

**HARRISON TOWNSHIP
BOARD OF TRUSTEES
April 3, 2017; General Session; 7:00 PM**

Mrs. Godsey called the meeting to order at 7:02 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Georgeann Godsey, President
Ronald Casey, Vice President
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Jeff Mutter, Services Director
Cathi Spaugy, Development Director
Capt. Jeremy Roy, Sheriff's Office
Chief Mark Lynch, Fire Department

Roland Winburn, former Harrison Township Board member and State Representative was in attendance.

Mrs. Godsey asked for a moment of silence in memory of David Woods, former Trustee.

Oath of Office:

- a. Roland Winburn, Board of Trustees: Judge Cynthia M. Heck administered the Oath of Office for Trustee of the Harrison Township Board to Roland Winburn.

Mr. Winburn spoke briefly and thanked those present for their support. He also noted that Senator Bill Beagle was in attendance as well as Legislative Aid for Representative Rezabek, Mark Owens, Mont. Cty. Democratic Party Chair along with good friends and family.

Approval of March 15, 2017 Minutes: Mr. Casey made a motion to approve the March 15, 2017, General Session meeting minutes as presented. Mrs. Godsey seconded. Motion carried.

Administrator's Presentation:

- a. Approval of Special Purchase Orders:
 1. Specials: Mr. Winburn made a motion to approve Special Purchase Order No.'s SP20170069 through SP20170074, Mr. Casey seconded. Motion carried.
 2. 2nd Quarter Blankets: Mr. Casey made a motion to approve 2nd Quarter Blanket Purchase Order No.'s BL2017200 through BL20172059. Mr. Winburn seconded. Motion carried.
 3. 2nd Quarter Superblankets: Mr. Winburn made a motion to approve 2nd Quarter Superblanket Purchase Order No.'s SB20172000 through SB20172018. Mr. Casey seconded. Motion carried.

- b. Approval of Expenditures:
1. Voucher No.11-2017, Payroll: Mr. Casey made a motion to approve Voucher No. 11-2017, Payroll, in the amount of \$118,823.68. Mr. Winburn seconded. Motion carried.
 2. Voucher No. 11A-2017, Payroll: Mr. Winburn made a motion to approve Voucher No. 11A-2017, Payroll, in the amount of \$46.32. Mr. Casey seconded. Motion carried.
 3. Voucher No. 12-2017, Payroll: Mr. Casey made a motion to approve Voucher No. 12-2017, Payroll, in the amount of \$157,567.42. Mr. Winburn seconded. Motion carried.
 4. Voucher No. 13-2017, Accounts Payable: Mr. Winburn made a motion to approve Voucher No. 13-2017, Accounts Payable, in the amount of \$222,298.22. Mr. Casey seconded. Motion carried.
- c. Initiating Zoning Commission Case No. ZC-02-17: Mr. McClintick noted this item has been pulled from the agenda this evening.
- d. Liquor Permit Transfer Request – 7500 N. Main Street: Mr. Casey made a motion to approve the liquor permit transfer request for 7500 N. Main Street based on Capt. Roy's review. Mr. Winburn seconded. Motion carried.
- e. Addendum to Street Lighting Agreement with Miami Valley Lighting: Mr. Winburn made a motion to approve Resolution No. 38-2017 authorizing the Township Administrator to enter into an addendum to the Miami Valley Lighting, LLC (MVLT) agreement. Mr. Casey seconded. Motion carried.
- f. Appointing Regina Moore to Full-Time Admin. Asst. Position, Development Dept.: Mr. Casey made a motion to approve Resolution No. 39-2017 appointing Regina Moore to the full-time position of Administrative Assistant, Development Department. Mr. Winburn seconded. Motion carried.
- g. Authorization to Advertise & Fill the Administrative Clerk Position: Mr. Winburn made a motion to approve Resolution No. 40-2017 authorizing to advertise and fill the Administrative Clerk Position. Mr. Casey seconded. Motion carried.
- h. Appointing Candace Jacobs to Full-Time Admin. Asst. Position, Fire Dept.: Mr. Casey made a motion to approve Resolution No. 41-2017 appointing Candace Jacobs to the full-time position of Administrative Assistant, Fire Department. Mr. Winburn seconded. Motion carried.
- i. Adjusting the Wage Rate of Nicholas Angerer, Fire Dept.: Mr. Winburn made a motion to approve Resolution No. 42-2017 authorizing an increase in the rate of compensation for Nicholas Angerer. Mr. Casey seconded. Motion carried.

Hearing of the Public: Mrs. Godsey opened the Hearing of the Public at 7:23 PM and read the public comment statement.

Ardonia Williams, 4151 Mapleleaf, 937-344-2482: Ms. Williams is concerned with the property located at 4161 Mapleleaf. There is a retaining wall between the two properties which is leaning very badly. She is unable to use her garage as the door will not open enough due to this retaining wall. She has contacted the property management company for this property, hired an attorney to no avail, and is at a loss of what to do. Ms. Spaugy noted that she has spoken directly with the owner who assured her he would take care of the situation but has not to date. She cannot afford to initiate a lawsuit. Mr. Casey recommended that she file civil herself against the owner and asked that Ms. Spaugy attend the court proceeding on Ms. Williams behalf.

Fiscal Officer's Financial Review: Ms. Merrick noted that March financial reports were given to the Board and needed to verify that they had received same:

Mrs. Godsey	Aye
Mr. Casey	Aye
Mr. Winburn	Aye

Board Discussion

Mr. Casey welcomed Mr. Winburn.

Mrs. Godsey also welcomed Mr. Winburn.

Mr. Winburn commented that he was looking forward to filling this vacancy and working with everyone. He again thanked everyone for coming out this evening and supporting him.

There being no further business, Mr. Casey made a motion to adjourn at 7:32 PM. Mr. Winburn seconded. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer

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Georgeann Godsey, President

Ronald Casey, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer