

**HARRISON TOWNSHIP  
BOARD OF TRUSTEES  
December 28, 2018; General Session; 10:00 PM**

Mr. Winburn called the meeting to order at 10:08 AM asking those present to stand for the Pledge of Allegiance. Members present were:

Roland Winburn, President  
Ron Casey, Vice President  
Georgeann Godsey, Trustee

Kris McClintick, Administrator  
Deborah Merrick, Fiscal Officer

**Roll Call:** Ms. Merrick took a roll call. Members present are listed above.

**Approval of Meeting Minutes:** Ms. Godsey made a motion to approve the December 10, 2018 Workshop and General Session meeting minutes and December 11, 2018 Administrator 2019 Goals & Objectives. Mr. Casey seconded. Motion carried.

**Administrator's Presentation**

- a. Amending Appropriation Accounts: Mr. Casey made a motion to approve Resolution No. 138-2018 amending the 2018 appropriations. Ms. Godsey seconded. Motion carried.
- b. Approval of Special Purchase Orders:
  1. Specials - 2018: Ms. Godey made a motion to approve Special Purchase Order No.'s SP20180142 thru SP20180145 and to increase BL2018109, BL20184004, BL20184017, BL20184047, BL20184060 and SP20180007. Mr. Casey seconded.
  2. Specials - 2019: Mr. Casey made a motion to approve Special Purchase Order No.'s SP20190007 thru SP20190042. Ms. Godsey seconded. Motion carried.
  3. Specials Carried Over From 2018: Ms. Godsey made a motion to approve Special Purchase Order No.'s SP20190001 thru SP20190007. Mr. Casey seconded. Motion carried.
  4. 1st Quarter Blankets - 2019: Mr. Casey made a motion to approve 1st Quarter Blanket Purchase Order No.'s BL20190000 thru BL20191063. Ms. Godsey seconded. Motion carried.
  5. 1st Quarter Superblankets - 2019: Ms. Godsey made a motion to approve 1st Quarter Superblanket Purchase Order No.'s SB20190001 thru SB2019101. Mr. Casey seconded. Motion carried.
- c. Approval of Expenditures:
  1. Voucher No. 46-2018, Payroll: Mr. Casey made a motion to approve Voucher No. 46-2018, Payroll, in the amount of \$154,614.04. Ms. Godsey seconded. Motion carried.

2. Voucher No. 47-2018, Accounts Payable: Ms. Godsey made a motion to approve Voucher No. 47-2018, Accounts Payable, in the amount of \$94,021.35. Mr. Casey seconded. Motion carried.
- d. Draft of Reorganization for 2019: Resolution No. 1-2019 was reviewed for the January 7, 2019 meeting agenda.
- e. Adjusting the Wage Rates for Part-Time and Seasonal Employees: Ms. Godsey made a motion to approve Resolution No. 139-2018 adjusting the wage rates of part-time and seasonal employees. Mr. Casey seconded. Motion carried.
- f. Adjusting the Township's Pay Schedule: Ms. Godsey made a motion to approve Resolution No. 140-2018 adjusting the Township's pay schedule for full-time non-bargaining unit employees. Mr. Casey seconded. Motion carried.
- g. Declaring it Necessary to Levy a Tax - General Fund Levy: Ms. Godsey made a motion to approve Resolution No. 141-2018 declaring it necessary to levy a tax in excess of the ten mill limitation and accepting the Montgomery County Auditor's Certificate of Estimated Property Tax Revenue. Mr. Casey seconded. Motion carried.
- h. Adopt Strategic Plan: Mr. Casey made a motion to approve Resolution No. 142-2018, a resolution to adopt a strategic plan for Harrison Township. Ms. Godsey seconded. Motion carried.
- i. Moving Outdated, Uncashed Checks to Unclaimed Funds Account: Ms. Godsey made a motion to approve Resolution No. 143-2018 Moving Outdated, Uncashed Checks to Unclaimed Funds Account. Mr. Casey seconded. Motion carried.
- j. Budget Meeting - January 25, 2019: Mr. Casey made a motion to set the date of Friday, January 25, 2019, at 10:00 AM for the 2019 budget meeting. Ms. Godsey seconded. Motion carried.

### **Board Discussion**

Mr. McClintick updated the Board on Club Plush and the Living Room

Mr. Winburn suggested setting a date in February for the State of the Township meeting.

**Hearing of the Public**: Mr. Winburn opened the Hearing of the Public at 12:18 PM and noted no one signed up to speak before the Board.

There being no further business, Mr. Casey made a motion to adjourn at 12:19 PM. Ms. Godsey seconded. Motion carried.

Respectfully submitted by:

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Deborah L. Merrick, Fiscal Officer

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BOARD OF TRUSTEES**

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Roland Winburn, President

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Ron Casey, Vice President

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Georgeann Godsey, Trustee

Attested as to Signatures:

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Deborah L. Merrick, Fiscal Officer