

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
February 4, 2019; General Session; 7:00 PM**

Mr. Casey called the meeting to order at 7:08 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Ron Casey, President	Jeff Mutter, Services Director
Georgeann Godsey, Vice President	Cathi Spaugy, Development Director
Roland Winburn, Trustee	Chief Mark Lynch, Fire Department
Kris McClintick, Administrator	Capt. Dave Parin, Sheriff's Office
Deborah Merrick, Fiscal Officer	

Roll Call: Mr. Casey took roll call. Members present are listed above

Mr. Casey introduced Capt. Parin and welcomed him to the Township. He also noted that Major Jeremy Roy was in the audience and congratulated him on his promotion. He thanked Major Roy for all his efforts while working with the Township.

Approval of Meeting Minutes

- a. January 17, 2019 Workshop & General Session Meeting Minutes: Ms. Godsey made a motion to approve the January 17, 2019 Workshop and General Session meeting minutes. Mr. Winburn seconded. Motion carried.
- b. January 25, 2019 Budget Workshop Meeting Minutes: Mr. Winburn made a motion to approve the January 25, 2019 budget workshop meeting minutes. Ms. Godsey seconded. Motion carried.

Administrator's Presentation

- a. Adopting 2019 Final Appropriations: Mr. Winburn made a motion to approve Resolution No. 14-2019 adopting final appropriations for 2019. Ms. Godsey seconded. Motion carried.
- b. Approval of Special Purchase Orders: Ms. Godsey made a motion to approve Special Purchase Order No.'s SP20190049 through SP20190053 and increase BL20191037. Mr. Winburn seconded. Motion carried.
- c. Approval of Expenditures:
 1. Voucher No. 3-2019, Payroll: Mr. Winburn made a motion to approve Voucher No. 3-2019, Payroll, in the amount of \$158,419.86. Ms. Godsey seconded. Motion carried.
 2. Voucher No. 4-2019, Payroll: Ms. Godsey made a motion to approve Voucher No. 4-2019, Payroll, in the amount of \$151,262.16. Mr. Winburn seconded. Motion carried.

3. Voucher No. 5-2019, Accounts Payable: Mr. Winburn made a motion to approve Voucher No. 5-2019, Accounts Payable, in the amount of \$1,132,255.02. Ms. Godsey seconded. Motion carried.
- d. Liquor Permit Transfer Request – 100 Shoup Mill: The Board did not object to the liquor permit transfer request based on Capt. Parin’s review. Ms. Merrick took a roll call:

Mr. Casey	Aye
Ms. Godsey	Aye
Mr. Winburn	Aye
- e. Accepting the 2018 Annual Twp. Highway System Mileage Certification: Ms. Godsey made a motion to approve Resolution No. 15-2019 accepting the 2018 annual highway system mileage certification. Mr. Winburn seconded. Motion carried. Mr. McClintick noted that this certification is for the previous year so 2018 is correct.
- f. 2019 Facility Use Agreement:
 1. New Path, Inc. – Michigan Fire Station: This item was pulled from the agenda due to not receiving necessary paperwork from New Path, Inc.
 2. New City Church: Mr. Winburn made a motion to approve Resolution No. 17-2019, authorizing the Township Administrator to enter into a facility use agreement with New City Church. Ms. Godsey seconded. Motion carried.
- g. Demolition Assessment -3636 N. Dixie Dr.: Ms. Godsey made a motion to approve Resolution No. 18-2019 directing the Township Fiscal Officer to file liens for demolitions. Mr. Winburn seconded. Motion carried.
- h. Removal of Weed Assessment – 2332 Blake Ave.: Mr. Winburn made a motion to approve Resolution No. 19-2019 directing the Township Fiscal Officer to remove a weed abatement lien. Ms. Godsey seconded. Motion carried.
- i. Removal of Trash Assessment – Land Bank Properties: Ms. Godsey made a motion to approve Resolution No. 20-2019 directing the Township Fiscal Officer to remove trash assessments liens from Montgomery County Land Bank Properties. Mr. Winburn seconded. Motion carried.
- j. Ohio Division of State Fire Marshal Grant Application: Mr. Winburn made a motion to approve Resolution No. 21-2019 authorizing the submission of an Ohio Division of State Fire Marshal Grant. Ms. Godsey seconded. Motion carried.
- k. Battalion Chief Position - Michael Crist: Ms. Godsey made a motion to approve Resolution No. 22-2019 appointing Michael Crist to the position of full-time Battalion Chief, Fire Department. Mr. Winburn seconded. Motion carried. Mr. Crist was congratulated by the Board and pictures were taken.
- l. Lieutenant Position & Fill Full-Time Firefighter Vacancy: Mr. Winburn made a motion to approve Resolution No. 23-2019 filling the vacant Lieutenant and full-time firefighter position, Fire Department. Ms. Godsey seconded. Motion carried.
- m. Adjusting the Wage Rate of Jacob Miller, Fire Department: Ms. Godsey made a motion to approve Resolution No. 24-2019 adjusting the wage rate of Jacob Miller, Fire Department. Mr. Winburn seconded. Motion carried.

Hearing of the Public: Mr. Casey opened the Hearing of the Public at 7:31 PM and read the public comment statement.

Tony Hamblin, 2030 Koehler, 681-1204: Mr. Hamblin did not want to speak to the Board as he was going to meet with Ms. Spaugy after the meeting.

Billi Ewing, 4459 Rosemary Ave., 279-9556: Ms. Ewing wished the Board a Happy New Year. She wanted to bring the matter of brain tumor awareness to the Board and asked that this be recognized in the newsletter or possibly a proclamation. Mr. Casey replied that the Board will definitely do a proclamation but he wasn't sure if it was too late to be included in the newsletter. Staff will be look into it.

Board Discussion

Ms. Godsey thanked all the departments for all the great work during this past weather event.

Mr. Winburn commented that he, Ms. Godsey and Ms. Merrick had attended the Ohio Township Association Conference held recently. He attended the CLOUT (Coalition of Large Ohio Urban Townships) meeting and they will be requesting funds be added to the State Budget for a variety of issues related to Townships.

Ms. Merrick pulled Item #8, Fiscal Officer's Financial Review, from the agenda. The final process of transferring ending balances from 2018 to 2019 has not been completed. This should be done yet this week.

Mr. McClintick welcomed Capt. Parin & Battalion Chief Crist. He wished Major Roy the best of luck in his new role.

Mr. Casey congratulated Major Roy and thanked Mr. Mutter for the work the road crews did recently.

There being no further business, Mr. Winburn made a motion to adjourn at 7:44 PM. Ms. Godsey seconded. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer

**HARRISON TOWNSHIP
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Ron Casey, President

Georgeann Godsey, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer