

Harrison Township
Development Department
5945 N. Dixie Drive, Dayton, OH 45414
937-890-5611(phone) 937-454-4831 (fax)
www.harrisontownship.org

TEMPORARY SALES PERMIT APPLICATION FORM

Requested Location of Sale: _____

Applicant _____ Phone Number _____

Permanent Address _____

Temporary Address (if different) _____

Social Security Number _____ - _____ - _____

Motor Vehicle Information:

Make _____ Model _____ Year _____

Driver's License Number _____ State of Issuance _____

Vendor/License Number(s) _____

Date requested for temporary sale ____ / ____ / ____ to ____ / ____ / ____

Give a brief description of items to be sold or services offered: _____

I hereby swear that the information and statements given on this application, and all supporting documentation submitted with this application are true and correct to the best of my knowledge. I understand that if the information and supporting documentation is not correct or complete, any permit issued subsequent to this application shall be void.

Date

Signature of Applicant

TOWNSHIP USE ONLY

Permit Number _____ Date application submitted _____

Permit issued on _____ Expired on _____

_____ Approved _____ Disapproved

Development Director

GENERAL REGULATIONS: A Temporary Sales Permit shall be issued only for those uses which are specifically permitted within the Zoning District in which the Temporary Sales is to be located.

- A. A Temporary Sales Permit shall be granted for a period not to exceed fourteen (14) consecutive days, within any six (6) month period.
- B. Any good, product, ware, or other item offered to the public by any means shall be displayed from within an enclosure. Such enclosure may consist of a truck, trailer, tent, or other similar vehicle or structure.
- C. Before any person, group or organization is issued a Temporary Sales Permit all State, County, and local permits, licenses, and vendors numbers shall have been issued for that specific use.
- D. Each Temporary Sale shall conform to the lot area, frontage and yard requirements in which such business is located.
- E. No Temporary Sale shall obstruct or impede the movement of traffic within the established right-of-way, or obstruct or impede traffic movement to or from private property at the right-of-way line.
- F. To ensure intersection visibility on corner lots, no Temporary Sale activity shall e permitted within a triangular area formed by the right-of-way lines at such corner lots and a straight line joining such right-of-way lines at points which are fifty (50) feet distant from the intersection of the right-of-way line and measured along such right-of-way lines.
- G. A parking layout must be submitted indicating spaces deleted due to the location of the Temporary Sales activity: relocation of deleted parking spaces, if such spaces are needed to fulfill the minimum number of parking spaces required by the Zoning Resolution for the permanent established business on the same lot; parking spaces to be provided for the exclusive use of the Temporary Business.

SPECIFIC REQUIREMENTS

- A. Prior to conducting any business activity within the Township, a Temporary Sales Permit shall have been issued by the Community & Economic Development Director. Such application shall be on forms provided by the Township and shall contain the information required therein.
- B. In addition, the applicant shall submit a plot plan for each proposed business location containing the following information:
 - 1. Type of enclosure to be used and setbacks from existing right-of-way lines to the proposed location of the temporary business.
 - 2. signage: size, type and location
 - 3. Parking layout, as provided for under General Requirements, item G.
 - 4. Internal traffic circulation pattern to ensure compliance with General Requirements, item E.
- C. The Temporary Sales Permit shall be clearly displayed on the front of the enclosure used to house the Temporary Business during its hours of operation.
- D. You must contact Montgomery County Health Dept. at (937) 224-8797 or (937) 225-4460.

FEE: At the time application is made a non-refundable fee of fifty (\$50.00) dollars shall be paid for each Temporary Sales application made.