

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
January 3, 2017; General Session; 7:00 PM**

Mrs. Godsey called the meeting to order at 7:02 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Georgeann Godsey, Trustee
David A. Woods, Trustee
Ronald L. Casey, Trustee
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Jeff Mutter, Services Director
Cathi Spaugy, Development Director
Chief Mark Lynch, Fire Department
Capt. Jeremy Roy, Sheriff's Office

2017 Reorganization Meeting: Mrs. Godsey turned the meeting over to Ms. Merrick as Presiding Officer. Ms. Merrick opened the meeting for nominations of President of the Board of Trustees. Mr. Casey nominated Mr. Woods for President. Mrs. Godsey seconded. Ms. Merrick asked if there were any other nominations. Hearing none, Mr. Casey made a motion to close the nominations. Mrs. Godsey seconded. Ms. Merrick took a roll call vote:

Mr. Woods	Aye
Mr. Godsey	Aye
Mr. Casey	Aye

Ms. Merrick turned the meeting over to Mr. Woods.

Mr. Woods opened the meeting for nominations of Vice President of the Board of Trustees. Mr. Casey nominated Mrs. Godsey. Mr. Woods seconded. Ms. Merrick took a roll call vote:

Mr. Woods	Aye
Mrs. Godsey	Aye
Mr. Casey	Aye

Mr. McClintick read Resolution No. 1-2017 reorganizing Harrison Township for 2017. Mrs. Godsey made a motion to approve Resolution No. 1-2017 reorganizing Harrison Township for 2017. Mr. Casey seconded. Motion carried.

Oath of Office :

a. FJ Thomas, Zoning Commission Board: Ms. Merrick gave the Oath of Office to Mr. Thomas.

- b. Charles Waldron, Board of Zoning Appeals: Ms. Merrick gave the Oath of Office to Mr. Waldron.

Business Meeting:

Administrator's Presentation:

- a. Approval of Purchase Orders:
 - 1. Specials Carried Over from 2016: Mrs. Godsey made a motion to approve Special Carry Over Purchase Order No.'s SP20170001 through SP20170007 as presented. Mr. Casey seconded. Motion carried.
 - 2. 2017 Specials: Mr. Casey made a motion to approve Special Purchase Order No's SP20170008 through SP20170041 as presented. Mrs. Godsey seconded. Motion carried.
- b. Amending Resolution 174-2016, Adjusting Wage Rates of Part-Time and Seasonal Employees: Mr. Casey made a motion to approve Resolution No. 2-2017 amending Resolution No. 174-2016 adjusting the wage rates of part-time and seasonal employees. Mrs. Godsey seconded. Motion carried.
- c. Travel / Training Requests – Georgeann Godsey, Ronald Casey, Debbie Merrick & Kristofer McClintick:
 - 1. Mr. Woods made a motion to approve the travel/training request for Ronald Casey to attend the Ohio Township Association Winter Conference to be held in Columbus, Ohio January 25 – 27, 2017. Mrs. Godsey seconded. Motion carried. Mr. Casey abstained from voting.
 - 2. Mr. Casey made a motion to approve the travel/training request for Georgeann Godsey, Debbie Merrick and Kris McClintick to attend the Ohio Township Association Winter Conference to be held in Columbus, Ohio January 25 – 27, 2017. Mr. Woods seconded. Motion carried. Mrs. Godsey abstained from voting.
- d. Liquor Permit Transfer Request – 3905 N. Main St.: Based on Capt. Roy's review, the Board is requesting a 30-day extension from the Ohio Division of Liquor Control in an effort to give more time to receive owner disclosure information. Ms. Merrick took a roll call vote:

Mr. Woods	Aye
Mrs. Godsey	Aye
Mr. Casey	Aye
- e. Agreement with Montgomery County Microfilming Board: Mr. Casey made a motion to approve Resolution No. 3-2017 authorizing the Township Administrator to enter into an agreement with Montgomery County for microfilming services. Mrs. Godsey seconded. Motion carried.

Hearing of the Public: Mr. Woods opened the Hearing of the Public at 7:20 PM and noted no one signed up to speak before the Board.

Fiscal Officer's Financial Review:

Ms. Merrick informed the Board that the December 2016 reports were put on the Board's desk and needed to verify they have received them. She also noted that the year had not been closed out yet but would be shortly.

Mr. Woods	Aye
Mrs. Godsey	Aye
Mr. Casey	Aye

There being no further business, Mr. Casey made a motion to adjourn at 7:21 PM. Mrs. Godsey seconded. Motion carried.

Mr. Woods moved to re-open the meeting at 7:22 PM and to go into Executive Session as per ORC 121.22(G)(1) to discuss compensation of a public employee. Mr. Casey seconded. Ms. Merrick took a roll call vote:

Mr. Woods	Aye
Mrs. Godsey	Aye
Mr. Casey	Aye

Mr. McClintick left the meeting.

Mr. McClintick returned to the meeting at 7:50 PM.

Mrs. Godsey made a motion to come out of Executive Session and stated that no decisions had been made. Mr. Casey seconded. Motion carried. Ms. Merrick took a roll call vote:

Mr. Woods	Aye
Mrs. Godsey	Aye
Mr. Casey	Aye

Mr. Casey made a motion to approve a compensation increase for Kristofer McClintick retroactive to September 20, 2016. Mrs. Godsey seconded. Resolution 4-2017 was prepared to reflect the compensation increase. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer

**HARRISON TOWNSHIP
BOARD OF TRUSTEES**

David A. Woods, President

Georgeann Godsey, Vice President

Ronald L. Casey, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer