application.

Date Filed _____ / _____ / _____

Signature of Applicant _____

* FOR TOWNSHIP USE ONLY *

Permit fee \$100.00 _____	Bond \$100.00 _____	Permit Number _____
Date of Last Temporary Sign _____ / _____ / _____		Date Issued _____ / _____ / _____
Expiration Date of Permit _____ / _____ / _____		48 Hour Date _____ / _____ / _____
Date inspected for Removal _____ / _____ / _____		Time Inspected _____ AM/PM
Inspected By _____		() Refund Bond () Revoke Bond

Zoning Administrator

Date